



UNIVERSITY  
— OF —  
JOHANNESBURG

# Online voting Step by Step guide

# Voter clicks on link received to vote and login page appears

PLEASE NOTE THAT YOUR STUDENT NUMBER IS YOUR VOTER NUMBER



The image shows a web browser window displaying the 'Mobile Voting System' login page. The page has a blue header bar with the text 'Mobile Voting System'. Below the header is a large grey area containing a red square logo with a white emblem. Under the logo are two input fields: 'Voter Number' and 'Password'. Below these fields is a red text message: 'Please note that the website works on the following browsers: Chrome, Firefox, Microsoft Edge, Safari'. At the bottom of the grey area is a white button labeled 'Login'. Below the 'Login' button is another white button labeled 'Forgot Password'.

Mobile Voting System



Voter Number

Password

Please note that the website works on the following browsers:  
Chrome  
Firefox  
Microsoft Edge  
Safari

Login

Forgot Password

# Voter clicks on “FORGOT PASSWORD” to set a password for voting

The voting system is compatible with most browsers: Please use Chrome, Firefox, Microsoft Edge or Safari



The screenshot shows the 'Mobile Voting System' login interface. At the top, there is a blue header bar with the text 'Mobile Voting System'. Below this, a central orange square logo features a white emblem of a person with arms raised. The main area is light gray and contains two input fields: 'Voter Number' and 'Password', each with a corresponding label to its left. Below the password field, a red text note states: 'Please note that the website works on the following browsers: Chrome, Firefox, Microsoft Edge, Safari'. At the bottom of the form, there are two buttons: 'Login' and 'Forgot Password', with the latter being highlighted in a lighter gray shade.

Mobile Voting System



Voter Number

Password

Please note that the website works on the following browsers:  
Chrome  
Firefox  
Microsoft Edge  
Safari



Login

Forgot Password

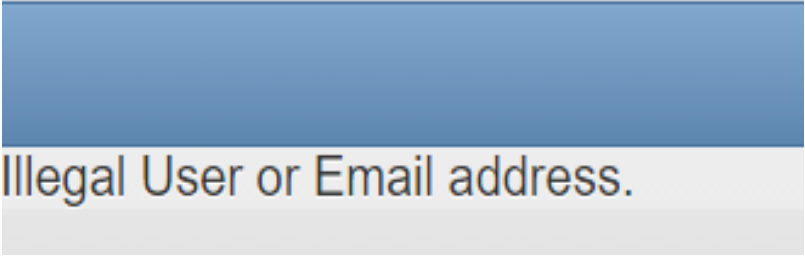
Voter will be requested to enter his/her voter number to reset the password

PLEASE NOTE THAT YOUR STUDENT NUMBER IS YOUR VOTER NUMBER


Forgot Password	
E-Mail or Voter Number	<input type="text"/>
Request Password Reset	
Cancel	



If the Voter Number is incorrect a message will indicate as such:



Illegal User or Email address.



If the correct voter number is entered, the voter will receive an email with an OTP (One Time Pin). The voter will need to enter the voter number (student number), OTP and the new password.

**Please note that the OTP and password are case sensitive.**

Reset Password

Please check your mail and use the Onetime Pin that was sent to you.

E-Mail or Voter Number

Onetime Pin

New Password

Repeat Password

Change Password

Cancel

New password entered must:

- \* be at least 14 characters in length,
- \* Include at least one uppercase letter,
- \* Include at least one lowercase letter,
- \* Include at least one special character,
- \* Include at least one numerical digit,
- \* Not contain your login number,
- \* Not contain more than 2 repeating digits and
- \* Not be the same as the previous password.


Example of  
email that  
will be sent  
to voter with  
OTP

## Password Reset




noreply@  
To 

# You have requested a Password Reset

Please use the following to reset your password:   
Alternatively, Please Ignore this EMail

Once the password is reset, the voter can log in with the new credentials

Your Password has been reset successfully. ×



Voter Number

Password

Please note that the website works on the following browsers:

Chrome

Firefox

Microsoft Edge

Safari

Login

Forgot Password



Click here

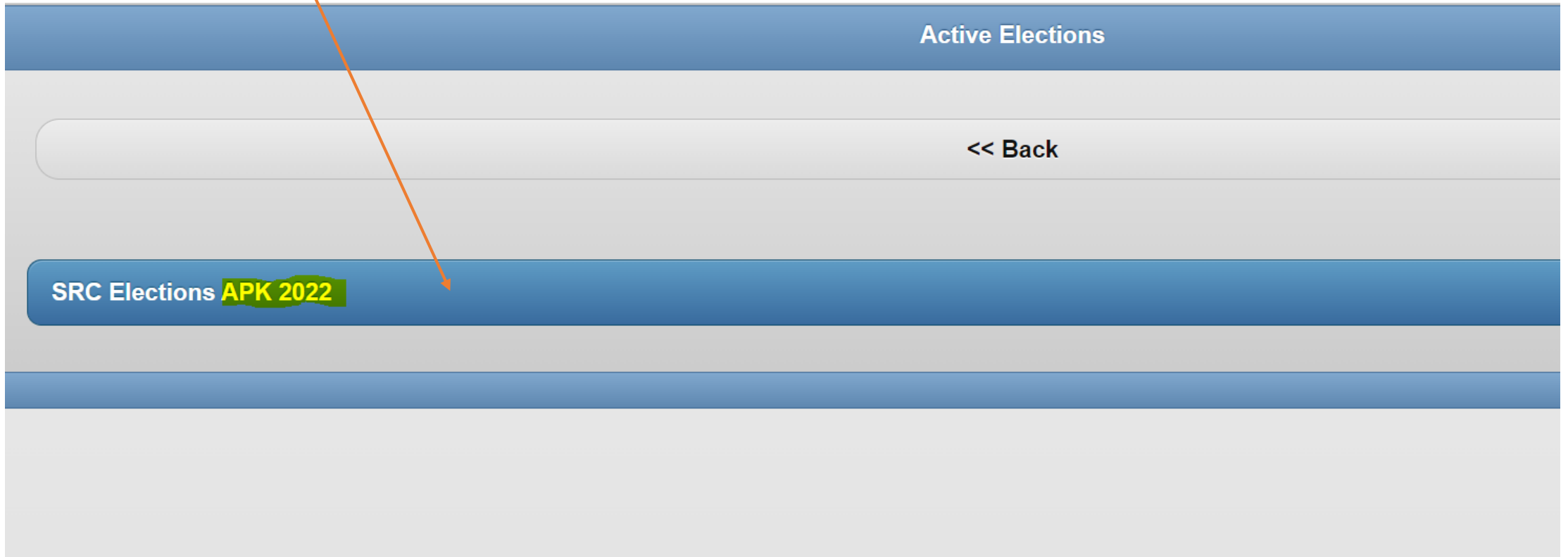
## Mobile Voting System

Welcome to the UJ online voting system.

**Proceed**

**Exit**

The campus election relevant to you will appear  
Click here to access the portfolios for the election.



The voter can read information of the election and then click on each portfolio to view the candidates and submit **1** vote per portfolio

Portfolios

<< Back

ELECTIONS OF THE UNIVERSITY OF JOHANNESBURG STUDENT REPRESENTATIVE COUNCIL

Voting will be officially open from 05 October 2022 at 09:00 to 07 October 2022 at 17:00 via a secure online voting system.

The SRC Constitution provides for election of both Central SRC and Campus SRC by registered students registered for formal subsidised qualifications. Student organisations and/or independent candidates of a particular campus may contest two positions of Central SRC.

VOTING

Each student registered for a formal subsidised qualification has the right to:

- cast one vote for each position of the campus SRC of the campus on which the person is registered;
- cast one vote for each position of the Central SRC of the campus on which the person is registered.

In order to cast a vote:

- the name of a voter has to appear on a voters' roll;

Each voter may cast:

- one vote for the candidate or student society of person's choice for each position of the campus SRC;
- one vote for the candidate or student society of person's choice for each position of the Central SRC.

SRC Academic & Quality Off. APK 2022 (Please vote for up to 1 candidate(s))

SRC Chairperson APK 2022 (Please vote for up to 1 candidate(s))

Select **1** candidate of your choice by clicking on the blue box and then click “**Submit Votes**”

