



13 May 2025

Our ref:

**RFP UJ 38/2025: STUDENT INFORMATION MANAGEMENT SYSTEM.**

Dear Sirs / Madams

The university of Johannesburg (UJ) is embarking on the strategic initiative to assess available student information system on the market through two options (1) development of a new system or (2) deployment of a readily available system/ off the shelf. Thus, the university will select the most feasible option that meets the strategic objectives of the university. Therefore, UJ would like to invite suitable service providers to submit their proposals for either or both options.

You are hereby invited by the University of Johannesburg, to a compulsory virtual briefing session for RFP UJ 38/2025: STUDENT INFORMATION MANAGEMENT SYSTEM.

**Please note that this tender consists of two (2) Proposal's as follows:**

1. Request for Proposal for a Student Information System. (A readily available system/off the shelf).
2. Request for Proposal to Develop a Student Information System. (Development from scratch)

Bidders are welcome to bid for either or both proposals.

**A compulsory virtual tender briefing session will take place on Friday 23 May 2025  
Time: Starting from 12:00pm ending at 13:30pm.**

**Supplier Questions and Answers Deadlines: Friday 13<sup>th</sup> of June 2025 by close of business.**

**Supplier Demonstration Meeting: From 14<sup>th</sup> of July 2025 to 18 of July 2025 (Time will be communicated to bidders who obtain a minimum of 70 points from stage 2 Technical Evaluation to proceed to the next stage which will be stage 3 supplier demonstrations showcasing their systems/solution.**

Service Providers who would like to attend the tender briefing must send an email to [phillipz@uj.ac.za](mailto:phillipz@uj.ac.za), in order to receive the MS Teams meeting link. Only bidders who attend compulsory virtual tender briefing session will be permitted to participate in the tender process.

The meeting link will be released on Thursday 22 May 2025 to bidders who have shown interest and confirm that they will participate.

**Tender Closing Date and Time: Friday 20<sup>th</sup> of June 2025 at 12h00.**

Note: Bidders are requested to register on Oracle iCloud Application portal before attending the briefing session to enable access to the tender documents. Registration link is on the UJ website at supplier management. I have attached a User Training Manual - Oracle Cloud Supplier Response that will assist you during registration process. Bidders who are already registered on UJ data base please make sure that your company documents are

updated and valid to avoid being blocked on the system and not being able to access the tender pack. To send the updated please send them to this email address: [suppliersapp@uj.ac.za](mailto:suppliersapp@uj.ac.za) and type your company name and vendor number on email subject.

Enquiries regarding this Invitation to tender should be addressed to [phillipz@uj.ac.za](mailto:phillipz@uj.ac.za).

Yours faithfully

Mr Z Zodwa

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