

UJ PEETS

(University of Johannesburg's Process, Energy and Environmental Technology Station)

Short Learning Programme (SLP): Application and Registration Guide

A Chat Bot or Online Consultant is available to assist during the process.

For additional information call the UJ Contact Centre: +27 (0)11 559 4555 [07:30–16:00] or email PEETS on peets@uj.ac.za

STEP 1

- Complete the **Sign Up** Google Form in the SLP flyer.

STEP 2

APPLICATION

- Select the appropriate link in the SLP flyer, i.e. **UJ registered student** or **new application**.

STEP 3 – APPLICATION PROCESS

RETURNING STUDENTS

- Go to uLink – click on **Academic Application**, then select **Add**.

ALL APPLICANTS

- Type in **Token** as provided in the SLP flyer.
- Select SLP Name.

STEP 4 – APPLICATION APPROVAL

Documents required – the following **certified documents** to be submitted to ujappdocs@listsrv.uj.ac.za and maggyn@uj.ac.za:

- ID or Passport.
- Matric / Grade 12 Certificate or equivalent thereof.
- Tertiary qualification.

STEP 5 – RETURNING STUDENTS

- Click on the **CLASSES** tab then **My Registration (ITS enabler)**.
- On the left, click on **Registration** to start the process.
(Click on the blue question mark for detailed information on how to use each option.)

STEP 6

Note: registrations are processed manually if out of registration season.

- Click on **Registration Verification** to verify your registration status.
- Payment: Some SLPs may be fully sponsored (Ts&Cs apply).
Where not applicable, payment steps to be completed.



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