



FREQUENTLY ASKED QUESTIONS UJ STAFF 10 February 2022

Will the university be providing students with data?

No, the University will no longer be providing students with data as they are expected to be on campus for classes and can use the facilities the university provides for the backup activities.

What are the COVID-19 cleaning and other arrangements for teaching venues?

All lecture venues will be cleaned daily, microphones are specifically cleaned at the start of the day. Seats and desks are sanitised daily. At the entrance of each venue there will be a foot-controlled sanitiser. Any lecture venue with a Covid-19 case will be decontaminated on the same day depending on the time of the request. The seats in lecture venues will be marked to ensure physical distancing.

Will the Library spaces be cleaned?

Library arrangements are the same as for classrooms, and each library will have a cleaner/s until the library closes. Every second seat must be kept open.

When is it necessary to decontaminate an area?

When staff in an area have tested positive for Covid-19, AND the area cannot be kept out of service for 7 days. Information related to the staff members affected needs to be reported to Occupational Safety, Occupational Health, and for decontamination purposes to Dr Manyaka.

Must I wear a mask when I am teaching?

Yes, all academic and teaching support staff must keep masks on at all times during lectures, practicals or tutorials.

Are wrap-around, rigid plastic face masks acceptable for personal use?

No, they are not recommended as they do not provide adequate protection for those around you.

Is social distancing still in force in social environments?

Yes, the recommendation from the national regulations of 2m distancing remains in force.

What about non-compliance with mask usage?

Please report the misuse or refusal to use a mask directly to Protection Services or Occupational Health. The refusal to use a mask properly must also be reported to the relevant HoD.

If I am infected with Covid-19 at the workplace, is it covered by the Compensation Fund?

Yes, it is covered by the Compensation Fund IF it can be proven conclusively that an employee contracted Covid-19 while at work.

Who conducts Covid-19 Risk Assessments?

Occupational Safety in accordance with the Health and Safety representative of the specific environment.

Who must I report Covid-19 related risks to?

Protection Services. Occupational Safety if it is about the lack of signage, social distancing, empty or vandalized sanitizer stands or work-related diseases.

Must I isolate if I am in contact with an infected person?

Please ensure you report this to Primary Health Care and they will arrange the necessary isolation provision if required, and advise accordingly.

Must I quarantine if tested positive?

Please report this to Primary Health Care and they will arrange the necessary quarantine provision if required, and advise accordingly.

Are UJ events permissible?

Yes, after approval by an ELG member the maximum is 50% of the capacity of the venue. All other requests to host events and activations need to be directed to CCC & CCC Exco for approval before planning can commence. If catered, all meals are to be pre-packed. No social gatherings are permitted after an event unless approved by an ELG member. A request to host an event at UJ must be submitted 4 weeks ahead of time.

If we are vaccinated, why the masks?

Everyone in South Africa is required to **follow** the **guidelines** set by the [Department of Health](#):

- Maintain a healthy physical distance from people (for example, in queues, or in classes / labs)
- Wash your hands thoroughly and regularly
- Use sanitiser when you cannot wash, and
- Wear a mask everywhere on campus and in all UJ facilities that are shared spaces.

Does UJ offer support to staff?

UJ values the mental health of staff and students and has put various support structures into place to assist. Life EHS is the external service provider that offers a wide range of counselling services for staff at no cost. Staff may contact them on 0800 004 770 to arrange counselling.

How do I access support for students in need?

Psychosocial support

There are multiple ways that students can access support. Students may visit any of the PsyCaD offices on any of the campuses without scheduling an appointment. Alternatively students may phone any of the offices to request a consultation. Contact numbers may be found on the PsyCaD website: <https://www.uj.ac.za/teaching-and-learning/academic-development-and-support/centre-for-psychological-services-and-career-development-psycad/counselling/>. PsyCaD also has a 24 HR Crisis Line and students can call 082 054 1137 when they are in extreme distress or have been exposed to any form of trauma. UJ provides support for People with Disabilities. If you should need any support you can send an email to disabilityunit@uj.ac.za or contact them on 011 559 3745.

Teaching and Learning Support

Refer students to the UJ Writing Centre for writing and assessment support. The Centre can also facilitate workshops to address the writing needs of students at the request of lecturers.

APK: D-Ring 3 Tel. 011 559 2568

APB: K Block (above Study Centre) Tel. 011 559 1646

DFC: John Orr Building (6th Floor, Room 6611). Tel. 011 559 6595

SWC: Adelaide Tambo Building (ACA111).Tel. 011 559 5652

Learning Development

The Learning Development Unit (LDU) provides undergraduate students with academic skills to support students to achieve academic success. This involves providing workshops on time management, exam-taking, note-taking, reading skills and many more.

Academic Consultations

Contact Learning Development Unit for a face-to-face/online study skills consultation using the following email address: learningdevelopment@uj.ac.za or contact the campus coordinators directly:

- Ms. Jo-Anne Mooney jo-annem@uj.ac.za APK
- Mrs. Rose Adegoke radegoke@uj.ac.za Bunting Road
- Mrs. Razia Mayet, Razia raziam@uj.ac.za Doornfontein
- Dr Welcome Kubeka wkubeka@uj.ac.za Soweto

Online Study skills module

The Learning Development: Study Skills online L1 module is foundational in nature. It has as its primary purpose, the development and mastering of academic and professional skills required to facilitate learning for students in their regular modules of their undergraduate degree studies. Students can self-enrol in the Learning Development Study Skills L1 self-paced module on Blackboard. They will find it, under Organisations. Note that the students can ask a facilitator to enrol them by emailing learningdevelopment@uj.ac.za. For further information or online consultations, contact LDU at the following email address: learningdevelopment@uj.ac.za.

The Find-your-way website

UJ has created a website (which falls outside the Learning Management System) that contains the key student success related information. You can access the website at: <https://findyourway.uj.mobi/>