



# INFORMATION BOOKLET:

**Post Graduate Certificate in Education 2024  
(Contact Programme)**

**The Future  
Reimagined**

## INFORMATION BOOKLET: POST GRADUATE CERTIFICATE IN EDUCATION 2024 (CONTACT PROGRAMME)

The Faculty of Education at UJ is committed to knowledge-making for 21st-century education. To this end, the Faculty offers two **Postgraduate Certificate in Education (PGCE)** programmes. Both focus on secondary school teaching - one on the Further Education and Training Teaching phase and the other on Senior Phase Teaching. School-based Work Integrated Learning (WIL), including supervised and assessed teaching practice, is an integral part of the Postgraduate Certificate in Education programme. Students must spend TEN weeks of WIL in school, in which one block consists of seven consecutive weeks. Through integrating coursework at the university and practicum at schools, the Faculty creates learning opportunities for student-teachers to acquire:

- A thorough understanding of learning and development in adolescence
- Sound subject knowledge with an understanding of contextual factors that impact learning and schooling
- An appreciation of the demands of the teaching profession and a repertoire of teaching strategies and skills
- A reflective stance towards teaching.

### PURPOSE

The Postgraduate Certificate in Education is a professional teaching programme that 'caps' an undergraduate degree or an approved diploma. It offers entry-level initial professional preparation for qualifying undergraduate degree or diploma holders who wish to develop focused knowledge and skills as classroom teachers in a chosen phase(s) and/or subject(s). The qualification requires specific depth and specialisation of knowledge, practical skills, and workplace experience to enable successful students to apply their learning as beginner teachers in different contexts.

### ENVISAGED OUTCOMES

**Students who complete this programme will be able to:**

- Teach at least two school subjects in chosen phase(s) as per their qualification.
- Support and nurture learning and development in diverse educational contexts.
- Identify and address barriers to learning in the classroom.
- Formulate a personal teaching philosophy and critically reflect on its relation to a teacher's professional role.

To achieve the outcomes, the programme integrates the knowledge mix of disciplinary, pedagogical, practical, and situational learning through the following in the programme:

- Education and Teaching Studies (mainly disciplinary, pedagogical and situational learning): Includes a focus on the adolescent as learner, the teaching profession, education policies, communication, teaching as the practice of citizenship, classroom management, and information and communication technologies for the teaching profession.



- Teaching methodology and practicum (mainly pedagogical and practical learning with elements of situational learning): Teaching methodology and practicum are integrated. This implies that students will engage in learning from practice, learning in practice and learning from service, aiming at developing specialised pedagogical content knowledge and teaching competence in the chosen subject.
- Even though the knowledge areas indicated above are specified, the curriculum is organised to enable coherence and cohesiveness and integrate theory and practice.

### **DURATION OF THE PROGRAMME AND OFFERING**

**One year (full-time) or two years (part-time):** The coursework will be offered in contact mode using a blended learning approach that necessitates engagement with the curriculum and completing some activities in an online environment. The practical experience (WIL) will be conducted at faculty-approved schools. Students employed as teachers can study on a full-time basis. Students in any other form of employment may **ONLY** register for the part-time programme. If a full-time registered student takes up full-time employment during the year, the Faculty must be informed in writing and change the registration status to part-time.

### **ADMISSION REQUIREMENTS**

To gain access to the **Postgraduate Certificate in Further Education and Training Phase Teaching (FET)**, an applicant must have sufficient disciplinary knowledge in appropriate academic fields to develop in their teaching specialisation phases and/or subjects as specified for each school phase. This is outlined as follows:

- A first degree on an NQF Level 7 with a minimum of 360 credits, and
- Two school teaching subjects, as specified within areas of specialization (pages 10-14).

To gain access to the **Post Graduate Certificate in Senior Phase and Further Education and Training Teaching (SP and FET)**, an applicant must have sufficient disciplinary knowledge in appropriate academic fields to develop in their teaching specialisation phases and/or subjects as specified for each school phase. This is outlined as follows:

- A first degree on NQF level 7 with a minimum of 360 credits, and
- Two school-related subjects, one on the 3rd-year level and one on the 1st-year level as per areas of specialisation (pages 4-19).

