

CAREER SERVICES RECRUITMENT PROGRAMME 2023



PsyCaD
CAREER SERVICES

OFFERINGS AND RATES

PsyCaD Career Services adhere to the UJ Occupational Health requirements and safety standards. As a result, external clientele are not able to provide food or beverage facilities to UJ students, unless it is in an enclosed package. No popcorn, coffee, waffles, etc. stands will be allowed, while on UJ premises.

*Early registrations are encouraged as Recruitment Fair registrations will be processed on a first-come-first-served basis, subject to availability of requested days and exhibition area.

Kindly note, loadshedding is expected during the Recruitment Fairs. During this time, the Wi-Fi, lights, coffee and tea stations

and plug points will not be available as there is no generator. Kindly make appropriate arrangements. The Recruitment Fairs will, however, continue as students can engage with employers at this time. No discount on the fee will be offered because of loadshedding.

Should loadshedding negatively impact on the effectiveness of the Recruitment Fairs (more than 6 hours during a Recruitment Fair day or a national blackout), UJ may move the Fairs online or reschedule. The decision to move online/reschedule will be communicated with the companies if the need arises.

*Note: all costs includes VAT.

ON-CAMPUS RECRUITMENT FAIRS & ONLINE PRESENTATIONS

Recruitment Fair	Date	Time	Venue	Registrations Open	Registrations Close
Faculty of Law	On-campus exhibition: 23 May	09:00 – 15:00	APK Foyer	15 February	5 May
	Online presentations: 24 May	08:30 – 16:00	MS Teams		
College of Business & Economics	On-campus exhibition: 25 May	09:00 – 15:00	APK Foyer	15 February	5 May
	Online presentations: 26 May	08:30 – 16:00	MS Teams		
Science, Technology, Engineering & Mathematics (STEM)	On-campus exhibition: 25 July	09:00 – 15:00	APK Foyer	15 February	7 July
	Online presentations: 26 July	08:30 – 16:00	MS Teams		
General	On-campus exhibition: 22 August	09:00 – 15:00	APK Foyer	15 February	4 August
	Online presentations: 23 August	08:30 – 16:00	MS Teams		

All Recruitment Fairs will be hosted on-campus.

All Recruitment Fair Company Presentations will be hosted online.

Registrations will open and close on the dates as indicated in the table above on the online UJCareerWiz platform:

<https://UJCareerWiz.co.za/>

RECRUITMENT FAIR REGISTRATION PACKAGE (PER FAIR)

R13 500.00	<p>Includes:</p> <ol style="list-style-type: none"> (1) One exhibition booth for one day consists of: <ul style="list-style-type: none"> ▪ 3 m x 1 m shell scheme booth: white walling (2 400 mm in height) ▪ Company name on fascia board ▪ One plug point and two spotlights ▪ One trestle table with black stretch tablecloth ▪ Four conference chairs ▪ One brochure holder ▪ One lockable counter (2) One company presentation (first-come-first-served basis) (3) Once-off mass email and social media communication to students (4) Listed in the Recruitment Guide (only if registered on or before 22 May) (5) Related services, i.e. parking, shuttle, security, student assistants, placement of posters and catering for the day (up to 4 delegates) (6) Free advertising of your company within the Career Resource Centre's across all four campuses.
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R4 200.00	<p>Additional exhibition booth per day per Recruitment Fair (for double stands – only if layout allows)</p> <ul style="list-style-type: none"> ▪ 3 m x 1 m shell scheme booth: white walling (2 400 mm in height) ▪ Company name on fascia board ▪ One plug point and two spotlights ▪ One trestle table with black stretch tablecloth ▪ Four conference chairs ▪ One brochure holder ▪ One lockable counter ▪ Catering for the day (up to 4 extra delegates)
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E-RECRUITMENT GUIDE | PLACEMENT OF AN ADVERTISEMENT & ARTICLE (ONLINE)

Registrations Open	Registrations Close	Submission of Advertisement/Article	Advertisement	Rate
15 February	22 May	22 May	A5: full-page, full colour	R2 000.00

Register online on the UJCareerWiz platform: <https://UJCareerWiz.co.za/>

ON-CAMPUS CAREER SERIES (CAREER TALKS)

WIL Showcase	21 & 22 September 2023
Education Career Series	20 April 2023
Humanities Career Series	3 August 2023
FADA Career Series	28 September 2023

Should you be interested in participating in the WIL Showcase, kindly contact Ms Juliet Solomons at jjoseph@uj.ac.za or Ms Winnie Makhwanya at wmakhwanya@uj.ac.za

ON-CAMPUS SHOWCASES

Company showcases are offered at ad hoc requests. Use company showcases for brand awareness and networking with UJ students.

Should you be interested in participating in a showcase, kindly contact Ms Winnie Makhwanya at wmakhwanya@uj.ac.za

VIRTUAL OR ON-CAMPUS COMPANY PRESENTATIONS | WEBINARS | INDUSTRY TALKS

R1 500.00	<p>1 hour presentation slot Includes: mass emailer, graphics (if not provided), marketing, WhatsApp messages to UJ students.</p>
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Register online on the UJCareerWiz platform: <https://UJCareerWiz.co.za/>

VIRTUAL GENERAL ADVERTISING OPPORTUNITIES

R800.00	<p>Unlimited use:</p> <ul style="list-style-type: none"> ▪ Mass emailer ▪ Social media ▪ UJCareerWiz announcement ▪ WhatsApp
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Register online on the UJCareerWiz platform: <https://UJCareerWiz.co.za/>

UJCAREERWIZ JOB PORTAL ADVERTISEMENT

Includes an automated emailer notification to the requested students. A fee will not apply to advertise the following opportunities on the job portal.

Opportunity	
<ul style="list-style-type: none"> ▪ Graduate Jobs ▪ Work Experience: Including Internships ▪ International Remote Work 	<ul style="list-style-type: none"> ▪ Casual/Vacation Work ▪ Bursaries ▪ Volunteering

Register online on the UJCareerWiz platform: <https://UJCareerWiz.co.za/>

ON-CAMPUS INTERVIEWS AT THE APK CAREER RESOURCE CENTRE

R1 000.00	Full day use of the Career Services Interview Cubicles
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Bookings can be done on the UJCareerWiz platform: <https://UJCareerWiz.co.za/>