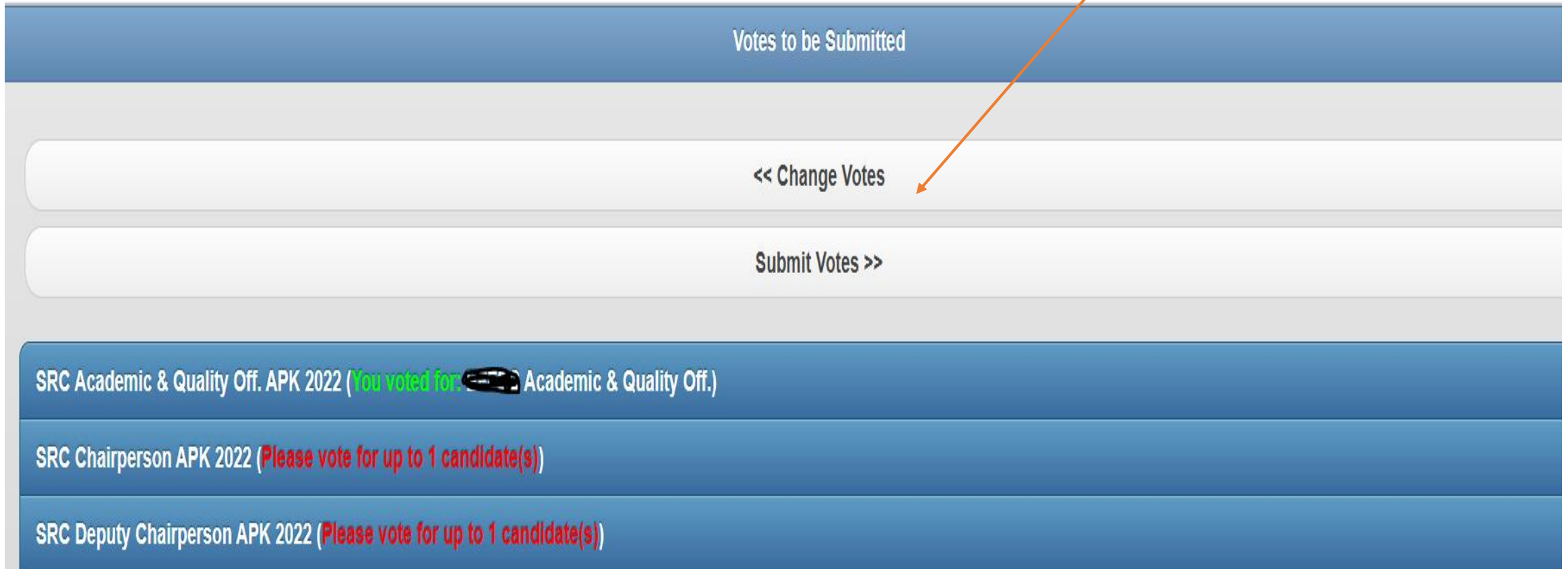
The screenshot shows a web interface for voting. At the top, there is a blue header bar with the text "Candidates". Below the header, there are two white buttons: "<< Back" and "Submit Votes >>". The main content area is divided into two sections, each representing a candidate. Each section contains a blue button labeled "Vote" and a smaller blue button labeled "Click Here For More Information...". Two blue arrows originate from the text "Make your selection here" and point to the "Vote" buttons in both candidate sections.

The portfolio will state in green **You voted for:** (*indicates the name of the candidate of your choice*)

Important : Click on the remainder of the portfolios that still reflect in RED and cast your 1 vote)

Votes to be Submitted	
<div>&lt;&lt; Change Votes</div>	
<div>Submit Votes &gt;&gt;</div>	
SRC Academic & Quality Off. APK 2022 ( <b>You voted for:</b> <del>Academic &amp; Quality Off.</del> )	
SRC Chairperson APK 2022 ( <b>Please vote for up to 1 candidate(s)</b> )	
SRC Deputy Chairperson APK 2022 ( <b>Please vote for up to 1 candidate(s)</b> )	


Should you wish to change the vote cast click on “**Change Votes**”  
Untick the candidate you do not want to select and tick the  
candidate you do want to select



Votes to be Submitted

<< Change Votes

Submit Votes >>

SRC Academic & Quality Off. APK 2022 (You voted for:  Academic & Quality Off.)

SRC Chairperson APK 2022 (Please vote for up to 1 candidate(s))

SRC Deputy Chairperson APK 2022 (Please vote for up to 1 candidate(s))

