



09 November 2023

Our ref:

**T UJ 41/2023: DFC Q/K BUILDING 1105 - DRAWING HALL FIT OUTS**

Dear Sirs / Madams

You are hereby invited by the University of Johannesburg, to a compulsory onsite briefing session for  
T UJ 41/2023: DFC Q/K BUILDING 1105 - DRAWING HALL FIT OUTS.

**Compulsory On Site Tender Briefing Date:** Friday, 17 November 2023, Time: 12h00

Meeting at. DFC Campus Procurement Boardroom

**Mandatory minimum requirement for this project:**

**Office Furniture Suppliers with proven experience in Office Furniture.**

Please note that only suppliers who attend the compulsory tender briefing session will have access to the UJ bid document.

**Tender Closing Date and Time: 01 of December 2023 at 12h00.**

Note: Bidders are requested to register on Oracle iCloud Application portal before attending the briefing session to enable access to the tender documents. Registration link is on the UJ website at supplier management. I have attached a User Training Manual - Oracle Cloud Supplier Response that will assist you during registration process. Bidders who are already registered or on UJ data base please make sure that your company documents are updated and valid to avoid being blocked on the system and not being able to access the tender pack. To send the updated please send them to this email address: [suppliersapp@uj.ac.za](mailto:suppliersapp@uj.ac.za) and type your company name and vendor number on email subject.

Enquiries regarding this Invitation to tender should be addressed to [phillipz@uj.ac.za](mailto:phillipz@uj.ac.za) cc [siphosihlem@uj.ac.za](mailto:siphosihlem@uj.ac.za).

Yours faithfully

Mr Z Zodwa

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