



12 October 2022

Our ref:

Tender T UJ 07/2022: Provisioning and Installation of Audio Visual Equipment in 36 Venues on all UJ Campuses

Dear Sirs / Madams

You are hereby invited by the University of Johannesburg, to participate in the tender process for T UJ 07/2022: Provisioning and Installation of Audio Visual Equipment in 36 Venues on all UJ Campuses of the University of Johannesburg, as set out in the Annexure A document and the bills of quantities provided.

Your proposal must be in accordance with the Instructions for Tenderers, the Specifications / bills of quantity and the Evaluation Criteria, documents enclosed.

It is the responsibility of all Service Providers to ensure that their tender is submitted not later than the appointed date and time. All tenders must be submitted via the UJ Web Link provided below:

UJ Tender Web Submission Link: <https://www.uj.ac.za/Pages/tender.aspx>

Tender Number and Description: T UJ 07/2022: Provisioning and Installation of Audio Visual Equipment in 36 Venues on all UJ Campuses

Compulsory On Site Tender Briefing Date: 14 October 2022 at 09:00 am – please see the schedule below,

1. APB – UJ Bunting Road Campus - All participants will meet FADA Entrance Security Gate, Bunting Road, at 9:00 am
2. APK – UJ Auckland Park Campus - All participants will meet D1 LAB 108, Kingsway Campus
3. DFC – UJ Doornfontein Campus - All participants will meet at DFC Library entrance, Doornfontein Campus
4. SWC - UJ Soweto Campus - All participants will meet at the Braamfischer building Entrance, Soweto Campus

Closing Date: 28 October 2022 at 12:00 pm (UJ Web Link)

Please acknowledge receipt of this Invitation to tender and confirming your intention to submit a proposal as requested quoting the tender ref to the email address below.

Enquiries regarding this Invitation to tender should be addressed to craftie@uj.ac.za.

Very Important:

- The **Tender document** must be read, signed, completed, and returned with all requested documentation.
- Please ensure that all **mandatory documentation** which are specified in the **Tender document** as well as in the **Annexure A** document are submitted with your proposals.

- The bills of quantities must be completed in its entirety. Please check the different tabs on the spread sheet.
- All documents MUST be submitted electronically, using the link provided.
- No email submissions and no late submissions will be accepted.
- All communication REGARDING THIS TENDER, must be sent to the Tender Office craffie@uj.ac.za.

Documents provided on this web page:

Invitation letter to External Stakeholders interested in participating in the tender process with all relevant dates.

1. Tender Document
2. Annexure A / incorporating technical evaluation criteria– Please read the document carefully
3. Bills of quantity for 4 campuses
4. Annexure G – ST&Cs
5. ICS Service Level Agreement Template-Draft
6. Instruction on how to upload your tender

Yours faithfully

Mrs C Raffie

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