

RFP UJ 31/2024: APPOINTMENT OF A SERVICE PROVIDER FOR THE CLEANING OF HIGH RISE WINDOWS ON ALL UJ CAMPUSES FOR THREE YEARS WITH AN OPTION TO EXTEND WITH FURTHER 2 YEARS TO MAKE 5 YEARS.

Hygiene Area	Functionality Criteria	Max Scoring Points
Reference Letter	<p>Provide three (3) contactable references with appointment letter and completion certificate as proof of track record in High-Rise Window Cleaning for the past three (3) years.</p> <p>3 Contactable references verified = 30 points</p> <p>2 Contactable references verified = 20 Points</p> <p>1 Contactable reference verified = 10 points.</p>	30
Experience	<p>Experience in High-Rise Window Cleaning (Attach company profile and indicate when company started providing the service)</p> <p>Three (3) years = 14 points</p> <p>Four (4) years = 16 points</p> <p>Five (5) years = 18 points</p> <p>Six (6) years and above = 20 points</p>	20
Cleaning Methodology	<p>Provide cleaning methodology and standard operating procedures.</p> <p>SOP for window cleaning = 5 points</p>	5
OHS	<p>OHS and Emergency Procedures</p> <p>Proof of compliance to OHS = 5 points</p> <p>Safe Systems of Access (emergency response and evacuation plan) = 5 points</p>	10
ER Relations	<p>Proof of Tenderer's Employment Policies include relevant HR & ER procedures such as Discipline and Grievance Procedures = 5 points</p> <p>5.2. Proof of Compliance to Minimum Wage as per sectorial determination (Attach Payslip) = 5 points</p>	10

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Capacity & Resources	Proof of capacity and resources to ensure deployment of service at UJ. (Attach number of resources i.e. minimum of 7 staff with basic certification in working at heights and at least minimum of 2 staff having advanced certification and 1 staff with level 3 certificate working on heights, minimum of 3 vehicles and certified equipment that will be deployed to render the service, bearing in mind the scale of operations and geographical layout related to the service; where applicable attached the certificates) = 20 points	20
Risk	Provide a detailed resource plan for backup, contingencies during strikes and unrests or national disaster that limits operations. = 5 points	5
Total	Minimum criteria of 70 points	100