**OR**

- An approved **National Diploma on level 6 with a minimum of 360 credits** from an accredited higher institution, and
- Two school-related subjects, one on the 2nd-year level and one on the 3rd-year level as per areas of specialization (pages 4-19).
- **The National N Diploma cannot be considered for admission to the PGCE. Additional requirements for subject specialisations are listed in the relevant tables that follow.**



## LANGUAGE COMPETENCY

All qualifying PGCE students should be proficient in the use of at least one official South African language as a language of learning and teaching (LoLT), and partially proficient (i.e. sufficient for purposes of basic conversation) in at least one other official African language, or in South African Sign Language, as a language of conversational competence (LoCC). If the LoLT is English or Afrikaans, the LoCC must be an African Language or South African Sign Language. All new certificates are to be endorsed to indicate the holder's level of competence in specific languages by using appropriate labels, for example, LoLT (English) and LoCC (isiZulu). A UJ short learning programme (SLP) in isiZulu will be on offer at an additional cost to those that do not meet the language competency requirements. This SLP must be completed for a PGCE student to graduate.

### The following demonstrable competencies in LoCC will be accepted:

An African home language • Grade 12 school subject • Successful completion of the UJ short learning programme in isiZulu or equivalent certification from another institution.

## ICT COMPETENCY

All PGCE graduates must be digitally fluent, requiring a high level of ICT competency. PGCE students must complete the online Computer Skills Development Programme. This short learning programme must be completed for a PGCE student to graduate.

## DISCLAIMER

- Fulfilling all the minimum entry requirements does not guarantee acceptance into a particular programme.
- The faculty reserves the right to limit numbers according to its enrolment targets. The Faculty of Education also reserves the right to cancel an application or registration in the event that there are insufficient student enrolments to ensure the viability of the electives in the PGCE programme. If they fall in the latter category, students will be advised and offered an alternative if they meet the minimum entry requirements.

### A typical qualification will have the following components: Table 1:

#### Programme components

FULL-TIME (ONE YEAR)	PART-TIME (TWO YEARS)	
Education and Teaching Studies (ETS)	YEAR 1	Education and Teaching Studies (ETS) <b>(No WIL in Year 1)</b>
Introduction to Teaching (ITT)	YEAR 2	Introduction to Teaching (ITT)
Methodology and Practicum FET		Methodology and Practicum FET
Methodology and Practicum FET/SP		Methodology and Practicum FET/SP
<b>WIL (10 weeks: Three weeks in Semester 1 and seven consecutive weeks in Semester 2)</b>		<b>WIL (10 weeks: Three weeks in Semester 1 and seven consecutive weeks in Semester 2)</b>
<b>Additional training is required for LoCC and ICT if competencies are not in place</b>		
Language of conversational competency (LoCC) - Short learning programme (SLP) in isiZulu	YEAR 1 / YEAR 2	Language of conversational competency (LoCC) - Short learning programme (SLP) in isiZulu
ICT competency - Online short learning programme (SLP) in Basic computer skills		ICT competency - Online short learning programme (SLP) in Basic computer skills

## POST GRADUATE CERTIFICATE IN SENIOR PHASE AND FURTHER EDUCATION AND TRAINING TEACHING

There are six areas of specialisation in this PGCE (SP and FET) qualification. Successful applicants can only be registered in ONE of the packages for which they meet the entry requirements.

