



16 May 2024

RFP UJ 24/2024 FOR THE PROVISION OF AN IN-HOUSE TRAVEL MANAGEMENT SOLUTION ON A THREE-YEAR CONTRACT FOR THE UNIVERSITY OF JOHANNESBURG

Dear All

You are hereby invited by the University of Johannesburg (UJ), to submit a tender/ proposal for the Appointment of a Service Provider for an – Inhouse Travel Management Solution Project.

Your proposal must be in accordance with the Instructions on the tender document, the specifications, the evaluation criteria.

TENDER DETAILS BELOW:

TENDER NUMBER AND DESCRIPTION: RFP UJ 24/2024 INHOUSE TRAVEL MANAGEMENT SOLUTION

TENDER CLOSING DATE : Friday, 07 June 2024
TENDER CLOSING TIME : 12:00 (noon) – no late submission will be accepted
TENDER DELIVERY : **Via Oracle Cloud Application**

VIRTUAL BRIEFING SESSION

DATE : Thursday, 23 May 2024
TIME : 10:00am
VENUE : **Via Microsoft Teams**

Bidders are requested to send an email to Ms. Precious Gcabashe on preciousg@uj.ac.za and cc aluwanin@uj.ac.za to obtain the briefing session meeting link.

PLEASE TAKE NOTE:

1. It is the responsibility of all Bidders to ensure that their bid is submitted not later than the appointed date and time.
2. All bids must be submitted via the Oracle Cloud Application.
3. Enquiries regarding this invitation to tender and all matters relating to this tender, should be addressed to preciousg@uj.ac.za cc aluwanin@uj.ac.za

TENDER PACK

1. Tender Document - must be read, completed, signed, and must be returned with all compliance documents, as outline in the tender document.
2. Data Processing Agreement, fully completed and signed
3. Specification and Evaluation criteria
4. Pricing Schedule, Annexure A
5. Form of Tender
6. Document on how to access, download and submit your tender.