

**BRIDGING PROGRAMME FOR ADVANCED
DIPLOMA IN TRANSPORTATION
MANAGEMENT**

APPLICATION TOKEN

ADBTRANS



**UNIVERSITY
OF
JOHANNESBURG**

**DEPARTMENT OF
TRANSPORT AND SUPPLY
CHAIN MANAGEMENT**

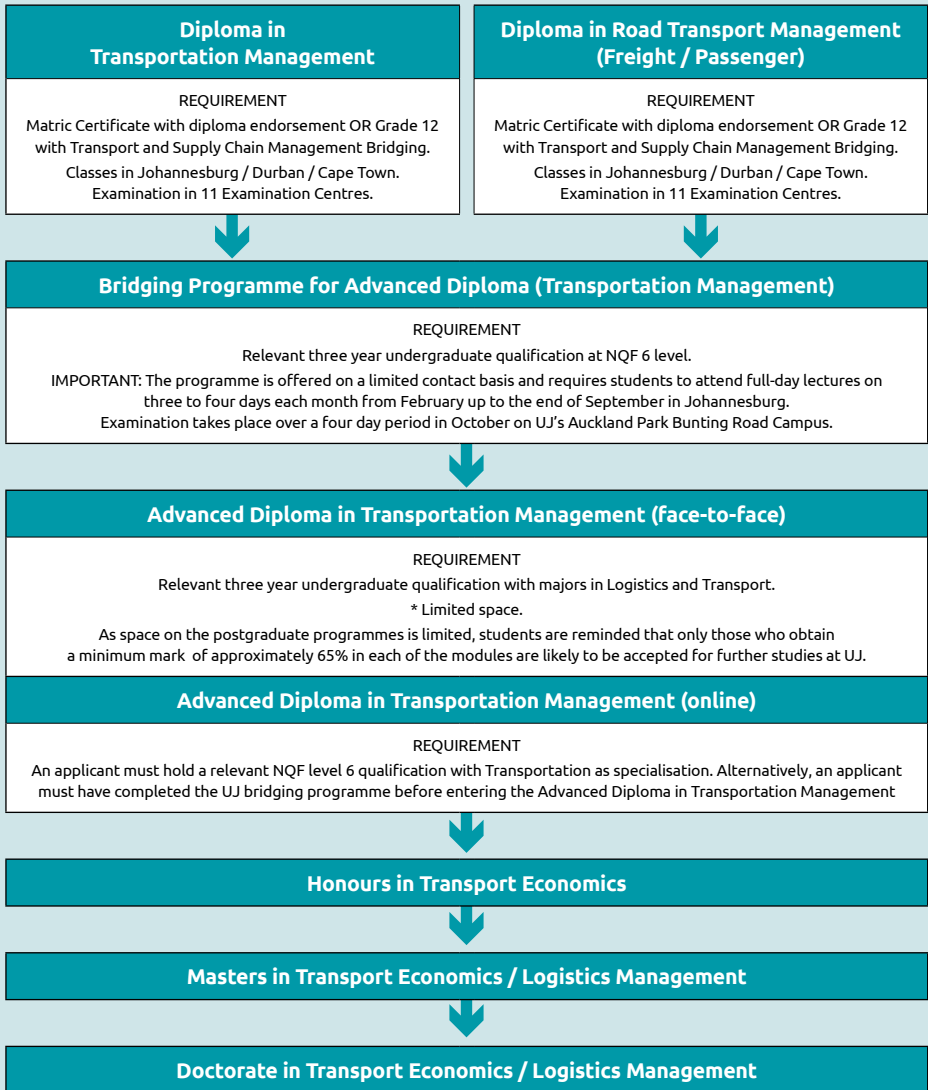
2022

**CONTINUING EDUCATION PROGRAMME (CEP)
Bridging Programme for Advanced
Diploma (Transportation Management)
(S1BATQ)**

School of Management
College of Business and Economics

**The Future
Reimagined**

Continuing Education Programme (CEP)





Bridging Programme for Advanced Diploma (Transportation Management)

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PLEASE NOTE: THE UNIVERSITY RESERVES THE RIGHT TO AMEND ENROLMENT REQUIREMENTS, TIMETABLES, PROGRAMME CONTENTS AND MODE OF CONTACT AS AND WHEN THE NEED ARISES, WITHOUT PRIOR NOTICE.

