



Installation of UJ Software on Software Centre

To: All Staff

From: Information and Communication Systems (ICS)

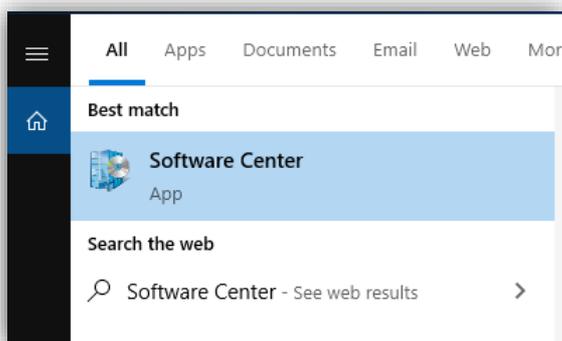
Subject: **Installation of UJ Software on Software Centre**

This document is a user guide on the installation of the listed UJ software on the UJ software repository which is Software Centre. Software Centre allows UJ staff to install approved software without the requirement of having computer administrative rights or having to download the software from the internet, this can be installed directly on the UJ network or using VPN on a Non-UJ network.

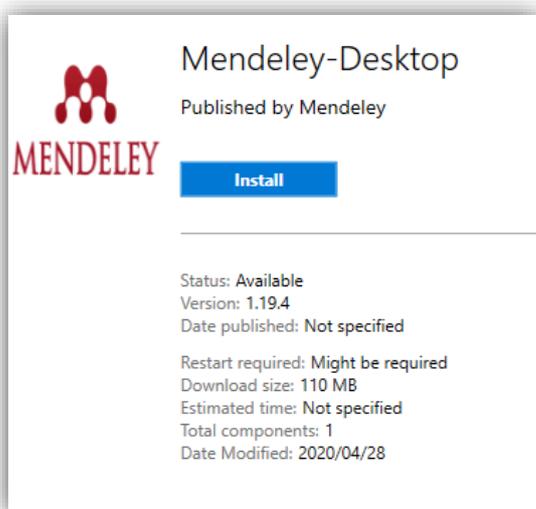
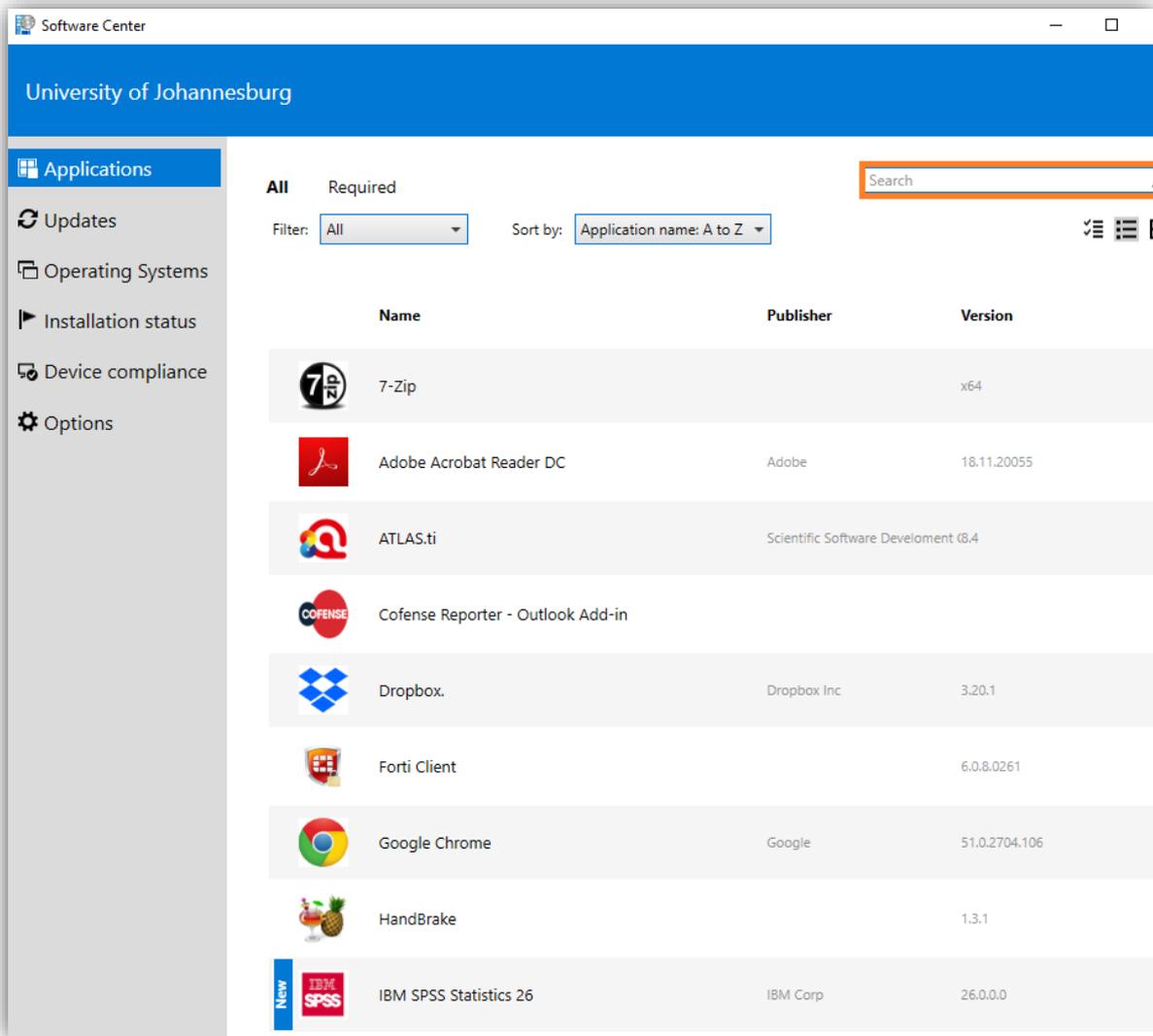
How to Access Software Centre

