



ENQUIRIES
Direct further enquiries
about your application to:
011 559 4555

www.uj.ac.za

DELIVERY ADDRESS
AUCKLAND PARK
KINGSWAY CAMPUS
cnr Kingsway and University Road
Auckland Park, Johannesburg

POSTAL ADDRESS
STUDENT ENROLMENT CENTRE
PO Box 524
Auckland Park
2006

All International Applicants
For any assistance, you may contact the
Division for Internationalisation
Office before applying:

APK: +27 11 559 4517
APB: +27 11 559 1027
DFC: +27 11 559 6510
SWC: +27 11 559 5014
international@uj.ac.za
www.uj.ac.za/International

IMPORTANT:
DO NOT PAY THE
APPLICATION FEE IF YOU
ALREADY HAVE A UJ
STUDENT NUMBER

NO APPLICATION
FEE WILL BE
CHARGED
FOR ONLINE
APPLICATIONS
(www.uj.ac.za/apply)

APPLICATION FORM 2022

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

VERY IMPORTANT

- Please read the instructions carefully and complete all applicable sections.
- Incomplete forms **will not** be processed.
- Only ONE application form per applicant.
- Please allow 3 weeks before checking on the status of your application. You can do so by going to www.uj.ac.za/Apply where you will also be able to print a letter regarding your application status.

1. ADMISSION REQUIREMENTS

Undergraduate – Please consult the “UJ Undergraduate Prospectus 2022” obtainable from www.uj.ac.za/Apply for full details of the admission requirements pertaining to the programme for which you intend to enrol.

Postgraduate – Please consult the relevant Faculty/College or visit www.uj.ac.za for more information.

2. APPLICATION DEADLINES (INCLUDING INTERNATIONAL APPLICANTS)

UNDERGRADUATE STUDIES (EXCEPT ADVANCED DIPLOMAS)

All Undergraduate Programmes	30 September 2021 @ 12:00
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STUDENT ACCOMMODATION

All Undergraduate Programmes	30 September 2021 @ 12:00
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POSTGRADUATE STUDIES

All Postgraduate programmes (Except for some programmes as listed below)	29 October 2021 @ 12:00
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COLLEGE OF BUSINESS AND ECONOMICS: BA Hons in Industrial Psychology BCom Hons in Financial Planning BCom Hons in Human Resource Management BCom Hons in Industrial Psychology BCom Hons in Investment Management BCom Hons in Marketing Management BCom Hons (Strategic Management) BCom Hons in Property Valuation and Management BCom Hons in Quantitative Finance MCom/MPhil Industrial Psychology PhD (Industrial Psychology)	30 September 2021 @ 12:00
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FACULTY OF EDUCATION: BEd Hons (Educational Psychology) MEd Educational Psychology	25 June 2021 @ 12:00
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FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT: MEng/MPhil in Engineering Management (Course work)	27 August 2021 @ 12:00
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FACULTY OF HUMANITIES: MA (Clinical Psychology) MA (Counselling Psychology)	09 July 2021 @ 12:00
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BA Hons in Psychology BSc Hons in Psychology	30 September 2021 @ 12:00
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For more information visit www.uj.ac.za

3. APPLICATION FEES

R200-00 (non-refundable) - if applying using this paper form.

NB: Postal orders are not accepted (neither local nor international)

4. COMMUNICATION TO APPLICANTS

You will receive separate email and/or sms communication with regard to the outcome of your academic, residence, and bursary or loan application. It is therefore required that you complete both email and cellphone contact details on this application form. **Notify UJ immediately of any changes to your email address via mylife@uj.ac.za.**

5. ACADEMIC DOCUMENTS

All documents may not be required with this academic application form however you may be requested to submit all relevant documents at registration.

Photocopies of all documents must be certified.