CEP programmes will continue should lockdown restrictions occur in 2022, mode of delivery could change.

PROGRAMME CO-ORDINATION

Programme co-ordinator and administrator

Marinda du Toit

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Office hours: 08:00-12:00

PHYSICAL ADDRESS

Office: K Green 11

Department of Transport and Supply Chain Management

University of Johannesburg

Auckland Park Bunting Road Campus

Bunting Road

Cottesloe

Johannesburg

Payment enquiries

Transport & Supply Chain Management CEP Finance emails:

tscmfin@uj.ac.za – General finance queries/quotes/invoices

tscmproof@uj.ac.za – Proof of payment/Company letters

Tel: 011 559 2712 / Fax: 011 559 1413

Office hours: 08:00-16:00

PHYSICAL ADDRESS

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University of Johannesburg

Auckland Park Kingsway Campus

Corner Kingsway and University Road

Auckland Park

Johannesburg

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INFORMATION ON THE PROGRAMME

The University of Johannesburg (UJ) offers a Bridging Programme Advanced Diploma in Transportation Management, which has been designed for students with a relevant NQF 6 qualification or who come from other disciplines and generally lack knowledge in the major fields of Transportation and Logistics. The bridging programme aims to assist these students in their transition by preparing and enabling them to apply for the Advanced Diploma in Transportation Management.

The programme is offered on a limited contact basis with a required attendance of lectures on specified days of the month.

The assessments will also be due or completed at these lectures.

CONTACT SESSIONS (ONLY IN JHB)

IMPORTANT: The programme is offered on a limited contact basis and requires students to attend full-day lectures on three to four days each month from February to the end of September. Examinations take place over a four-day period in October.

- This training delivery method is ideal for working students who cannot attend full-time classes at a tertiary institution, and who are employed in the transport industry.
- Classes are offered at the Auckland Park Bunting Road Campus, Cottesloe, Johannesburg.
- Students will receive a complete class schedule on registration/orientation day.
- Note that attendance of classes and assessments is compulsory.
- Approximately eight (8) workshops are scheduled per module.
- Your lecturer will present an overview of the work that you will be required to cover on your own and assist with any problems you may experience.

IMPORTANT: Students should have basic computer skills. The module End User Computing is a practical course. It is essential that students have access to a computer, stable Internet connection and Microsoft Office 2016 Packages.

ADMISSION

- Prospective students should have a relevant NQF 6 qualification.
- Only online applications will be considered and will go through a selection process.
- Selections are based on the performance in the relevant NQF 6 qualification.
- Applications will open 1 September 2021 until 9 February 2022.
- Limited space is available.
- A digital device is required with Internet access (data availability). Computer literacy is essential.

LEARNING PATH

You are eligible to apply for the Advanced Diploma in Transportation Management after completion of the Bridging Programme Advanced Diploma in Transportation Management with a **minimum final average of 65% in each of the modules**. All applicants will be subject to a selection process and dependent on space availability.

FINANCE

Refer to the Finance leaflet for more information regarding the fees, payment options, payment methods, etc.

Do take note that NSFAS does not fund this programme.

ASSESSMENTS

- The modules require one assignment, two tests and one examination.
- The examination is written in October 2022.
- Students must pass all the modules to qualify for the Advanced Diploma in Transportation Management.
- All students in the bridging programme are subjected to the application rules for formal degrees.
- As space in the Advanced Diplomas is limited, only students who obtain a **minimum average of 65% in each of the modules** may be considered for further studies at UJ.

THE YEAR MARK CALCULATION

(EXAMPLE)

Assignment	30%	
Test 1	35%	
Test 2	35%	
Year mark	100%	In order to qualify for the examination a minimum of a 40% year mark is required.

CALCULATION OF EXAMINATION MARK

Examination 100%

CALCULATION OF FINAL MARK

Year mark 50%

Examination 50%

Final mark 100% A pass mark of 50% in each module is required.

CURRICULUM

Registered students will be supplied with detailed learning guides. Textbooks can be obtained from all major suppliers.