Qualification code	Area of specialisation
A5SBUQ	Commerce Education
A5SLAQ	Languages
A5SMAQ	Mathematics
A5NSSQ	Sciences
A5STEQ	Technology
A5SARQ	Arts and Culture

**SP and FET Specialisation packages with minimum requirements for the Methodology and Practicum modules: A5SBUQ; A5SLAQ; A5SMAQ; A5NSSQ; A5STEQ; A5SARQ**

Area of specialisation: ARTS AND CULTURE		
Qualification code: A5SARQ		
<b>ADMISSION REQUIREMENTS</b>		
<b>1. METHODOLOGY AND PRACTICUM (SP) Arts and Culture</b>		
Fine Arts at the 2nd-year university level or one of the Design Arts at the 2nd-year university level.		
<b>2. METHODOLOGY AND PRACTICUM (FET)</b>		
<b>Design Art</b>		
One of the following fields on 3rd-year university level:		
Digital design / Fashion and costume design / Graphic design / Industrial design / Information design, Information design / Interior design / Jewellery design / Textile design / Theatre set design		
<b>Visual Arts</b>		
Fine Arts on 3rd-year university level		
See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).		
In addition, two specific module options related to school subject areas must be selected from this package as set out below:		
<b>Methodology and Practicum:</b> Senior Phase (SP)	Arts and Culture	MPSACY1
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Design Arts	MPFDAY1
	OR	
	Visual Arts	MPFVAY1



<b>Area of specialisation: MATHEMATICS</b>		
<b>Qualification code: ASSMAQ</b>		
<b>ADMISSION REQUIREMENTS</b>		
<b>1. METHODOLOGY AND PRACTICUM (SP AND FET)</b>		
Mathematics up to 3rd-year university level. Maths Literacy is NOT accepted as an academic major.		
See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).		
In addition, two Methodology and practicum modules in Mathematics are required. One on SP and one on FET as set out below:		
<b>Methodology and Practicum:</b> Senior Phase (SP)	Mathematics (SP)	MPSMAY1
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Mathematics (FET)	MPFMAY1

<b>Area of specialisation: COMMERCE EDUCATION</b>		
(Business Studies / Economics / Accounting / Economic and Management Sciences – according to school subject areas)		
<b>Qualification code: ASSBUQ</b>		
<b>ADMISSION REQUIREMENTS</b>		
<b>1. METHODOLOGY AND PRACTICUM (SP)</b>		
<b>Economic and Management Sciences (SP)</b>		
A combination of two of the three subjects: Business Management (Management is NOT accepted as an academic major), Accounting (Financial Accounting is NOT accepted as an academic major), and Economics. One subject at the 1st-year university level and the second at the 3rd-year university level.		
<b>2. METHODOLOGY AND PRACTICUM (FET)</b>		
<b>Business Studies</b>		
Business Management at 3rd-year level		
<b>Accounting</b>		
Accounting at the 3rd-year university level		
<b>Economics</b>		
Economics at the 3rd-year university level		
See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).		
In addition, two specific module options related to school subject areas (one on SP and one on FET level) must be selected from this package as set out below:		
<b>Methodology and practicum:</b> Senior Phase (SP)	Economic and Management Sciences	MPSBMY1
<b>Methodology and practicum:</b> Further Education and Training Phase (FET) ( <i>Select only one of the modules – if passed at 3rd-year level</i> )	Business Studies	MPFBSY1
	OR	
	Accounting	MPFACY1
	OR	
	Economics	MPFECY1



Area of specialisation: LANGUAGES

Qualification code: A5SLAQ

**ADMISSION REQUIREMENTS**

**1. METHODOLOGY AND PRACTICUM (SP)**

**Languages**

Two languages, one at the 1st-year university level and the remaining language at the 3rd-year university level. Language selection only includes Afrikaans / Sepedi / IsiZulu /English. English must be one of the two languages, and the other language can be Afrikaans / Sepedi / IsiZulu.

If your FET Methodology and practicum module are Afrikaans / Sepedi / IsiZulu, then English is required at the 1st year university level. (Note: If you have English at 3rd-year level, then Afrikaans /Sepedi / IsiZulu at 1st-year level).

**2. METHODOLOGY AND PRACTICUM (FET)**

Any ONE of the following is required at the 3rd-year university level:

English

Afrikaans

SepediIsiZulu

See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).

