



UNIVERSITY OF JOHANNESBURG

RESIDENCE FEES – 2024



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1. Payment options

1.1 E-payments

(Real time payment that allows immediate registration)

Students and parents can pay their tuition fees online through the website: www.uj.ac.za by using their valid credit/cheque/debit card. This option also ensures that payment reflects real time on the student's account.

1.2 Payments can be made at any FNB branch.

(Payments do not reflect real time)

Direct payments made at FNB and FNB ATM to the UJ bank account will reflect on the student account within 15 minutes. Electronic Fund Transfers (EFTs) from banks other than FNB might take up to two business days to reflect on the student account. EFTs from outside the country take longer, and students must allow at least ten (10) business days for the allocation of funds.

The FNB student Fee Account of the University is set up as a **predefined beneficiary** at all major banks, and therefore, you do not need the actual bank account number to make a payment. Select the UJ Tuition Fee Account as a beneficiary. The banking details are as follows:

Account Name:	University of Johannesburg UJ Tuition Fee Account	Branch:	Client Services
Account Number:	62615873199	Branch Code:	210-554
Account Type:	Cheque Account	Swift Code:	FIRNZ AJJ

Students must write their student numbers and names clearly in bold letters on the deposit slip. A copy of the slip can be emailed to studentaccounts@uj.ac.za. Students must keep a copy for their own records for at least two years.

IMPORTANT NOTE: *The University encounters numerous problems with bank transfers. Therefore, students and parents are requested to provide the University with copies of the bank deposit slips when bank transfers are made.*

1.3 Debit Orders

Students and parents can use the debit order system whereby the outstanding balance (with the exception of the first minimum payment) can be paid in ten equal instalments from 1 March to 1 December. This method of payment has the following advantages:

- Payments can be made over ten months, leaving the student/parent with a better cash-flow situation.
- No interest is levied as long as the debit order is honoured.
- Payments cannot go astray.
- It saves time.

You can access the debit order for completion on the link [Acknowledgement of Debt Application - University of Johannesburg \(uj.ac.za\)](#)

2. Student account enquiries

- a. Students should enquire directly at the relevant faculty in instances where the modules registered for are reflected incorrectly in the fee statement.
- b. Enquiries about tuition fees and incorrect account debits or credits should be directed to the Student Finance call centre on the following:

Telephone number: **011 559 4555.**

Queries can also be emailed to: studentaccounts@uj.ac.za

3. Fees payable at registration for residence students

(All full-time, part-time, extracurricular [non-subsidised] and semester programmes)

- a. The first instalment on University accounts for all students, excluding students whose total fees are paid by sponsors or employers, must pay the following minimum amounts prior or on the date of academic registration.

Residence students (only students with acceptance letters from residences)	R9 270.00
<i>Tuition Fees:</i>	<i>R5 560.00</i>
<i>Residence Fees:</i>	<i>R3 710.00</i>

(In the case of total cancellation, the non-refundable ICT levy and registration fee are forfeited. Residence fees are charged on a sliding scale according to actual days in residence.)

- b. Students registering after the dates prescribed in the calendar must pay a late registration fee in addition to the normal registration fee. They will furthermore be liable for full payment of the ICT levy, registration, late registration, and tuition fees.

4. International Students

- a. Undergraduate students from foreign countries

Tuition fees are payable as follows:

- An upfront payment of 40% of tuition fees is to be paid at registration.
- 75% of tuition fees and residence fees are to be paid by 15 April 2024.
- 100% of tuition fees and residence fees are to be paid by 31 July 2024.

In addition to the normal tuition fee, all students are liable to pay the non-refundable ICT levy, the registration fee and the non-refundable international levy as follows:

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- SADC & African countries:
Non-refundable ICT levy and registration fee plus normal tuition fees plus non-refundable international levy of R2 000.00
- Other countries:
Non-refundable ICT levy and registration fee plus normal tuition fees plus non-refundable international levy of R17 000.00
- SADC & African countries - Non degree purposes/occasional/practical training:
Non-refundable ICT levy and registration fee plus normal tuition fees plus non-refundable international levy of R2 000.00
- Other countries - Non degree purposes/occasional/practical training:
Non-refundable ICT levy and registration fee plus normal tuition fees plus non-refundable international levy of R8 000.00
- All countries: - Extracurricular/short learning programmes & non-subsidised programmes:
Non-refundable ICT levy and registration fee plus normal tuition fees plus non-refundable international levy of R1 000.00
- Affiliate students:
Non-refundable ICT levy and registration fee plus normal tuition fees plus non-refundable international levy of R2 000.00
- Asylum seekers/Refugees/Diplomat students:
Remission of international levy
- Study abroad:
Reciprocal Exchange Administration Fee R2 500.00
- Approved special international programmes: R33 000.00
Charges of fees that are governed by UJ partnership agreements
 - ISEP Direct R10 000.00
 - IDEP short collaborative programmes
- Postdoctoral students:
Waiving of the international levy

b. Postgraduate students from foreign countries

Fees are payable as follows:

- An upfront payment of 40% of tuition fees is to be paid at registration.
- 75% of the tuition fees are to be paid by 15 April.
- 100% of the tuition fees to be paid by 31 July.

5 Fees payable for University residence

Students must first, have been accepted for academic enrolment before they may register for residence accommodation. If students do not register for the academic year or semester by the

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last official registration date, they forfeit the right to accommodation on campus and must vacate the room immediately.

Meals:

- All campuses provide alternative venues regarding meals:
 - Self-catering; and
 - Shopping Centre/Student Canteen
- The cost of meals is not included in the tariffs.
- Each student should determine his/her own meal quota for the year in order to budget a sufficient amount for meals.

Below is the average cost per annum:

a. Residence fees Kingsway Campus

○	Complex A Cornerstone & Oppierif Men's Residences Magnolia & Moshate Heights Women's Residences	R38 220.00	Double Rooms / annum
○	Complex B Maqhawe Men's Residence Impumelelo & Karibu-Jamii Women's Residences	R40 040.00	Single Rooms / annum
○	Afslaan Men's Residence	R44 772.00	Single Rooms / annum
○	Lebone Women's Residence	R44 772.00	Single Rooms / annum
○	Thomas Sankara Phase 2	R44 722.00	Senior Accommodation
○	Thomas Sankara Phase 3	R45 500.00	Senior Accommodation
○	House Gloucester	R43 680.00	
○	Streatley Ave 11	R49 868.00	
○	Faranani – Postgraduate Accommodation	R50 596.00	
○	APK – Admin Flats (Postdoc Flats)	R57 148.00	
○	Sophia Town (off campus)	R61 516.00	Single Rooms / annum

b. Residence fees Doornfontein Campus

○	Gauta, Phumlani & Takalani Women's Residences	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Lesedi & Akanani Men's Residence	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Robin Crest Men's Residence	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Kopano House	R50 596.00 R43 316.00	Single Rooms / annum Double Rooms / annum
○	Habitat Men's Residence	R50 596.00 R43 316.00	Single Rooms / annum Double Rooms / annum
○	DFC – Postdoc Flats	R42 952.00	

c. Residence fees Bunting Road Campus

○	Horizon & Ndlovukazi Women's Residences	R42 952.00 R37 492.00	Single Rooms / annum Double Rooms / annum
○	Kilimanjaro Men's Residence	R42 952.00	Single Rooms / annum

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		R37 492.00	Double Rooms / annum
o	Mayine – Mixed Residence	R44 408.00	Single Rooms / annum
o	Goudstad Flats (Postgraduate Accommodation)	R57 148.00	Single Rooms / annum
o	APB – Postdoc Flats	R57 148.00	

d. Residence fees Soweto Campus

o	Hector Pietersen (on Campus)	R50 232.00	Single Rooms / annum
o	Ulwazi	R56 420.00	Single Rooms / annum
o	3 rd Residence	R38 220.00	Rooms / annum
o	4 th Residence	R54 600.00	Single Rooms / annum
		R34 944.00	Double Rooms / annum

e. Financial liability for students leaving University residences.

- i. *Once a student has registered in the residence and no longer wants to live there, a specific Residence Cancellation form must be completed and processed, after which the necessary adjustments will appear on the student account (if applicable).*

6 Rules in respect of fees payable

- a. The Council of UJ retains the right to alter any fees or other stipulations regarding fees payable where specific circumstances justify it.
- b. By signing and submitting the registration form, students accept responsibility for the payment of all prescribed fees and bind themselves to abide strictly by the regulations regarding the payment of fees. ***In the case of minors, parents accept co-responsibility.***
- c. University fees (including extracurricular courses and residence fees) are payable as follows:
- i. First payment:
Upon enrollment as a student: (refer to paragraph 3)

