



UNIVERSITY
OF
JOHANNESBURG

**Department of Information and
Knowledge Management**

School of Consumer Intelligence and
Information Systems

Postgraduate Studies

BCom Honours in Information Management

College of Business and Economics



BCOM HONOURS IN INFORMATION MANAGEMENT

1. GENERAL

Thank you for your interest in the BCom Honours in Information Management degree at the University of Johannesburg. This document will provide a detailed overview of the programme.

2. COMPOSITION OF THE PROGRAMME

The programme is offered on a full-time or part-time basis:

Full-time	Part-time
<ul style="list-style-type: none">• Completed in 12 months• Register for 8 modules (4 in the first semester, 3 in the second semester and 1 year module)	<ul style="list-style-type: none">• Completed in 24 months• Register for 4 modules (2 in the first semester, 1 in the second semester and 1 year module) in the first year• Register for the remaining 4 modules in the second year (2 in the first semester and 2 in the second semester)


The classes are offered in the evenings and are compulsory for students to attend.

3. ABOUT THIS QUALIFICATION

The aim of this qualification is for students to develop applied skills in the mastering, analysing, interpreting and applying of the characteristics of Information and Knowledge Management, as used in a career or for further studies in the field of Information and Knowledge Management.

4. ENTRANCE REQUIREMENTS

The BCom Honours programme receives many applications per year which means that students are selected based on academic merit. This means that even if you meet the criteria outlined below, your acceptance is not guaranteed.

- Enrolment access will be provided to students in possession of an acceptable Bachelor degree qualification on NQF Level 7 with appropriate subject knowledge.
 - A student must have attained **a minimum of 65%** in his/her Information and Knowledge Management majors at NQF Level 7.
 - Students who are employed full time **must** register for this programme on part-time basis.
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5. APPLICATION PROCESS

Applications open annually at the beginning of April and close on the 30th of September (no late applications are reviewed). The application process is purely online, no email or paper-based applications will be reviewed. Please visit UJ's website to apply. Should you experience problems with the online system please contact the Student Enrolment Centre on 011 559 4555.

Points to keep in mind:

- The initial screening process is based on your first semester 3rd year results (if you are still completing your degree) or based on your final 3rd year/BTech results if you have already completed the degree.
- From another University:
 - Currently studying – if you are applying when you are in your final (3rd year) you need to upload a University stamped copy of your academic record including the first semester results of your 3rd year.
 - Completed degree – when applying you must upload a University stamped copy of your academic record **and** certified copy of your degree certificate.
 - If your documents are not stamped this will result in your application being declined based on insufficient documentation provided.
- UJ student:
 - You do not need to upload your academic record – your academic record will be linked to your application automatically.

6. FAQS

1. If I study part-time, can I select the modules I want to complete?

The programme is very structured and you are required to complete certain modules at certain stages of the degree. Please refer to Annexure A for more information.

2. If I am working full-time, will I be able to complete the programme on a full-time basis?

We don't recommend students who are working full-time to register on a full-time basis. The modules are made up of a lot of research assignments which can be difficult to manage with a full-time job.


3. Are classes compulsory?

Yes.

4. My marks are below the 65% required but I do have work experience. Is this experience taken into consideration?

Work experience is taken into consideration to some extent but doesn't guarantee a place on the programme.

5. How much are the fees?



The fees are adjusted annually and cannot be confirmed by the Department (only Student Finance can confirm – 011 559 3935).

6. *My company wants to pay for my fees. Can you give me a quote?*

Please contact the College of Business Economics on 011 559 3875 or you can contact Student Finances directly on 011 559 3935.

CURRICULUM

FULL-TIME FIRST SEMESTER

MODULES	CODE	NQF CREDITS
ELECTRONIC RECORDS MANAGEMENT	IMA8X02	16
MANAGEMENT INFORMATION SYSTEMS	IMA8X07	16
STRATEGIC INFORMATION MANAGEMENT	IMA8X09	16
WEB AND INTRANET MANAGEMENT	IMA8X10	16
NUMBER OF MODULES/CREDITS	4 SEMESTER MODULES	64 CREDITS

SECOND SEMESTER

MODULES	CODE	NQF CREDITS
BUSINESS INTELLIGENCE	IMA8X01	16
COMPETITIVE INTELLIGENCE	IMA8X12	16
KNOWLEDGE MANAGEMENT	IMA8X06	16
NUMBER OF MODULES/CREDITS	3 SEMESTER MODULES	48 CREDITS

YEAR MODULE

MODULES	CODE	NQF CREDITS
RESEARCH PROJECT IN INFORMATION AND KNOWLEDGE MANAGEMENT **	IMA8X11	30
NUMBER OF MODULES/CREDITS	1 YEAR MODULE	30 CREDITS

** Students are required to have a half year mark of at least 40% to proceed to the second semester.

PART-TIME FIRST YEAR FIRST SEMESTER

MODULES	CODE	NQF CREDITS
ELECTRONIC RECORDS MANAGEMENT	IMA8X02	16
MANAGEMENT INFORMATION SYSTEMS	IMA8X07	16
NUMBER OF MODULES/CREDITS	2 SEMESTER MODULES	32 CREDITS

SECOND SEMESTER

MODULES	CODE	NQF CREDITS
BUSINESS INTELLIGENCE	IMA8X01	16
NUMBER OF MODULES/CREDITS	1 SEMESTER MODULE	16 CREDITS

YEAR MODULE

MODULES	CODE	NQF CREDITS
RESEARCH PROJECT IN INFORMATION AND KNOWLEDGE MANAGEMENT *	IMA8X11	30
NUMBER OF MODULES/CREDITS	1 YEAR	30 CREDITS

	MODULE	
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** Students are required to have a half year mark of at least 40% to proceed to the second semester.

**SECOND YEAR
FIRST SEMESTER**

STRATEGIC INFORMATION MANAGEMENT	IMA8X09	16
WEB AND INTRANET MANAGEMENT	IMA8X10	16
NUMBER OF MODULES/CREDITS	2 SEMESTER MODULES	32 CREDITS

SECOND SEMESTER

COMPETITIVE INTELLIGENCE	IMA8X12	16
KNOWLEDGE MANAGEMENT	IMA8X06	16
NUMBER OF MODULES/CREDITS	2 SEMESTER MODULES	32 CREDITS

Career opportunities:

- Information Management
- Knowledge Management
- Records Management
- Business Intelligence
- Competitive Intelligence
- Web Content Management
- Social Media Management

Ready to apply?

Visit the UJ homepage www.uj.ac.za and click on Study@UJ to apply for this qualification. All applications are done online.

Cost: Please visit the UJ Student Finance page for any queries related to the costs of this qualification. The student finance page can be accessed from the UJ home page at www.uj.ac.za. Click on Study@UJ and select Student Finance.

Bursaries / Funding: Please visit www.uj.ac.za/cbe and click on bursaries to view potential bursary opportunities. You can also visit the UJ home page at www.uj.ac.za and click on Study@UJ followed by Student Finance to view further bursary and funding opportunities.

Key contact information

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