In addition, two specific module options related to school subject areas (one on SP and one on FET level) must be selected from this package as set out below:

<b>Methodology and Practicum:</b> Senior Phase (SP)	Languages	MPSLAY1
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET) <i>(Select only one of the modules – if they were taken to 3rd-year level)</i>	English	MPFENY1
	OR	
	Afrikaans	MPFAFY1
	OR	
	Sepedi	MPFSEY1
	OR	
	isiZulu	MPFZUY1



**Area of specialisation: SCIENCE**

**Qualification code: A5NSSQ**

**ADMISSION REQUIREMENTS**

**1. METHODOLOGY AND PRACTICUM (SP)**

**Natural Sciences:**

A combination of two of the following subjects from Life Sciences: one subject at 1st-year university level and the other at the 3rd-year university level. Biology, Botany, Zoology, Microbiology, Physiology, AND subjects from Physical Sciences: Chemistry, Physics both at least at the first-year university level.

**2. METHODOLOGY AND PRACTICUM (FET)Life**

**Sciences:**

Botany and Zoology (both required at least at first-year university level) combined with one of the following: Biochemistry, Microbiology, and Physiology. One at the 1st-year level and one at the the 3rd-year university level.

**Physical Sciences:**

A combination of Physics and Chemistry. One at the first-year university level and one at the the 3rd-year university level.

**Geography:**

Geography up to 3rd-year university level (Geology is NOT accepted as an academic major)

See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).

In addition, two specific module options related to school subject areas (one on SP and one on FETlevel) must be selected from this package as set out below:

<b>Methodology and Practicum:</b> Senior Phase (SP)	Natural Sciences	MPSNAY1
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Life Sciences	MPFLSY1
	OR	
	Geography	MPFGEY1
	OR	
	Physical Sciences	MPFPSY1





**Area of specialisation: TECHNOLOGY**

**Qualification code: A5STEQ**

**ADMISSION REQUIREMENTS**

**1. METHODOLOGY AND PRACTICUM (SP)**

**Technology**

A minimum of a National Diploma/Diploma (360-credits) or a Bachelor's degree at the university level in one of the following fields: Architecture / Civil Engineering / Electrical Engineering / Mechanical Engineering / Industrial Design.

**2. METHODOLOGY AND PRACTICUM (FET)**

**Engineering Graphics and Design**

A minimum of a National Diploma/Diploma or a Bachelor's degree at the university level in one of the following fields: Architecture / Civil Engineering / Mechanical Engineering / Industrial Design.

**Electrical Technology**

A minimum of a National Diploma/Diploma or a Bachelor's degree at the university level in Electrical Engineering.

See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).

In addition, two specific module options related to school subject areas (one on SP and one on FETlevel) must be selected from this package as set out below:

<b>Methodology and Practicum:</b> Senior Phase (SP)	Technology	MPSTEY1
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Engineering Graphics and Design	MPFEDY1
	OR	
	Electrical Technology	MPFETY1



## POST GRADUATE CERTIFICATE IN EDUCATION FURTHER EDUCATION AND TRAINING TEACHING (FET)

There are five areas of specialisation in this PGCE (FET) qualification. Successful applicants can only be registered in ONE of the packages for which they meet the entry requirements.

There are six areas of specialisation from which to choose – Select only one

Qualification code	Area of specialisation
A5FLAQ	Languages
A5FBUQ	Commerce Education
A5FMAQ	Mathematics
A5FHIQ	History
A5FLOQ	Life Orientation

### Area of specialisation: HISTORY

#### Qualification code: A5FHIQ

#### ADMISSION REQUIREMENTS

**History up to 3rd-year university level.**

History must be one of the FET Methodology and practicum modules.

**Any ONE of the following for the remaining FET Methodology and practicum module**  
(up to 3rd-year university level)

**English**

**Geography (NOT Geology)**

**IsiZulu**

**Sepedi**

See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).

