



10 April 2024

RFP UJ 15/2024 RENDERING OF COURIER SERVICES TO THE UNIVERSITY OF JOHANNESBURG FOR A THREE (3) YEAR PERIOD

Dear All

You are hereby invited by the University of Johannesburg (UJ), to submit a tender/ proposal for rendering of courier services to the University of Johannesburg for a three (3) year period.

Your proposal must be in accordance with the Instructions on the tender document, the specifications, the evaluation criteria.

TENDER DETAILS BELOW:

TENDER NUMBER AND DESCRIPTION: RFP UJ 15/2024 RENDERING OF COURIER SERVICES TO THE UNIVERSITY OF JOHANNESBURG FOR A THREE (3) YEAR PERIOD

COMPULSORY BRIEFING SESSION:

DATE : Thursday, 18 April 2024
TIME : 14:00
VENUE : Teams (request a link to join from preciousg@uj.ac.za)

TENDER CLOSING DETAILS:

TENDER CLOSING DATE : Friday, 03 May 2024
TENDER CLOSING TIME : 12:00 (noon) – no late submission will be accepted.
TENDER DELIVERY : **Via Oracle Cloud Application**

PLEASE TAKE NOTE:

1. It is the responsibility of all Bidders to ensure that their bid is submitted not later than the appointed date and time.
2. All bids must be submitted via the Oracle Cloud Application.
3. Enquiries regarding this invitation to tender and all matters relating to this tender, should be addressed to preciousg@uj.ac.za

TENDER PACK

1. Tender Document - must be read, completed, signed, and must be returned with all compliance documents, as outline in the tender document.
2. Standard Terms and Conditions (Annexure G) – must be read, signed, and returned.
3. STCs Acceptance Agreement – must be completed, signed, and returned.
4. Supply Agreement – must be completed (where applicable), signed and returned
5. Specification
6. Evaluation Criteria
7. Form of Tender
8. Document on how to access, download, and submit your tender.
9. Supplier Registration
10. User Training Manual
11. Annexure A: Pricing Schedule