



IMPORTANT GENERAL TIMETABLE INFORMATION 2024

1 ACRONYMS

- SA** = Summative Assessment (Semester Test/Test)
FSA = Final Summative Assessment (Examination)
SSA = Supplementary, Special, Aegrotat [Exam]
UTC = University Timetable Committee

2 HOW TO REGISTER CLASH-FREE

Lecturing Timetable	Exam (FSA) Timetable
1. Select your elective modules by comparing the timetable codes (e.g. WE 2 = Wednesday @ 08:50) 2. Duplicate Codes within the <i>same semester</i> (e.g. WE 2 + WE 2) represent a <i>clash</i> and <i>cannot be registered for</i> 3. Choose all your modules so that there will not be a timetable clash between them	1. Select your elective modules by comparing the exam timetable codes (e.g. 602 Y = Monday 3 June @ 12:30) 2. Duplicate Codes (e.g. 602 Y + 602 Y) represent a <i>clash</i> and <i>cannot be registered for</i> 3. Choose all your modules so that there will not be a timetable clash between them

3 CHANGING OF SET SEMESTER TEST (SA) DATES

A set/published semester test (summative assessment) date may only be changed on the written well-motivated request of the relevant Head of a Department, submitted to the relevant UTC faculty representative(s) at least 3 weeks before the published semester test date, if approved by the relevant UTC FR(s), and communicated to the Timetable Division at least 2 weeks before the published semester test date.

4 SSA (SUPPLEMENTARY) EXAM DATES

Mid-year SSA Exam Dates	End of year SSA Exam Dates
These Exams are scheduled from Monday 8 to Friday 12 July 2024	These Exams are scheduled from Monday 25 to Friday 29 November 2024

5 CLASS GROUPS

5.1 The grouping of students in different class/tutorial/practical groups of a module will occur automatically during registration and will be based on: a. A student's chosen qualification and, in some cases first letters of surname; b. The student's potential clashes with other chosen modules in terms of the lecturing timetable; and c. The number of venue seats allocated to a module and the number of students already registered.

5.2 Lectures are offered in English. Language modules are offered in the relevant language, together with English.

6 INDIVIDUAL TIMETABLES

Individual lecturing timetables are available on uLink per current semester from after registration. Individual exam timetables for June and November are available on uLink from three weeks before the start of the associated Study Break. SSA exam timetables for July and Nov-Dec are available on uLink from the end of the first week of the associated main exam period, and as marks for the main exam are finalised.

7 LECTURING TIMETABLE SWITCHES

The lecturing timetable of a:

- Monday will be followed on Wednesday 2 October 2024

... on all campuses, for all programmes and offerings (post- and undergraduate; fulltime and part-time; formal and non-formal/CEP Pgm) – on campuses & online.