



15 March 2023

Our ref:

Tender T UJ 06/2023: Ghost License Renewal and Support Services for a Period of Three (3) Years

Dear Sirs / Madams

You are hereby invited by the University of Johannesburg, to participate in the tender process for the Ghost License Renewal and Support Services for a Period of Three (3) Years, as set out in the Specification document.

Your proposal must be in accordance with the Instructions for Tenderers and the Specification document.

It is the responsibility of all Service Providers to ensure that their tender is submitted not later than the appointed date and time. All tenders must be submitted via the UJ website. No emailed tenders will be accepted and no late tenders will be accepted. All tenders must be submitted via the UJ Web Link provided below:

UJ Tender Web Submission Link: <https://www.uj.ac.za/Pages/tender.aspx>

Tender Number and Description: T UJ 06/2023: Ghost License Renewal and Support Services for a Period of Three (3) Years

Tender Closing Date: 29 March 2023 at 12:00pm (UJ Web Link)

Please acknowledge receipt of this Invitation to tender and confirming your intention to submit a proposal as requested quoting the tender ref to the email address below.

Any questions or comments must be forwarded to craftie@uj.ac.za using ref T UJ 06/2023 on the subject line.

Very Important:

- The **tender, Annexure G and UJ Supply agreement documents** must be read, signed, completed, and returned with all requested documentation.
- The **pricing schedule** must be completed in its entirety.
- Please ensure that all **mandatory documentation** which are specified in the **tender document** as well as in the **specification** documents are submitted with your proposals.
- All documents MUST be submitted electronically, using the link provided.
- No email submissions and no late submissions will be accepted.
- All communication REGARDING THIS TENDER, must be sent to the Tender Office craffie@uj.ac.za.

Documents provided:

Invitation letter to External Stakeholders interested in participating in the tender process with all relevant dates.

1. Annexure A document
2. Mandatory RFP Document
3. Mandatory Annexure G – ST&Cs.
4. Mandatory UJ Supply Agreement.

Please ensure that you submit all the mandatory compliance documents below,

1. Valid B-BBEE certificate / sworn affidavit
2. Valid Tax Clearance
3. CIPC or CSD report

The tender will be evaluated in 3 stages,

1. Stage 1 - Compliance
2. Stage 2 – Functional / Technical evaluation
3. Stage 3 - Financial and B-BBEE

Yours faithfully