



5 May 2023

Our ref:

Tender T UJ 12/2023: Provisioning and Installation of Audio Visual Equipment in 20 Teaching and Learning Venues on all UJ Campuses

Dear Sirs / Madams

You are hereby invited by the University of Johannesburg, to participate in the tender process for the Provisioning and Installation of Audio Visual Equipment in 20 Teaching and Learning Venues on all UJ Campuses, as set out in the documents provided.

Your proposal must be in accordance with the Instructions for Tenderers, the Specifications and the Evaluation Criteria, documents enclosed.

It is the responsibility of all Service Providers to ensure that their tender is submitted not later than the appointed date and time. All tenders must be submitted via the Oracle Applications Cloud portal, which can be accessed on the UJ website:

UJ Tender Web Site Link: <https://www.uj.ac.za/Pages/tender.aspx>

Tender Number and Description: **T UJ 12/2023: Provisioning and Installation of Audio Visual Equipment in 20 Venues on all UJ Campuses**

Compulsory On Site Tender Briefing Date: Friday, **12 May 2023 at 09:00 to 14:00** – please see the schedule below,

1. **SWC** - UJ Soweto Campus - All participants will meet at the Library Entrance, Soweto Campus **at 9:00 am** – 5 venues
2. **DFC** – UJ Doornfontein Campus - All participants will meet at DFC Library entrance, Doornfontein Campus **at 10:30 am** – 5 venues
3. **APB** – UJ Bunting Road Campus - All participants will meet STH Conference Centre Foyer, Bunting Road, **at 12:00 pm** – 4 venues
4. **APK** – UJ Auckland Park Campus - All participants will meet at the Library entrance, Kingsway Campus **at 13:00 pm** – 6 venues

Closing Date: **31 May 2023 at 12:00 pm (Oracle applications cloud portal)**

Please note that only suppliers who attend the compulsory tender briefing session on all 4 campuses will have access to the UJ bid document.

Enquiries regarding this Invitation to tender should be addressed to craffie@uj.ac.za.

Very Important:

- The **Tender document** (bid document) must be read, signed, completed, and returned with all requested documentation.
- The **pricing scheduled** must be completed in its entirety – no item omissions are allowed.
- Please ensure that all **mandatory documentation** which are specified in the **tender document** as well as in the **evaluation criteria** document are submitted with your proposals.
- All documents **MUST** be submitted electronically, via the Oracle Applications Cloud portal.
- No email submissions and no late submissions will be accepted.
- All communication REGARDING THIS TENDER, must be sent to the Tender Department craffie@uj.ac.za.

Documents provided on this web page:

Invitation letter to External Stakeholders interested in participating in the tender process with all relevant dates.

1. Tender Document – will be provided to bidders who attend the compulsory on site tender briefing.
2. UJ supply agreement– will be provided to bidders who attend the compulsory on site tender briefing.
3. UJ T&Cs– will be provided to bidders who attend the compulsory on site tender briefing.
4. Pricing Schedules / Bills of Quantity
5. Evaluation criteria
6. APK Library level 6 dm configuration 2023

Yours faithfully

Mrs C Raffie

CRaffie