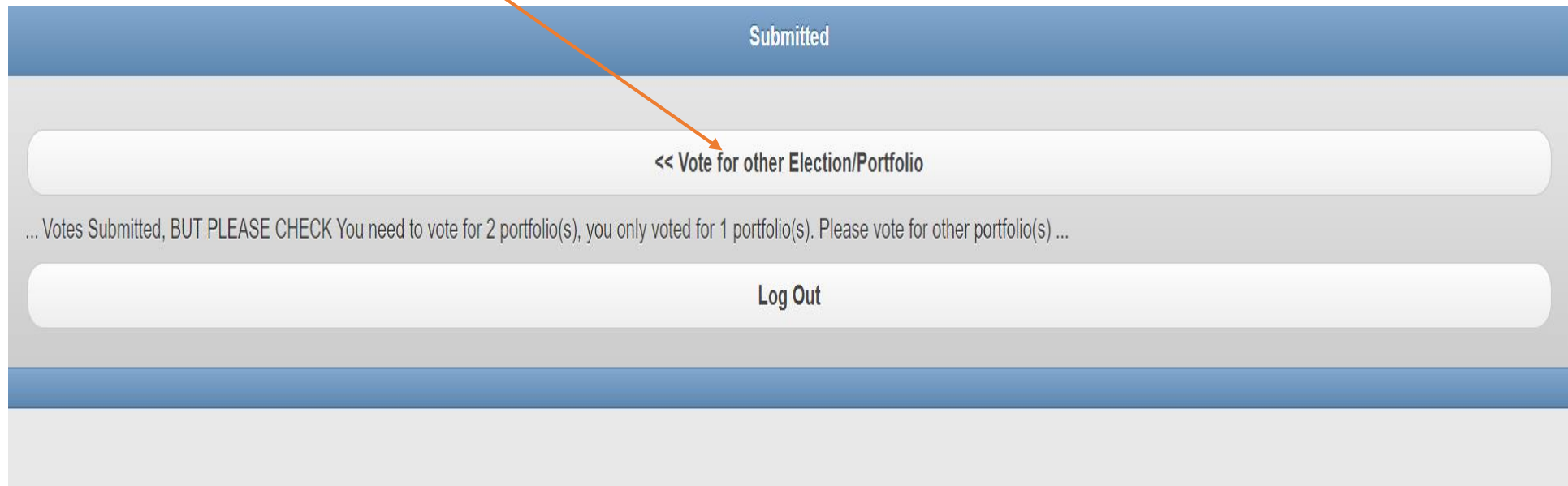
Once you have made your selection of **1** candidate for each portfolio, all portfolios will state,  
**You voted for** *(the name of the candidate of your choice will reflect)*.  
You can at this point still change your selection of candidates by clicking on **“Change Votes”**

If you are satisfied with your selection click on **“Submit Votes”**.

**NOTE: Once you click on Submit Votes no further changes can be made.**

Votes to be Submitted	
<< Change Votes	
Submit Votes >>	
SRC Academic & Quality Off. APK 2022 (You voted for: <del>XXXX</del> Academic & Quality Off.)	>
SRC Chairperson APK 2022 (You voted for: <del>XXXX</del> Chairperson)	>
SRC Deputy Chairperson APK 2022 (You voted for: <del>XXXX</del> Deputy Chairperson )	>
SRC Deputy Secretary APK 2022 (You voted for: <del>XXXX</del> Deputy Secretary )	>

When the voter DOES NOT vote for all portfolios, the system will indicate as such. The voter can then click on **“Vote for other Election/Portfolio”** button to complete



Submitted

<< Vote for other Election/Portfolio

... Votes Submitted, BUT PLEASE CHECK You need to vote for 2 portfolio(s), you only voted for 1 portfolio(s). Please vote for other portfolio(s) ...

Log Out

The screenshot shows a web interface for a voting system. At the top, a blue header bar contains the word 'Submitted'. Below this, a light gray bar contains a button labeled '<< Vote for other Election/Portfolio'. An orange arrow points from the text 'Vote for other Election/Portfolio' in the main text block to this button. Below the button, a gray bar contains a message: '... Votes Submitted, BUT PLEASE CHECK You need to vote for 2 portfolio(s), you only voted for 1 portfolio(s). Please vote for other portfolio(s) ...'. Below this message is another light gray bar with a button labeled 'Log Out'. The interface is framed by blue and yellow geometric shapes in the corners.



When all votes are submitted the system  
will reflect as below:

Submitted

<< Vote for other Election/Portfolio

... Votes Submitted Successfully ...

Log Out

Should you  
require any  
assistance or  
additional  
information  
please  
contact:

- 011 559 2788 - Student Affairs Office - APK
- 011 559 4443 - Student Affairs Office - APK
- 011 559 6226 - Student Affairs Office - DFC
- 011 559 5543 - Student Affairs Office - SWC
- 011 559 1303 - Student Affairs Office - APB
- Email: [SRCelections2022@uj.ac.za](mailto:SRCelections2022@uj.ac.za)