

Faculty of Law

Postgraduate Diploma in Drafting and Interpretation of Contracts

Centre for Continuing Education Programmes



UNIVERSITY
OF
JOHANNESBURG

FACULTY OF LAW



**The Future
Reimagined**

The Diploma

- The programme is presented over one year on a part-time basis.
- The programme in Drafting and Interpretation of Contracts consists of four modules that investigate the legal framework within which contracts are drafted and interpreted. The programme will also deal with the relationship between the drafting and interpretation of various other kinds of legal documents, such as wills, rules and regulations, etc.
- The purpose of the programme is to provide learners with additional advanced knowledge and reflective understanding of the way in which legal texts are prepared and interpreted. The programme is designed to enhance the basic levels of knowledge and skills obtained by learners in their undergraduate studies, by enabling them to apply their knowledge and skills to legal documentation and projects that seek to develop a more refined understanding of the preparation and interpretation of various legal documents. Students will be kept abreast of the latest legal developments.
- Note that this Postgraduate diploma does not articulate to any further qualification.

The lectures will be presented in block sessions which will take place in February and July.

NB: Attendance of the workshops is compulsory.

Examination: October / November.

Admission Requirements

Persons holding either an LLB or Bachelor's degree. In the case of the latter, the successful completion of a module in the Law of Contract, Commercial Law or Business Law is required.

Application

The closing date for applications is 25 February 2022 unless the date is extended.

NB: Foreign applicants should contact the Faculty for relevant legislative requirements.

Foreign students pay an international levy.

Students who fail to pay all fees will not be permitted to attend classes.

Programme Presenters

The programme will be presented by Prof Eesa Fredericks (Head of Department: Practical Business Law) (Programme Leader) and Dr Graham Dampier (Head of Department: Academic Literacies).

■ **Programme Content**

The content of the programme will suit both lawyers and non-lawyers who are involved with the negotiation, drafting and administration of contracts. To ensure that non-lawyers will be able to follow discussions, some time will be spent explaining basic principles and concepts. Lawyers may also benefit from refreshment of their knowledge of the basic principles and concepts and how they have an impact on the drafting and interpretation of contracts.

■ **Basic Interpretation Theory**

To develop competencies and practical and conceptual skills in respect of the theoretical basis for the interpretation and drafting of contracts.

■ **Interpretation Of Contracts**

To develop competencies and practical and conceptual skills in respect of the interpretation of contracts.

Drafting Of Contracts

To develop competencies and practical and conceptual skills in respect of the drafting of contracts.

Basic English Drafting Skills

To develop competencies and practical and conceptual skills in respect of the interaction between law and language.

Other Topics

Current matters and problems that occur from time to time in respect of the drafting and interpretation of contracts will be included in the programme to ensure that students are given training that is relevant and up to date.

Administrative Enquiries

More details on the programmes are available from the Faculty of Law.

Contact the Course Coordinator, Mrs Narda Cullinan: Tel: 011 559 3838, Email: nardac@uj.ac.za

Application To Enrol

Online application can be made from 31 August to 31 October unless the date is extended.

The following documents must be submitted with the Application:

1. An abridged CV of no more than 3 pages outlining in particular your work experience;
2. Certified copy of ID Document;
3. Certified copy of Matric Certificate. Any other school leaving certificate must be evaluated by SAQA: Tel No. 012 431 5064;

4. Certified copy of Tertiary qualification certificate/s;
5. Certified copy of the Academic Transcript of your qualification/s;
6. Certified copy of Marriage/Decree of Divorce Certificate (if applicable)

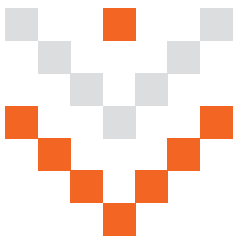
Foreign (SADC) Students must have their School Leaving Certificate and Tertiary Qualification Certificates evaluated by SAQA. This could take a couple of months so please do this timeously.

Online Application

TO MAKE AN ONLINE APPLICATION (No Application Fee is payable)

- The Course Code is: **E4DICQ**
- The Mode of Study is DB – “APK Continuing Education Programmes Part-Time”.
- For a quicker and easier application process for first-time (new) applicants use the link below:
Short Web Application
https://registration.uj.ac.za/pls/prodi41/wuj012pkg.wuj012_startup
- And the RETURNING student web link is:
https://registration.uj.ac.za/pls/prodi41/w99pkg.mi_login
- For both processes above the “token” that must be used applicants is **LAWSLP**.

For assistance regarding Applications please contact the University call centre on (+27) 11 559 4555 or at mylife@uj.ac.za



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www.uj.ac.za/law