

SCHOOL OF PUBLIC MANAGEMENT, GOVERNANCE AND PUBLIC POLICY

COMMUNITY ENGAGEMENT REPORT

ADMINISTRATIVE ASSISTANCE: HELEN JOSEPH HOSPITAL

Date: Thursday, 22 September 2022

Time: 10:00 am – 12:00 pm

Venue: Helen Joseph Hospital

Project Name: Hospital Visit

Project Partner: Helen Joseph Hospital

Contact person: **Tseleng Modjadji 011 559 2004 (UJ CE, APK office)**

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Project description

24 students from the School of Public Management, Governance and Public Policy (SPMGP) participated in this month's project. The project focused on Sustainable Development Goal (SDG) 3, which is **Good Health and Well-Being**. Given the challenges with the recent fire at Charlotte Maxeke Hospital, the Helen Joseph Hospital faced a large influx of patients. The SPMGP therefore decided to assist the Helen Joseph Hospital in addressing administrative backlogs. Moreover, the proximity of the Helen Joseph Hospital to UJ, APK made it ideal for a community assistance and engagement.

Given the nature of work that nurses and doctors perform, it can become difficult to perform administrative tasks. The SPMGP students' assisted with various administrative tasks such as asset verification and stock taking. This process took place on level two (wards 2 and 3) at Helen Joseph Hospital. Some of the items the students verified as stock included chairs and tables amongst others. The students were divided into pairs. Each student had a file to note down the quantity of the asset and the condition of the asset. The asset verification process and stock-taking process will enable the hospital to know the quantity and condition of the assets they have. In turn, this will help with better procurement planning in the future. Given the strict

protocols in terms of security and personal protection photographs within the hospital premises, i.e. wards and patients were prohibited.

SPMGPP Student Coordinator: Mr Christian Kayembe

Community Engagement Academic Coordinator: Prof Vain Jarbandhan

Dr S Mavee

A few pictures of SPMGP assisting at the hospital.



