



**TO: Mr Reenen du Plessis  
Executive Director: Operations**

**FROM: Mr Pintsi Zingitwa  
Campus Director: DFC**

**DATE: 31 January 2011**

**SUBJECT: ANNUAL REPORT 2010 – Doornfontein Campus (DFC)**

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## **STRATEGIC PLAN/THRUSTS**

### **1. Division's core business and strategic plan/thrusts**

- 1.1 DFC – Operations' core activities included the provision of support services to the academic programmes, and other support groups in terms of ensuring the integrity of the physical infrastructure. Performance contracts were being compiled for implementation in 2011.
- 1.2 The Campus Director: DFC participates in forums such as the Senate Quality Committee, and supports all quality-related committees. Other committees include the Student Services Council and various forums contributing to quality at UJ. Scheduled meetings with the two DFC deans are held to confirm that quality support is being rendered to the UJ core business
- 1.3 Gaps / issues pertaining to the strategic thrusts are continually being addressed through the various day-to-day forums.

### **2. Human Resource Management**

- 2.1 Of the 32 DFC Operations employees, 3 were temporary employees, and 2 were contract employees, including the Campus Director.
- 2.2 DFC employed a total of 32 people, including 1 white male, 25 African males, two coloured males, and four females.
- 2.3 Status of qualifications - N/A
- 2.4 The Protection Services Manager: DFC started work in January 2011. The new Maintenance Manager: DFC will start work in February 2011. A plumber has taken retirement from January 2011.
- 2.5 One carpenter, and one painter passed their trade tests, 2 general assistance passed their ABET modules, 3 employees passed the Project Management course, and one was awarded the BTech in Logistics Management. One

supervisor completed a short course in the basics of air-conditioning. Achievements of employees;

- 2.6 Five artisans-in-training will be sitting for their Trade Test exams, while 2 semi-skilled employees will commence their formal training as artisans. Staff Development Programme (reporting year);
- 2.7 DFC had one electrician, 2 plumbers, 3 carpenters, 1 painter, and 8 semi-skilled personnel in 2010. Summary of skills and competencies within the division;
- 2.8 The DFC Operations division works closely with Occupational Safety division to speedily resolve all safety matters. Further additional information (optional).

### **3. Stakeholder report**

- 3.1 The partnership between UJ and Joburg City, together with Ellis Park Stadium management was formed / re-inforced. Another primary partnership that was developed was with the City of Joburg, via their World Cup 2010 Office. Other stakeholder relationships developed were with communal stakeholders such as the Hellenic church in Doornfontein.
- 3.2 The stakeholder groups were the Joburg Metro local government, sports and recreational facilities, and general communal groups. Specify nature and type of stakeholder groups;
- 3.3 The partnership between UJ and Joburg City, together with Ellis Park Stadium management was re-confirmed with regard to the use of the Johannesburg and Ellis Park stadium facilities. The partnership that was developed with the City of Joburg, was via their World Cup 2010 Office. The partnership enabled DFC to have easier access to divisions such as Joburg Water, Joburg Roads Agency, and City Power. Achievements/progress/continuation;
- 3.4 There are various internal stakeholders that DFC Operations communicates with, such as the SRC, Venue Bookings committee to facilitate the different needs of the DFC community.

### **4. Sustainability report**

The sustainability report was being compiled by external consultants who solicited input from the Campus Director for the corporate UJ Annual Report.

#### **4.1 Governance of the division**

- 4.1.1 Campus communication continued to be enhanced by the monthly Operations Forum, where all DFC stakeholders are invited. All matters relevant to improving the conditions of learning and teaching at DFC are deliberated on at the meetings.
- 4.1.2 The Campus Director: DFC is a member of the Senate Quality Committee, and participates actively in the quality programmes. An example were contributions made to efforts to the UJ quality audit that occurred in 2010.
- 4.1.3 The air-conditioning in the Lecture Block was replaced to ensure that the teaching and learning environment is conducive. Risk management: updated

risks and mitigation strategies. Significant investments were made to the refurbishment, and improvement in all eight student residences. An additional ladies residence was opened in 2010 to increase the number of residences to eight. The Administration Building was among various upgrade projects at DFC.

- 4.1.4 DFC's operational budget of R14 580 755 was overspent by 3% due to the DFC's high appetite for maintenance. Eight projects were registered with the total value of R5 million. The amount spent was 65%, including one R500 000 project that was cancelled. Some of the funds were rolled over to 2011 due to some facilities being available during recesses only.

## **4.2 Social responsibilities**

The ABZ Foundation were allocated space in the Kodak building in order for them to advance their programmes with the surrounding communities. These programmes have included assisting the homeless around DFC by facilitating their children's schooling, seeking employment, voluntary surrender of guns and other dangerous weapons to the police, arranging medical care for the sick and frail, and repatriating others to their places of origin.

The direct advantage to DFC has been the prevention of crime by these homeless on the UJ community as they realise benefits from this UJ-registered structure.

## **4.3 Environmental sustainability & contributions (and/or risks):**

- 4.3.1 Carbon footprint – being determined at the corporate level.
- 4.3.2 Operations have co-operated with various efforts to audit, and then upgrade systems such as lighting, and air-conditioning towards target of reducing energy consumption.
- 4.3.3 The water streams flowing under the newly purchased Perskor building has been identified as a potential source for irrigation water and for use as potent water to flush toilets when the DFC Renewal project is completed in 2013. Thus, there will be a realisation of significant savings in water usage from Joburg Water.
- 4.3.4 Waste management was championed by the Department of Occupational Safety.

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