- To access software centre while connected to a on a Non-UJ network (e.g: Home Network), firstly connect to FortiClient VPN on your UJ **Windows** computer and then follow the instructions below;
- To access software centre while connected to the UJ network you may directly follow the instructions below.

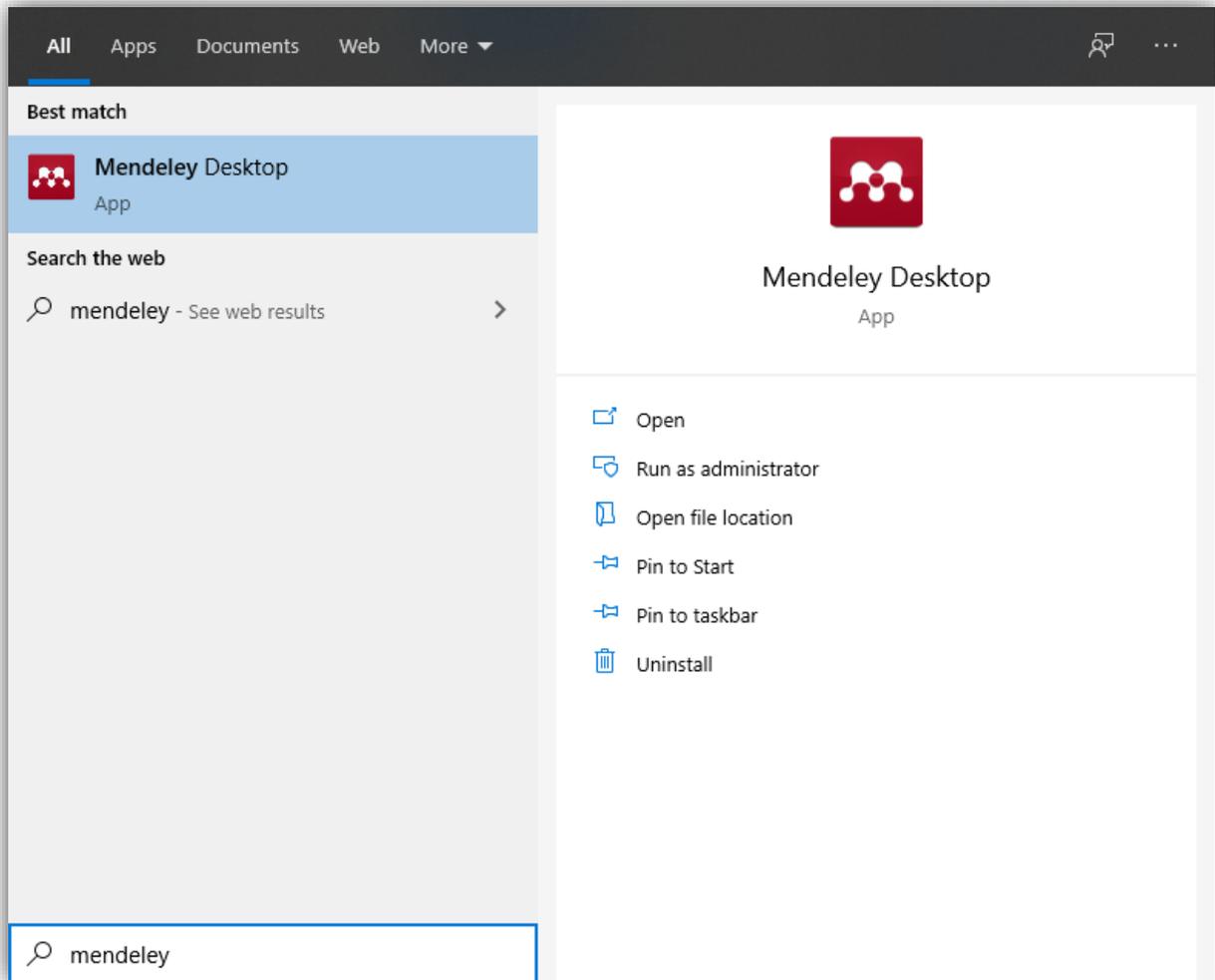
Step 1. Click on the Windows logo, search for “**Software Centre**” select and open the Software Centre App



Step 2. A list of software available for installation will be displayed on Software Centre. **Select** and **Open** the software you would like to install and click on **“Install”** and wait for the installation process to finish. You can also **Search** for the software on the search bar.



Step 3. Once the installation has completed, click on the Windows logo, search for the installed software by name and select and open the software App.



Should any of the above steps fail please contact ICS on helpdesk@uj.ac.za or 011 559 8888.

Kind Regards
Information & Communication Systems (ICS)