



CONSENT TO PROCESS PERSONAL INFORMATION

A. USE OF PERSONAL INFORMATION

1. The University of Johannesburg (“the University”) is a public higher education institution, which performs public functions in terms of the Higher Education Act, 1997. The University is committed to protecting your right to privacy, as a data subject, and recognises that it needs to comply with statutory requirements when processing personal information. The Constitution of the Republic of South Africa provides that everyone has the right to privacy. The Protection of Personal Information Act, 2013 (POPIA) was enacted as a mechanism to protect your constitutional right to privacy. POPIA also includes the right to protection against unlawful collection, retention, dissemination and use of personal information.
2. There are eight conditions of lawful processing stipulated in Chapter 3 of POPIA, which the University, as a responsible party, must follow in respect of all personal information that it processes. The conditions of lawful processing are Accountability, Processing Limitation, Purpose Specification, Further Processing Limitation, Information Quality, Openness, Security Safeguards and Data Subject Participation.
3. In terms of section 18 of POPIA, if personal information is collected, the University must take reasonably practical steps to ensure that a data subject is made aware of the personal information that is being collected.
4. You understand that you will be required to provide the University with some of your personal information when you apply to study at the University and when you register as a student. You acknowledge that the University will use the personal information that you provide to carry out its mission as a public university to provide teaching and learning, conduct research and engage with communities.
5. The University will process your personal information, as a data subject, in accordance with the provisions of POPIA and any other relevant data protection laws, and in accordance with its Privacy Notice, which is available on the University’s website (<https://www.uj.ac.za/wp-content/uploads/2022/05/uj-privacy-notice.pdf>) under the Privacy Notice tab, or which you may request directly from the University. We advise that you read the University’s privacy notice so that you are aware of your rights as a data subject.
6. When you apply to study at the University, register as a student, or graduate from the University, you understand that the University:
 - 6.1 Needs to consider your personal information when it determines whether you meet the selection and admission requirements to study at the University.
 - 6.2 Requires your personal information to provide you with an education and to carry out its academic administration relating to the programme for which you register. The University uses electronic



learning platforms to provide a range of learning options. This may include from time to time platforms like Blackboard Collaborate, Zoom, Microsoft Teams, YouTube, and WhatsApp. Since it is voluntary for you to share video, audio and text on these platforms, the privacy risk for you is limited.

- 6.3 Collects analysis data when you use the platforms mentioned above to improve the services that it provides to students and in the interest of my academic progress and support.
- 6.4 Will need your personal information to keep in contact with you as an alumnus and to verify that you have obtained the qualifications or have undertaken the studies that you represent to others that you have obtained from the University or undertaken with the University.
- 6.5 Requires your personal information when its records are being audited and when the University carries out its statutory reporting duties.

B. CONSENT

- 7. In light of the above, you, as the data subject, or as competent person who represents the data subject, as the case may be, hereby consents to the collection, use, disclosure and processing by the University of the data subject's personal information for the purposes of the University providing services to you, including but not limited to registering you as a student and/or enrolling you in a course, and you confirm that:
 - 7.1 The information is supplied voluntarily, without undue influence from any party and not under any duress. You understand that the University has to have your personal information to process your application and to provide education to you. You also understand that the University cannot deal with your application or provide education to you if you do not give it the personal information it requires.
 - 7.2 The University may obtain personal information about you from other parties, for example, the Department of Basic Education, other educational institutions and the Department of Home Affairs for the purposes of allowing the University to consider your application and that when the University obtains information from other parties, it will need to give them some of my personal information.
 - 7.3 The information that is supplied herewith is mandatory for the fulfilment of the purposes specified above.
- 8. You acknowledge that you are aware that you have the following rights about such personal information that is being collected, namely the right to:
 - 8.1 Access the information at any reasonable time for purposes of rectification thereof.



8.2 Object to the processing of the information in which case this agreement will terminate in accordance with the provisions contained herein.

8.3 Lodge a complaint to the Information Regulator.

9. Notwithstanding the above, you further acknowledge that the University shall retain your personal information, even after you are no longer a student at the University, or when you have objected to the processing of your personal information. The retention of your personal information is based on the University's lawful basis to retain such information for as long as it is necessary in order to fulfil its function.

* **This agreement can either be accepted online or be printed and submitted to the relevant Faculty/College if required. This agreement will be linked to your student profile.**