

KAGISO MABE

CAREER OBJECTIVE

My short-term objective is to obtain my PHD in Information Management as I would love to make a telling contribution to the field. Moreover, I look to be one of the best lecturers and researchers in the field by continuing to explore the field, as well as learn from colleagues and my students. For this to happen I will relentlessly apply myself to improving my craft as a lecturer and ensure all the students whose research I supervise gets good grades and publication/s. My objective in the long-term includes adding to the publications I already have in order for me to earn my stripes and eventually be a Professor in the field of Information Management. I will be producing papers for publication as often as possible. Increasing my credit scores each year is a goal I look to attain.

PERSONAL DETAILS

Surname: Mabe
First name: Kagiso
Identity Number: 910320XXXXXXX
Languages spoken: Setswana; English; IsiZulu; Sesotho

PROFESSIONAL ABILITIES

- Project and Information Management
- Communications Skills – Written (Report writing) and oral
- Achieving objectives through teamwork
- Computer skills (Windows 7, 8 and 10, MS Word, MS Excel, MS PowerPoint, MS Access)
- Research Skills
- Data gathering and analysis
- Public speaking
- Lecturing

PROFESSIONAL ATTRIBUTES

- Leadership
- Excellent team player
- Strategic
- Creative
- Congenial
- Good listener

- Objective
- Networking

EDUCATION HISTORY

TERTIARY

Year: March 2016 – October 2017
 Institution: University of Johannesburg
 Degree: MPhil in Information Management

Year: January 2015 – November 2015
 Institution: University of Johannesburg
 Degree: BA Honours in Information Management (**Cum Laude**)

Year: 2011 – 2014
 Institution: University of Johannesburg
 Degree: BA Public Management and Governance

SECONDARY

Institution: Roosevelt High School
 Highest grade completed: Standard 10/Grade 12 (2008)
 Subjects: English, Afrikaans, Physical Science, History, Computer Application Technology, Mathematical Literacy

EMPLOYMENT HISTORY

Institution: University of Johannesburg, Department of Information and Knowledge Management (2018-to-date)

Position Held: Lecturer

Responsibilities: National and international reputation management, work in the committee of marketing, work in the committee of SCiS staff awards, reputation building, governance, knowledge production and output, post-graduate supervisions, teaching and learning, attend training and development programmes, community engagement, networking, knowledge share, administration, peer review articles for publication.

Institution: University of Johannesburg, Department of Information and Knowledge Management (2016 and 2017)

Position Held: Strategic Tutor

Responsibilities: Managing tutors and student assistants employed by IKM. Assisting both students and lecturers with their daily requirements – conducting research for lecturers; marking assignments (both undergraduate and Honours assignments); and assisting students with assignments.

I was also charged with lecturing undergraduate classes (all three years); tutoring both Honours and undergraduate students; and compiling lecture notes for the classes I presented.

Institution: University of Johannesburg, Department of Information and Knowledge Management (2015 and 2016)

Position Held: Student Assistant

Responsibilities: Assisting both students and lecturers with their daily requirements (conducting research for lecturers, assisting students with assignments and marking assignments)

AWARDS / ACHIEVEMENTS

- Obtained cum laude for my Honours degree in Information Management
- Received distinctions for Web and Intranet Management; Strategic Information Management; Management Information Systems; Business Intelligence; Internet Infrastructures; and Knowledge Management.
- Awarded second place in the 2014 CI practical competition for third year students.
- Part of the top three students in the University of Johannesburg, IKM Honours class of 2015.
- Awarded a merit bursary by the Department of Information and Knowledge Management.
- Awarded a maximum merit bursary by the University of Johannesburg for my MPhil studies.
- Participant at the UJ Faculty of Management Honours' poster competition (Top five posters at the Department of Information and Knowledge Management).
- Awarded a distinction for the final research report for Research Methodology.
- Obtained 100% percent Honours students supervision pass rate.

PUBLICATIONS

1. The role of digitisation in knowledge and content management.
2. Collaboration between libraries, archives and museums (LAMS) in the digitisation of information in South Africa.
3. The future of accessing our past: collaboration and digitisation in libraries, archives and museums
4. The need for process-aware knowledge management systems in South Africa
5. Collaboration between libraries, archives and museums (lams) in South Africa: A digitisation skills sharing initiative.
6. The importance of defining KM skills and capabilities required in South Africa.
7. Competitive intelligence skills and capabilities required from CI practitioners in South Africa.

COMMUNITY ENGAGEMENT & EXTRA-CURRICULAR ACTIVITIES

- Volunteer work at King Zwelithini Primary School
- Volunteer work at Tokologo home for the disabled
- Volunteer work at the University of Johannesburg

REFERENCES

Name: Ms. Deidre Wessels
Position Held: Departmental Secretary
Contact number: (011) 555 2183
dwessels@uj.ac.za

Name: Prof. Chris Rensleigh
Position Held: IKM Head of Department
Contact number: (011) 555 2189
crensleigh@uj.ac.za