

## Installation of UJ Software on Software Centre

To: All Staff

From: Information and Communication Systems (ICS)

## Subject: Installation of UJ Software on Software Centre

This document is a user guide on the installation of the listed UJ software on the UJ software repository which is Software Centre. Software Centre allows UJ staff to install approved software without the requirement of having computer administrative rights or having to download the software from the internet, this can be installed directly on the UJ network or using VPN on a Non-UJ network.

## How to Access Software Centre

- To access software centre while connected to a on a Non-UJ network (e.g: Home Network), firstly connect to FortiClient VPN on your UJ Windows computer and then follow the instructions below;
- To access software centre while connected to the UJ network you may directly follow the instructions below.

**Step 1.** Click on the Windows logo, search for "**Software Centre**" select and open the Software Centre App



**Step 2**. A list of software available for installation will be displayed on Software Centre. **Select** and **Open** the software you would like to install and click on "**Install**" and wait for the installation process to finish. You can also **Search** for the software on the search bar.

Software Center			- 0		
University of Johannesburg					
E Applications	All Required	Searc	h .		
<b>C</b> Updates	Filter: All	olication name: A to Z 💌	×≣ 🖽 E		
🕒 Operating Systems					
Installation status	Name	Publisher	Version		
G Device compliance	77 7-Zip		x64		
Options	Adobe Acrobat Reader DC	Adobe	18.11.20055		
	ATLAS.ti Scientific Software Develor		eloment (8.4		
	Cofense Reporter - Outlook Add	l-in			
	Dropbox.	Dropbox Inc	3.20.1		
	Forti Client		6.0.8.0261		
	Google Chrome	Google	51.0.2704.106		
	HandBrake		1.3.1		
	IBM SPSS Statistics 26	IBM Corp	26.0.0.0		



**Step 3.** Once the installation has completed, click on the Windows logo, search for the installed software by name and select and open the software App.

All Apps Documents Web	More 🔻	<i>₽</i> ···
Best match		
Mendeley Desktop		<b></b>
Search the web Mendeley - See web results	>	Mendeley Desktop
		<ul> <li>Open</li> <li>Run as administrator</li> <li>Open file location</li> <li>Pin to Start</li> <li>Pin to taskbar</li> <li>Uninstall</li> </ul>
∽ mendeley		

Should any of the above steps fail please contact ICS on <u>helpdesk@uj.ac.za</u> or 011 559 8888.

## Kind Regards Information & Communication Systems (ICS)