

ACADEMIC REGULATIONS

11.4 Appeals

- 11.4.1 After the final mark for a module has been published (on uLink), students who wish to dispute their marks may apply to the lecturer for an explanation of the mark awarded in the cases where:
- (a) the student has failed the module with a FM of at least 45%; or
 - (b) the last summative assessment (examination) mark is at least 15% lower than their module mark; or
 - (c) a module was passed without distinction, but either the module mark (i.e. semester or year mark) or last summative assessment (examination) mark was a distinction mark.
- 11.4.2 A request or an explanation for the awarding of the FM in the final summative assessment opportunity as indicated in AR 11.4.1 must be made within ten days after classes have commenced for the second semester for first semester assessments. In the case of a second-semester assessment opportunity, requests must be made at least three days prior to the commencement of the academic programme in the following year. No assessment material (for example, answer scripts or portfolios) or copies of it may be provided to students after such explanatory discussion, if such material would not otherwise have been returned to the student.
- 11.4.3 If, after the explanation has been provided as described in AR 11.4.2, students are still dissatisfied with the mark awarded, they may appeal to the Executive Dean or their delegated authority, who may, at their own discretion, decide to appoint an external arbiter to re-assess the final and/or last summative assessment. A fee, as determined by the University, is payable for the assessment by arbitration.
- 11.4.4 The fee is refunded if the arbiter alters results from a fail to a pass or from a pass without distinction to a pass with distinction. In all other cases, the fee is forfeited to the University.
- 11.4.5 Students registered for distance (fully online) programmes who want to appeal their results must follow the prescribed administrative procedure by submitting their motivation according to faculty guidelines and procedures and in accordance with UJ policies.

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