Residence Fees:

- Second payment (latest by 15 April)
70% of fees for the year (includes first payment)
 - Third payment (latest by 15 August)
Outstanding balance (100% of fees for the year)
- b. The University reserves the right to claim interest on arrear amounts to the prescribed rate in terms of the Prescribed Rate of Interest Act, 1975 (as amended).
- c. A student enrolling at UJ for the first time forfeits at least his/her non-refundable registration fee and ICT levy paid at registration if his/her enrolment is cancelled because his/her

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matriculation or senior certificate is not lodged or if an extension is not obtained by the end of May of the relevant year. The certificates of students registering for the first time at the beginning of the second semester must be lodged by 15 August.

In cases where, without permission, these certificates are submitted later than the prescribed dates resulting in the student's registration being cancelled, enrolment may be renewed only with the special permission of the Vice-Chancellor or his appointed deputy.

- d. Students are registered conditionally if:
- They have to fulfil certain admission requirements after official registration.
 - They are awaiting the results of a selection test or examinations; and
 - Their registration has to be cancelled because they failed to fulfil the set requirements, or their test or examination results were unsuccessful, then they will be liable only for the registration fees and ICT levy.
- e. The Senior Director: Revenue Administration reserves the right to cancel any refund or granting of credit on cancellation as determined above.
- f. Students must apply for a refund of credits online: The application and refund requirements document are available online link <https://student.uj.ac.za/proforma/>
- Students must upload copies of all the required documents.
 - The refund process is completed within 14 working days.
 - Refunds can only be transferred to a cheque or savings account; no credit card accounts.
- g. In respect of students not fulfilling their financial obligations on time and as prescribed, the University retains the following rights:
- Students may be excluded from UJ residences.
 - Students' examination results will be withheld.
 - Students' registration may be cancelled after the specified dates, and they will be liable for payment of the outstanding amount, as agreed and signed in the special arrangement made with UJ.
 - Students will not be allowed to register if the previous year's fees have not been paid in full.
 - A certificate of conduct will not be issued.
 - Legal action will be instituted against students, who will be liable for all UJ's legal costs.
 - Qualifications (degrees, certificates/diplomas) will not be awarded.
- h. No rebate is payable to students not attending lectures or attending lectures only for part of a semester or not completing their thesis/dissertation after registering.
- i. Students attending classes for which they are not registered will be identified by way of class lists and will be responsible for an additional payment of 50%, calculated on the tariff applicable to the specific subject.

7 General guidelines for the payment of fees

Given that a significant proportion of funds are derived from tuition and accommodation fees, the University is compelled to take precautions to ensure that the maximum amount of funds is recovered. Therefore, the following guidelines with regard to the collection strategy are applicable:

- a. Students who owe the University money in respect of tuition and accommodation fees will not be allowed to register at the beginning of the next academic year.
- b. Students who are allowed to register will have to remit the first minimum payment (which includes the ICT levy and registration fee) on the date of registration. Students who are awarded bursaries will have to make arrangements with their sponsors. These regulations also apply to students who have been awarded bursaries from this University.
- c. NSFAS-funded students will be allowed to register without upfront payment of the registration fee.
- d. All students, except those who have made the necessary arrangement to pay off the outstanding balance as well as those paying by debit order will have to adhere to the payment dates for the second and final payments as set out in paragraph 6.
- e. As an alternative, students and parents may use the debit order system, which is highly recommended (see full particulars as per paragraph 1.3.)
- f. All other arrangements to pay the outstanding balance in monthly instalments must be made in writing and addressed to the staff of the Student Finance sub-department before 1 April.
- g. Students who do not adhere to the payment dates or whose cheques or debit orders are returned by the bank due to insufficient funds will have their registration cancelled forthwith.

8 Non-refundable fees

The following fees are not refundable under any circumstances:

- a. Application fees
- b. The registration fee payable upon registration (not residence fees)
- c. Additional amounts payable in respect of late registration
- d. International levy
- e. ICT levy

9 Student cards

- a. Student cards serve as admission to UJ campuses, buildings, lectures and libraries and proof of identity during examinations. Students will only be issued with student cards once they have paid the required fees on the registration date.

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- b. On cancellation of registration, student cards must be handed in with the cancellation forms.
- c. Lost student cards will be replaced at a charge of R150.00 for the first replacement and a higher charge for any further replacements.

“The University reserves its right to change/amend the fees without any prior notice.”

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