In addition, two specific module options related to school subject areas must be selected from this package as set out below:

<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	History	MPFHIY1
	<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	
	English	MPFENY1
	OR	
	Geography	MPFGEY1
	OR	
	IsiZulu	MPFZUY1
	OR	
	Sepedi	MPFSEY1



<b>Area of specialisation: LANGUAGES</b>		
<b>Qualification code: A5FLAQ</b>		
<b>ADMISSION REQUIREMENTS</b>		
English is required at the 3rd-year university level and one of the following at the 3rd-year level: Afrikaans/ Sepedi / isiZulu. It is compulsory to have English as one of the FET Methodology and practicum modules.		
See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages). In addition, two specific module options related to school subject areas must be selected from this package as set out below:		
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	English	MPFENY1
	OR	
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Sepedi	MPFSEY1
	OR	
	isiZulu	MPFZUY1
	OR	
	Afrikaans	MPFZUY1

<b>Area of specialisation: COMMERCE EDUCATION</b>		
<b>Qualification code: A5FBUQ</b>		
<b>ADMISSION REQUIREMENT</b>		
Any TWO of the following can be selected for the FET Methodology and practicum modules: Business Studies (Business Management NOT Management)/Accounting NOT Financial Accounting/Economics.		
<b>Accounting and Economics must be at the 3rd-year level and Business Studies up to the 2nd-year level.</b>		
See Table 1 for programme components (ETS; ITT; LoCC competency and ICT competency are compulsory for all packages). In addition, TWO specific module options related to school subject areas must be selected from this package as set out below:		
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Any <b>TWO</b> of the following areas of specialization must be selected:	
	Business Studies	MPFBSY1
	AND/OR	
	Accounting	MPFACY1
	AND/OR	
	Economics	MPFACY1



**Area of specialisation: MATHEMATICS**

**Qualification code: A5FMAQ**

**ADMISSION REQUIREMENTS:**

**Mathematics** at the 3rd-year university level. (NOT Mathematical Literacy)

Mathematics must be one of the FET Methodology and practicum modules

**Any ONE of the following for the remaining FET Methodology and practicum module**  
**Physical Sciences**

(Physics and Chemistry – ONE at the 1st-year university level and ONE at the 3rd-year university level)

**Engineering Graphics and Design**

(Architecture / Civil Engineering / Mechanical Engineering up to 3rd-year university level)

**Electrical Technology**

Electrical Engineering at the 3rd-year university level)

See Table 1 for programme components (ETS; ITT; LoCC, and ICT competency and are compulsory for all packages).

In addition, two specific module options related to school subject areas must be selected from this package as set out below:

**Methodology and Practicum:**

Further Education and Training Phase (FET)

Mathematics

MPFMAY1

**Methodology and Practicum:**

Further Education and Training Phase (FET)

Physical Sciences

MPFPSY1

OR

Engineering Graphics  
and Design

MPFEDY1

OR

Electrical  
Technology

MPFETY1

**Area of specialisation: LIFE ORIENTATION**

**Qualification code: A5FLOQ**

**ADMISSION REQUIREMENTS:**

**Psychology** is required at the 3rd-year university level and one of the following at the 3rd-year level:

English/ Afrikaans/ Sepedi / isiZulu / History. An additional requirement is that Psychology 1,2, and 3 must have an overall average of 65%.

See Table 1 for programme components (ETS; ITT; LoCC competency, and ICT competency are compulsory for all packages).

In addition, two specific module options related to school subject areas must be selected from this package as set out below:



<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Life Orientation	MPFLOY1
<b>Methodology and Practicum:</b> Further Education and Training Phase (FET)	Sepedi	MPFSEY1
	OR	
	English	MPFENY1
	OR	
	isiZulu	MPFZUY1
	OR	
	Afrikaans	MPFAFY1
	OR	
	History	MPFHIY1

**Apply online at [www.uj.ac.za/apply](http://www.uj.ac.za/apply)**

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**The Faculty reserves the right to change information in this brochure. Please consult the Faculty's website for the latest developments.**

