



## FACILITIES MANAGEMENT

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### T UJ 25/2024 - TENDER FOR THREE-YEAR SERVICE AND MAINTENANCE FOR CLEANING OF GUTTERS AND DRAINS IN FOUR CAMPUSES

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#### 1. **BACKGROUND**

The University of Johannesburg has many Facilities and Cleaning of Gutters and Drains is required. Leaves and other foreign objects yearly fall on roofs and block feeding boards / Storm Water Drains and Down Pipes. Cleaning and Unblock of Drains prevent unnecessary waterproofing leaks and blocked down pipes and drains. Waterproofing is a big challenge, and unnecessary blockages can be avoided.

#### 2. **PROJECT SCOPE OF WORK**

NB: RECOMMENDED SERVICE (Four times in DFC and twice in other campuses)

<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sept</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>
APK	<u>X</u>						<u>X</u>				
SWC	<u>X</u>						<u>X</u>				
APB	<u>X</u>						<u>X</u>				
DFC	<u>X</u>			<u>X</u>			<u>X</u>			<u>X</u>	

#### 3. **SCOPE AND SUPPLY**

- Cleaning of gutters of all facilities, including carports.
- Cleaning all stormwater drains with a pressure jet machine
- Remove leaves and other water obstacles from building roofs and out of the campuses
- Unblock gutters and downpipes
- Issue a quotation to fix broken gutters and downpipes
- Unblock and clean full bores.
- Unblock and clean sewer line with a jet pressure machine

A detailed report, will be compiled and submitted after every service and will be discussed with thenominated customer representative/s

The report will include our signed service task lists, inclusive of all log readings, a report on the condition of the equipment serviced, as well as the corrective action required, and subsequent cost.

#### 4. PRE-SELECTION CRITERIA

- a) Company Proof of previous experience on similar work
- b) COIDA
- c) Tax Clearance Certificate
- d) BBBEE Certificate
- e) Suppliers to be vetted by UJ procurement
- f) CIDB: 4ME or 4SO or 4GB
- g) Supplier Resources

#### 5. EVALUATION CRITERIA

The submitted tenders will be evaluated based on the list of criteria defined below and in the specific sequence. A tenderer, which fails to meet any one criterion, will not be considered in subsequent evaluations.

The tender evaluation criteria are listed in sequence below:

- a) Compliance to prescribed tender returnable documents.
- b) Proof of previous related work experience with contactable references
- c) Compliance to scope of work specifications.
- d) Technical competence to execute the work.
- e) Resources required to perform work.
- f) Price feasibility (Price feasibility is a reasonability test for the likelihood that the supplier can complete the specified work within the tendered price)
- g) Price and BBBEE as per the scoring matrix in the table below:
- h) CIDB: 4ME or 4SO or 4GB

#### Gutters and Stormwater Drainage - EVALUATION CRITERIA

Suppliers should meet the following:

- Company Proof of previous experience on similar work
- Supplier Resources
- Program Methodology

The submitted tenders will be evaluated based on the list of criteria defined below and in the specific sequence. A tender which fails to meet any one criterion will not be considered in subsequent evaluations.

##### 1. Phase 1: Functionality

No	Functionality Criteria		Points	Maximum Points Attainable
(i)	<b>Related Work Experience</b>			
	SCORE	DESCRIPTION OF EXPERIENCE:  <b>Reference letter, appointment completion certificate with company letterhead, contact details and amount completed within the last 5 years. (Please submit PDF doc)</b>		
	Score 0	No or inadequate information supplied to determine scoring level.		

	Score 10	Tenderer has successfully completed service & maintenance of similar n a project value of more than R500 000 but less than R1 000 000.00 with references.	30	
	Score 20	Tenderer has successfully completed service & maintenance projects nature with project values of greater than R1 000 000.00 but less 000 000.00 with positive references.		
	Score 30	Tenderer has successfully completed service & maintenance projects nature with project values of greater than R2 000 000.00 with positive		
	NB: More than one project can be combined to make total values as per Score bracket			

(ii)	<b>Contractors Resources</b>  Profile of project team (Organogram), Curriculum Vitae's, IDs, Qualifications, and Experience with 2 or more years of experience  Organogram of the teams = <b>5 Points</b>  1 x National Diploma /Degree in Built Environment/Project Management or related qualification with 2 or more years' experience (Project Manager) = <b>10 points</b>  3 x Plumber with a Trade Certificate + CV showing 2 Years' Experience + ID = <b>30 Points (10 Points x 3)</b>  1 x Boilermaker/Welder with a Trade Certificate + CV showing 2 Years' Experience + ID = <b>5 points</b>  <b>NB: Certified copies must be submitted.</b>			<b>50</b>	
(iii)	<b>Programme Methodology</b>  Service Method (Detailed Method & Timeline of services per campus) = <b>5 Points</b>  Logistical Arrangements (proof of relevant tools, vehicle to move tools and staff around the campus, proof of stepladders and related equipment to work at height, pressure jetting machines, and any related tools to perform this task.) = <b>10 Points</b>  Project management, Control & Oversight = <b>5 Points</b>  <b>NB: Programme methodology must be relevant to the tender.</b>			<b>20</b>	
	<b>Total Points Awarded</b>			<b>100</b>	

Notes: **A minimum of 90 points is required by any tenderer in terms of Phase 1: Functionality. All tenderers who achieve 90 points or more will be evaluated in terms of Phase 2: Financial and Other.**

#### **Phase 2: Financial and Other**

Price 80 points  
BBBEE in the following scoring matrix 20 points