



Tender Number and Description:

**RFP UJ 90/2022 SYSTEM TO MANAGE APPLICATIONS AND LETTERS**

You are hereby invited by the University of Johannesburg, to tender for the System to Manage Applications and Letters as set out in the Annexure A document.

Your proposal must be in accordance with the Instructions for Tenderers, the Specifications, the Evaluation Criteria Documents enclosed.

Downloading of Tender Documents: Tenders can be downloaded from this UJ Tender link: <https://www.uj.ac.za/support-services/tenders/advertised-tenders>

Tender Submission - Closing Date: 16 NOVEMBER 2022 at 12:00 NOON (UJ Web Link)

All tenders must be submitted via the UJ Web Link provided below:

UJ Tender Web Submission Link: <https://www.uj.ac.za/Pages/tender.aspx>

Enquiries regarding this invitation to tender should be addressed to [skgopa@uj.ac.za](mailto:skgopa@uj.ac.za).

Very Important:

- The Tender document must be read, signed, completed, and returned with all the requested documentation.
- All documents MUST be electronically, using the link provided.
- No late submissions will be accepted.
- All communication regarding this TENDER, must be sent to the Tender Office at [skgopa@uj.ac.za](mailto:skgopa@uj.ac.za).

Documents provided on the web page:

- Invitation letter to External Stakeholders interested in participating in the tender process with all relevant dates.
- Tender Document.
- SLA
- Annexure A – Bill of Quantities, specifications, and functionality criteria.
- Annexure G – ST&Cs Form of Tender.
- Instruction on how to upload your tender.

Yours Faithfully,

Ms. Sarah Kgopa