5.1	All Undergraduate Applicants currently studying towards a South African Grade 12
	Must complete sections A, B, C, D, F, G and H
	No supporting documents (ID and final Grade 11 results) are required for the academic application section II
	Must submit proof of payment with this paper application form
	NOTE: Ace School of Tomorrow, NCV, NASCA, ASC and N3/N4/N5/N6 applicants must refer to the undergraduate prospectus on additional requirements

5.2	All Undergraduate Applicants who already completed a South African Grade 12	Documents Required
	Must complete sections A, B, C, E (if applicable), F, G and H	
	Final Grade 12 statement of symbols if certificate is not issued yet/upgrade confirmation letter if necessary	✓
	Senior Certificate (SC) (prior to 2008) OR National Senior Certificate (NSC) OR Independent Examination Board certificate (IEB) OR SACAI	✓
	Previous degree/diploma (s) if completed at another higher education institution	✓
	Academic Record and Certificate of Conduct if registered/completed at another higher education institution	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓
	NOTE: Ace School of Tomorrow, NCV, NASCA, ASC and N3/N4/N5/N6 applicants must refer to the undergraduate prospectus on additional requirements	

5.3	International Undergraduate Applicants currently studying towards a school leaving certificate OR already completed a school leaving certificate in home country	Documents Required
	Must complete sections A, B, C, E (if applicable), F, G and H	
	International school-leaving statement of symbols	✓
	Previous degree/diploma (s) if completed at another higher education institution	✓
	Academic Record and Certificate of Conduct if registered/completed at another higher education institution	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓
	NOTE: Ace School of Tomorrow, NCV, NASCA, ASC and N3/N4/N5/N6 applicants must refer to the undergraduate prospectus on additional requirements	

** For degree studies - confirmation letter from Matriculation Board (USAf)

The following requirements are specific to selected applicants of which more information is obtainable from the UJ Undergraduate Prospectus 2021:

- Ace School of Tomorrow, applicants must submit their NBT results and upon request a PSYCAD evaluation report. For more information visit www.uj.ac.za/PsyCaD
- Confirmation letter from Matriculation Board (USAf) for Conditional and Mature Age Exemption

5.4	All South African Postgraduate Applicants	Documents Required
	Currently Registered UJ students must complete sections A, B, F, G and H - do not submit supporting documents listed below.	
	External applicants (including previously registered UJ students) must complete sections A, B, C, E, F, G and H - submit supporting documents listed below.	
	Previous degree/diploma(s)	✓
	Academic Record and Certificate of Conduct if registered/previously registered at another higher education institution	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓

5.5	All International Postgraduate Applicants	Documents Required
Current Registered UJ students must complete sections A, B, C, F, G and H - do not submit supporting documents listed below.		
External applicants (including previously registered UJ students) must complete sections A, B, C, E, F, G and H - submit supporting documents listed below.		
	Previous degree/national diploma/other diploma certificate(s)	✓
	Academic Record and Certificate of Conduct if registered/completed at another higher education institution	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓

**** SAQA evaluation document must be readily available on request.**

6. FINANCIAL ARRANGEMENTS

**A COPY of the deposit slip of the application fee must accompany your application form.
This deposit can only be made at a branch of FNB.**

Students without a valid UJ student number, but a valid South African ID Number or Passport Number must use the following account:

BANKING DETAILS:

FNB UJ Main Account

Account Type: Cheque

Account Number: 626 158 73280

Branch name: FNB Client Services

Branch Code: 210 - 554

The swift code is **FIRNZ AJJ** for International applicants.

You must retain your original proof of payment and **only a copy must** accompany your application form.

NB: Applicants/Students must always state on the deposit slip or the Electronic Funds Transfer (EFT) the following:

- *Surname and Initials*
- *ID number (SA Applicant)/Passport number (International Applicant)*
- *Telephone/Cellphone number*

Please note:

Payments to UJ must only be made into a UJ bank account. If approached to be assisted for a fee to gain access to UJ, please decline the offer and immediately inform the University thereof.

7. UJ MOBI (LATE ENQUIRY) ONLY JANUARY 2022

Please refer to the UJ web (www.uj.ac.za/apply) in January 2022 for more information on late enquiries.

8. ORANGE CARPET

Only prospective students who are entering for the first time undergraduate studies are eligible for the Orange Carpet benefit. Prospective students who have already undertaken studies at UJ or elsewhere are not eligible for this benefit. Please refer to the undergraduate prospectus for more information.

9. RESIDENCE APPLICATION

For on-campus UJ residence please complete section III on page 7 of this application.

For off-campus private accommodation please visit the UJ webpage (www.uj.ac.za).

10. DISCLAIMER

Please note that receiving a UJ student number does not imply you are a student until you are officially admitted/registered.