Students who have graduated in a relevant diploma will register for the following modules:

Bridging Programme for Advanced Diploma (Transportation Management) (S1BATQ)

Logistics	LOGBRY1
Transportation	TPTBRY1
End User Computing	EUCBRY1
Applied Accounting Skills (Transport)	AATBRY1

DURATION

9 months

CREDITS

96

MODULE DESCRIPTION

Logistics

The focus of this module is on the development and implementation of logistics principles in the supply chain environment. Students should be able to apply their knowledge, competencies and practical skills in planning and implementing logistics decisions.

Transportation

The purpose of this module is to examine current domestic and global transportation trends. The role and importance of different modes of transport in South Africa, impact on economy, legislative background and the policy issues that affect the cost and efficiency of transportation will be discussed to get a better understanding of current and future policy trends.

End User Computing

The purpose of this module is to enable students to use Microsoft Word, Microsoft Powerpoint and Microsoft Excel to enhance professionalism in the business environment.

Applied Accounting Skills (Transportation)

The purpose of this module is to provide students with the basic principles of accounting, the accounting cycle and recording of accounting transactions. This module will help students to compile financial statements, do basic calculations and the recording of value-added tax (VAT) transactions.

APPLICATION AND REGISTRATION PROCESS

APPLICATION DATE	1 September 2021 until 9 February 2022
REGISTRATION DATE	20 January until 9 February 2022

Step 1: How to apply?

Complete the online application form by using the following link:
www.uj.ac.za/continuingeducation

Step 2: Check your status on a regular basis to view the correspondence attached on:

- Refer to the **Bridging Programme for Advanced Diploma (Transportation Management)**.
- Go to the indicator that says: **Click HERE to apply**.
- Apply by using the application token: **ADBTRANS** – *The token is case sensitive.*
- Complete the online application form.
- Attach a certified copy of your Grade 12 Certificate electronically.
- Attach a certified copy of your passport or identity card electronically.
- Attach a certified copy of your academic record.

student.uj.ac.za/status.aspx – the following status codes apply:

STATUS CODE	MEANING OF STATUS CODE
RD (Refer to Department)	Documents outstanding (Certified copies of your ID, Grade 12 Certificate and Academic Record)
C (Cancelled)	Discretion of Department of Transport and Supply Chain Management
L (Space constrained)	Programme reached capacity intake

EN (Declined)	Did not meet the admission requirement
EA (Admitted)	Student can continue to register after finance clearance
EV (Conditionally admitted)	Awaits final results
8P (Previous choice get preference)	Awaits outcome of previous choice
EX (Conditionally Admitted)	Awaits Advanced Diploma application

Step 3: How to register?

ONLINE REGISTRATION DATE

20 January to 9 February 2022

Students may register online by using the following link:

www.uj.ac.za/continuingeducation

- Refer to the **Bridging Programme for Advanced Diploma (Transportation)** prospectus.
- Go to the indicator that says: **Click HERE to Register** (this landing page is the student portal).
- Proof of payment (minimum deposit) is required. Refer to the finance leaflet or pay online.
- Tick all boxes next to the modules, if you do not do this only a qualification will be registered.
- The University does not register students who submit incomplete documentation or do not attach the necessary documents required for registration.
- Once you have been accepted (EA code) you will be able to view and print your admission letter.
- You will be notified via SMS to register online for the programme you applied for.
- Refer to the finance leaflet for fees payable prior to registration. registration has been completed.

PLEASE NOTE THAT YOU WILL NOT BE ABLE TO REGISTER IF YOU HAVE NOT RECEIVED AN ACCEPTANCE STATUS (EA). THE DEPARTMENT OF TRANSPORT AND SUPPLY CHAIN MANAGEMENT RESERVES THE RIGHT TO CANCEL AN APPLICATION.

It is encouraged that application and registration takes place online and not on campus.

International Students

For the application process please follow Step 1.

For the registration process please follow Step 3.

For payment information, please refer to the Finance leaflet.

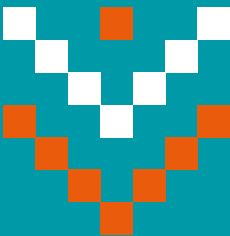
International Office Details

International students need to contact the University of Johannesburg's International Office for all queries and additional information.

Phone (+27) 11 559 1027/4517 or email tshepangm@uj.ac.za.

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