

APPLICATION FOR QUALIFICATION AND/OR MODULE CHANGES

FACULTY					
TITLE	SURNAME			INITIAL(S)	
STUDENT NUMBER			CELL NUMBER		
EMAIL			ARE YOU A BURSARY HOLDER?	YES	NO

CHANGE OF QUALIFICATION

QUALIFICATION CURRENTLY REGISTERED FOR (Code and description).	
CHANGE TO WHICH QUALIFICATION? (Code and description)	

CANCELLATION OF QUALIFICATION

QUALIFICATION TO CANCEL (Code and description).				
WERE YOU ACADEMICALLY EXCLUDED FROM ANOTHER UNIVERSITY?	YES		NO	

REASON FOR TERMINATION OF STUDIES

PERSONAL (P)		WORK COMMITMENTS (W)		FINANCE (F)		HEALTH PROBLEMS (G)		OTHER	
WRONG CHOICE (6)		DEGREE/DIPLOMA CHANGE (C)		TRANSFER (T)		POOR PROGRESS (S)			
IF OTHER, PLEASE SPECIFY:									

MODULES: ADDITION AND/OR CANCELLATION

WHICH MODULES DO YOU WANT TO CANCEL?	WHICH MODULES WOULD YOU LIKE TO ADD?	MODULE CODE	BLOCK

PLEASE FILL OUT ALL MODULES YOU HAVE TO BE REGISTERED FOR AFTER THE CHANGES HAVE BEEN MADE

FIRST SEMESTER				SECOND SEMESTER			
MODULE CODE	MODULE	TIMETABLE CODE	EXAM CODE	MODULE CODE	MODULE	TIMETABLE CODE	EXAM CODE

SIGNATURE OF STUDENT		DATE	
----------------------	--	------	--

APPROVAL (IF REQUIRED)		FOR FACULTY USE	
DEAN / HOD / LECTURER / HFA / HCA	DATE	FACULTY OFFICER	DATE

CANCELLATIONS – FEE IMPLICATION

3.1.1 Total cancellation of studies (except for the registration fee (R650,00) and ICT levy (R500,00) which are non-refundable).

- Cancellation on or before 25 February 2024: In this case a total refund of one's paid tuition fees and/or residence fees (where applicable) may be processed with the exception of the registration fee and ICT levy
- Cancellation after 25 February 2024 as indicated in point 3.1.2

3.1.2 Cancellation of modules (except for the registration fee (R650,00) and ICT levy (R450,00) which are non-refundable).

First semester modules:

- Cancellation on or before 25 February 2024: No fees payable
- Cancellation on or before 8 April 2024: 50% credit is granted
- Cancellation after 8 April 2024: No credit is granted

Second semester modules:

- Cancellation on or before 29 July 2024: No fees payable
- Cancellation on or before 2 September 2024: 50% credit is granted
- Cancellation after 2 September 2024: No credit is granted

Year Modules

- Cancellation on or before 25 February 2024: No fees payable
- Cancellation on or before 8 April 2024: 75% credit is granted
- Cancellation on or before 29 July 2024: 50% credit is granted
- Cancellation after 29 July 2024: No credit is granted