I FOR OFFICE USE ONLY

STUDENT NUMBER STICKER

STUDENT NUMBER (PREVIOUSLY ALLOCATED)

DESCRIPTION	DATE	STATUS	NOTES:
1st Choice			
2nd Choice (if applicable)			

Signature: Supervisor (Postgraduate)

AND/OR

Signature: HOD

II ACADEMIC APPLICATION 2022

CONSENT TO COLLECT AND PROCESS PERSONAL INFORMATION AS PER THE PROTECTION OF PERSONAL INFORMATION ACT (POPIA):

I understand that I need to give you some of my personal information when I apply to study at the University of Johannesburg. Personal information is any information that can identify me as an individual. This statement tells me about my rights to my personal information. It also tells me about your rights to the personal information that I give you and that you get from others.

I give you my personal information with my consent. I also consent that you may get personal information that you need to consider my application from others. If I am under the age of 18 years, the law treats me as a minor. You then also need the consent of the person who may legally consent to actions or decisions concerning me. So I promise that I would submit my application with such consent, if it is needed.

You need to consider whether I meet the selection and admission requirements to study at your University. I must therefore give you information about my academic qualifications and my academic performance. This information includes information about my results from educational institutions that I attend at present or attended in the past. It may also include my National Benchmark Test scores.

You will get the information from me or from others (for example, the Department of Basic Education or other educational institutions). When you get information from others, you will need to give them some of my personal information. I consent and agree to this.

I give you my personal information voluntarily. I understand that you have to have my personal information to process my application. I also understand that you cannot deal with my application if I do not give you the personal information you need.

I may ask you to tell me whether you have personal information about me. You have to answer me free of charge.

I may object or protest that you process my personal information. You have to do what I ask. However, that will end my application.

I may ask you to destroy, correct, delete or update my personal information. I must do so by filling in Form 2 that I can find in the Regulations relating to the Protection of Personal Information, 2018. You have to do what I ask, unless the law requires you to keep the information that you have. There may also be another justifiable reason for you to keep the information. I understand that if I ask you to delete or destroy my personal information, you will no longer have the information that you need to deal with my application. If this happens, it will end my application.

You may ask me for other personal information and documents to:

- deal with my application;
- verify information;
- report to others; or
- audit your records.

For example, if I am currently in Grade 12, you may ask me to give you certified copies of my final Grade 11 results.

If my application is successful, I will need to register at the University to study. You will need me to provide you with more personal information when I register. You will then give me a personal information statement about registrations.

Further to the above consent, I understand that my personal information is also protected in terms of section 50 of the Electronic Communications and Transactions Act 25 of 2002 (ECT Act). In terms of section 51 of the ECT Act, I hereby provide my express written permission to UJ for the collection, collation, processing and/or disclosure of any of my personal information, without prejudice to other legal grounds upon which UJ is permitted or required to do so.

SECTION A: QUALIFICATION DETAILS

- NB: 1. Please ensure that you qualify for the first and second choice of study. Third and fourth choices will not be considered.**
2. In the case of applicants re-writing matric, please note we can only process your application on the current results we have available. If Grade 12 has been written more than once then your combined results must be supplied with the application form.
3. Please note that receiving a UJ student number does not imply that you are a student until you are officially admitted / registered.

APPLICATION FOR YEAR OF STUDY

First choice of study e.g. BCom Accounting

Qualification code (As per prospectus)

Second choice of study e.g. BCom Finance

Qualification code (As per prospectus)

For Postgraduate Applicants: How would you like to study for the qualification?

Full-time

Part-time

SECTION B: PERSONAL DETAILS

1. Identity number

2. Passport number (International applicants only)

3. Title (Mr/Ms/Mrs/Dr/etc.)

4. Initial(s)

5. Surname

6. First names in full

7. Date of birth

D D M M Y Y Y Y

8. Gender

Male

Female

9. Home language (Indicate with a tick)



Afrikaans		Sepedi	
English		Setswana	
IsiNdebele		SiSwati	
IsiXhosa		Tshivenda	
IsiZulu		Xitsonga	
Sesotho		Other Home Languages (Specify)	

10. Population group (compulsory) (Information required for government reporting purposes)

African	Coloured	Indian	White	Asian
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11. International Citizenship, indicate your country of origin (if applicable)

12. Current and previous activity: Please indicate your current and previous activity (Please tick **all** relevant blocks)

	Current	Previous		Current	Previous
Grade 12 learner/ International School learner			Technical college student		
Labour force (work)			Technikon student		
Nursing college student			Unemployed		
Teachers' college student			University student		
Other					

SECTION C: SCHOOL-LEAVING DETAILS

1. Highest grade passed to date

Grade 11/Preliminary International School results	Year				
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Grade 12/Final International School results	Year				
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No mid-year Grade 12 marks will be accepted.

