

# APPLICATION FOR QUALIFICATION AND/OR MODULE CHANGES

FACULTY					
TITLE	SURNAME			INITIAL(S)	
STUDENT NUMBER			CELL NUMBER		
EMAIL			ARE YOU A BURSARY HOLDER?	YES	NO

## CHANGE OF QUALIFICATION

QUALIFICATION CURRENTLY REGISTERED FOR (Code and description).					
CHANGE TO WHICH QUALIFICATION? (Code and description)					

## CANCELLATION OF QUALIFICATION

QUALIFICATION TO CANCEL (Code and description).					
WERE YOU ACADEMICALLY EXCLUDED FROM ANOTHER UNIVERSITY?	YES		NO		

## REASON FOR TERMINATION OF STUDIES

PERSONAL (P)	WORK COMMITMENTS (W)	FINANCE (F)	HEALTH PROBLEMS (G)	OTHER
WRONG CHOICE (6)	DEGREE/DIPLOMA CHANGE (C)	TRANSFER (T)	POOR PROGRESS (S)	
IF OTHER, PLEASE SPECIFY:				

## MODULES: ADDITION AND/OR CANCELLATION

WHICH MODULES DO YOU WANT TO CANCEL?	WHICH MODULES WOULD YOU LIKE TO ADD?	MODULE CODE	BLOCK

## PLEASE FILL OUT ALL MODULES YOU HAVE TO BE REGISTERED FOR AFTER THE CHANGES HAVE BEEN MADE

FIRST SEMESTER				SECOND SEMESTER			
MODULE CODE	MODULE	TIMETABLE CODE	EXAM CODE	MODULE CODE	MODULE	TIMETABLE CODE	EXAM CODE

SIGNATURE OF STUDENT		DATE	
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APPROVAL (IF REQUIRED)		FOR FACULTY USE	
DEAN / HOD / LECTURER / HFA / HCA	DATE	FACULTY OFFICER	DATE

## CANCELLATIONS - FEE IMPLICATION

### 3.1.1 Total cancellation of studies

- Cancellation on or before 25 February: In this case a total refund of one's paid tuition fees and/or residence fees (where applicable) may be processed with the exception of the registration fee and ICT levy
- Cancellation after 25 February as indicated in point 3.1.2

### 3.1.2 Cancellation of modules

#### First semester modules:

- Cancellation on or before 25 February: No fees payable
- Cancellation on or before 8 April: 50% credit is granted
- Cancellation after 8 April: No credit is granted
- **Second semester modules:**
- Cancellation on or before 29 July: No fees payable
- Cancellation on or before 2 September: 50% credit is granted
- Cancellation after 2 September: No credit is granted

#### Year Modules

- Cancellation on or before 25 February: No fees payable
- Cancellation on or before of 8 April 75% credit is granted
- Cancellation on or before 29 July: 50% credit is granted
- Cancellation after 29 July: No credit is granted

