

## Documents required for a Study Visa

If you are a foreign student and wish to study in South Africa you can apply for a study visa by completing Form BI-1738. Study visas must be applied for at VFS Centre across the country near the educational institution you will be studying at or at the nearest South African embassy, mission or consulate abroad. Study visas for studies at a learning institution shall be issued other than a school shall be issued for the duration of course registered for.

- Duly completed online form. Handwritten forms will not be accepted by Department of Home Affairs.
- Applicants are requested to get original documents for verification while submitting photocopies for any visa / permit category
- Original passport
- Copies of passport and previous visas
- Original Bank payment / Electronic Fund Transfer receipt for each applicant
- Original and Copy of Bank Receipt per applicant in case of Repatriation / Bank Guarantee paid in Department of Home Affairs Account
- Appointment Letter
- Valid passport which expires in no less than 30 days after expiry of the intended date of departure from the Republic
- The application is being submitted in person, no less than 60 days prior to the expiry date of the applicant's visa and if the visa was issued for less than 30 days, not later than seven working days before the expiry of the visa.
- A yellow fever vaccination certificate if that person travelled or intends travelling from or transiting through a yellow fever endemic area: (Provided that the certificate shall not be required where that person travelled or intends travelling in direct transit through such area)
- Police clearance certificate issued by the police or security authority in each country where the relevant applicant resided for 12 months or longer after attaining the age of 18 years, in respect of criminal records or the character of that applicant, which certificate shall not be older than six months at the time of its submission: (Provided that the certificate shall not be required from a foreign country in the case of renewal or extension of a visa but from the Republic)
- A medical report not older than 6 months
- A radiological report. Provided that a radiological report shall not be required in respect of children under the age of 12 years or pregnant women;
- Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the foreign country of the applicant (where applicable).
- The affidavit where a spousal relationship to a South African citizen or resident is applicable, as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship.
- Divorce decree, where applicable.
- Court order granting full or specific parental responsibilities and rights, where applicable.
- Death certificate, in respect of late spouse, where applicable.
- Written consent from both parents and full parental responsibilities, where applicable.

- Proof of adoption where applicable.
- Legal separation order, where applicable.
- An official letter confirming provisional acceptance or acceptance at that learning institution and the duration of the course.
- An undertaking by the Registrar or Principal of the learning institution to-
  1. provide proof of registration as contemplated in the relevant legislation within 60 days of registration; or
  2. In the event of failure to register by the closing date, provide the Director-General with a notification of failure to register within 7 days of the closing date of registration;
  3. Within 30 days, notify the Director-General that the applicant is no longer registered with such institution; and
  4. Within 30 days, notify the Director-General when the applicant has completed his or her studies or requires to extend such period of study
- Proof of payment of the applicable fee

**In addition to the above requirements, in the case of a foreign state accepting responsibility for the applicant in terms of a bilateral agreement:**

- A written undertaking from such foreign state to pay for the departure of the applicant.
- An official letter confirming provisional acceptance or acceptance at that learning institution and the duration of the course.
- An undertaking by the Registrar or Principal of the learning institution to-
  1. provide proof of registration as contemplated in the relevant legislation within 60 days of registration; or
  2. In the event of failure to register by the closing date, provide the Director-General with a notification of failure to register within 7 days of the closing date of registration;
  3. Within 30 days, notify the Director-General that the applicant is no longer registered with such institution; and
  4. Within 30 days, notify the Director-General when the applicant has completed his or her studies or requires to extend such period of study
- **In addition to the above requirements, in the case of a learner under the age of 18 years-**
  1. an unabridged birth certificate;
  2. a valid passport;
  3. proof of physical address and contact number of the adult person residing in the Republic, who is acting or has accepted to act as such learner's guardian, including a confirmatory letter from that guardian; and
  4. proof of consent for the intended stay from both parents, or where applicable, from the parent or legal guardian who has been issued with a court order granting full or specific parental responsibilities and rights or legal guardianship of the learner.
  5. An undertaking by the parents or legal guardian that the learner will have medical cover for the full duration of the period of study
- Proof of medical cover renewed annually for the period of study with a medical scheme registered in terms of the Medical Schemes Act.

- Proof of sufficient financial means available to the learner whilst resident in the Republic.

## APPLICATION FEES

Category	DHA Application Fee	VFS Service Fee
Study Visa	425	1350
Premium Lounge (Optional Service)		500

All fees are inclusive of VAT and to be paid in South African Rand. Above listed fees are non-refundable once the application is received by VFS Global and Department of Home Affairs.

Applicants can pay the Department of Home Affairs and VFS Global service fee through Electronic Funds Transfer, Credit or Debit card at the centre or Prepayment at Standard Bank branches.

**Account Name:** - VFS Global visa processing SA (PTY) Ltd

**Bank Name:** - The Standard Bank of South Africa Limited

**Branch:** - Hatfield

**Branch Code:** - 011545

**Account Number:** - 002012731

**VFS Global website** - <http://www.vfsglobal.com/dha/southafrica/>

**Appointment Scheduling and Fee payment – Click link below**

[http://www.vfsglobal.com/dha/southafrica/important\\_information.html](http://www.vfsglobal.com/dha/southafrica/important_information.html)

**Department of Home Affairs** - <http://www.dha.gov.za/>