2. Name of school attended	
School postal address	
Province	
City or town	
Postal code	

SECTION D: SCHOOL-LEAVING SUBJECTS (ONLY APPLICABLE TO APPLICANTS CURRENTLY IN GRADE 12)

Subjects	Admission Point Score	Final Grade 11 Results (%) / Preliminary International School Results

UJ may request applicants currently in Grade 12 to provide certified copies of final Grade 11 results together with all other relevant documents for verification and auditing purposes. Upgrading applicants must attach their upgrade confirmation letter.

SECTION E: HIGHER EDUCATION QUALIFICATIONS

1. Previous Higher Education Studies

Supply full details of studies at higher education institution(s) as indicated on previous page, if applicable. For registration purposes, the following are regarded as higher education institutions: universities, previous technikons, and teachers' training and technical colleges. In the event of discontinuation of studies, indicate the date of cancellation.

Year from	Year to	Higher education institution	Field of study (e.g. BA, BCom, MSc (Zoology))	Result (e.g. cancelled, failed, degree obtained)

SECTION F: OTHER PARTICULARS

1. Do you have a disability?

Please indicate with a tick in either of the boxes below:

Yes		No	
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Note:

The applicant consents to personal information being utilised for government and University statistical purposes.

ALL APPLICANTS TO COMPLETE AND SIGN

1. I hereby declare that this information is correct

.....
Initials and surname of **applicant** (name in print)

Signature of **applicant** (Duly assisted by his/her parent/legal guardian, as may be required by law)

Date

AN APPLICANT UNDER THE AGE OF 18 MUST HAVE THIS FORM SIGNED BY EITHER A PARENT OR A LEGAL GUARDIAN.

2. I hereby declare that this information is correct

.....
Initials and surname of **parent/legal guardian** (name in print)

Signature of **parent/legal guardian**

Date

UJ RESIDENTIAL APPLICATION 2022

STUDENT NUMBER STICKER

STUDENT NUMBER (PREVIOUSLY ALLOCATED)

ONLY FOR FIRST-TIME UNDERGRADUATE/POSTGRADUATE ENTERING APPLICANTS | CLOSING DATE: 30 SEPTEMBER 2021 AT 12:00

Year in which you require accommodation

A. PERSONAL DETAILS

1. SA identity number/Passport number (international applicant)

2. Surname

3. First names in full

4. Date of Birth
D D M M Y Y Y Y

5. Gender Male Female

6. Contact Details Cell Number Email

7. Population group (compulsory), indicate with a tick (According to legal requirements and government reporting purposes this section must be completed)

African	<input type="checkbox"/>	Coloured	<input type="checkbox"/>	Indian	<input type="checkbox"/>	White	<input type="checkbox"/>	Other	<input type="checkbox"/>
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B. PARTICULARS TO SUPPORT DISABILITY (IF REQUIRED)

Applicants with disabilities (Please note: All housing is self-supportive)

Would you require accommodation with modifications to support your disability? Yes No

The University must be informed of certain disabilities in order to determine whether it is able to make special arrangements to accommodate persons with such disabilities. It is the prospective student's responsibility to inform the PsyCaD Office: People with Disabilities and to make a declaration to the relevant professional board/s (where applicable) in this regard. Confidential advice can be obtained from the Office: People with Disabilities, disabilityunit@uj.ac.za or 011 559 3745.

If "Yes" state the nature

C. ACCOMMODATION

You can only apply for accommodation on the campus where you will be attending classes (Indicate with a tick)

Auckland Park Kingsway (APK)	<input type="checkbox"/>	Doornfontein (DFC)	<input type="checkbox"/>	Auckland Park Bunting Road (APB)	<input type="checkbox"/>	Soweto (SWC)	<input type="checkbox"/>
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D. SIGNATURE/S

ALL APPLICANTS TO COMPLETE AND SIGN

Initials and surname of applicant (name in print)

Signature of applicant (Duly assisted by his/her parent/legal guardian, as may be required by law)

Date

IF UNDER AGE - PARENT / LEGAL GUARDIAN TO COMPLETE AND SIGN

Initials and surname of parent/legal guardian (name in print)

Signature of parent/legal guardian

Date

