



ENQUIRIES

Direct further enquiries
about your application to:
011 559 4555

www.uj.ac.za

DELIVERY ADDRESS

**AUCKLAND PARK
KINGSWAY CAMPUS**
cnr Kingsway and University Road
Auckland Park, Johannesburg

POSTAL ADDRESS

STUDENT ENROLMENT CENTRE
PO Box 524
Auckland Park
2006

All International Applicants

For any assistance, you may contact the
Division for Internationalisation
Office before applying:

APK: +27 11 559 4517
APB: +27 11 559 1027
DFC: +27 11 559 6510
SWC: +27 11 559 5014
international@uj.ac.za
www.uj.ac.za/International

IMPORTANT:
DO NOT PAY THE
APPLICATION FEE IF YOU
ALREADY HAVE A UJ
STUDENT NUMBER

NO APPLICATION
FEE WILL BE
CHARGED
FOR ONLINE
APPLICATIONS
(www.uj.ac.za/apply)

APPLICATION FORM 2020

INSTRUCTIONS FOR COMPLETING THE APPLICATION FORM

VERY IMPORTANT

- Please read the instructions carefully and complete all applicable sections.
- Incomplete forms **will not** be processed.
- Only **ONE** application form per applicant.
- Please allow 3 weeks before checking on the status of your application. You can do so by going to www.uj.ac.za where you will also be able to print a letter regarding your application status.

1. ADMISSION REQUIREMENTS

Undergraduate – Please consult the “UJ Undergraduate Prospectus 2020” obtainable from the UJ Web www.uj.ac.za/apply for full details of the admission requirements pertaining to the programme for which you intend to enrol.

Postgraduate – Please consult the relevant Faculty or visit the UJ website for more information.

2. APPLICATION DEADLINES (INCLUDING INTERNATIONAL APPLICANTS)

UNDERGRADUATE STUDIES (EXCEPT BTECH)

All Undergraduate Programmes	27 September 2019 @ 12:00
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STUDENT ACCOMMODATION

All Undergraduate Programmes	27 September 2019 @ 12:00
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POSTGRADUATE STUDIES

All Postgraduate programmes (Except for some programmes as listed below)	31 October 2019 @ 12:00
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COLLEGE OF BUSINESS AND ECONOMICS:

PGDip in Estate Planning
PGDip in Financial Management
PGDip in Financial Markets
BCom Hons in Financial Planning
BCom Hons in Investment Management
BCom Hons in Marketing Management
BCom Hons (Strategic Management)
BCom Hons in Property Valuation and Management
BCom Hons in Quantitative Finance
BCom Hons in Treasury Management
MCom/MPhil Industrial Psychology
PhD Industrial Psychology

27 September 2019 @ 12:00

FACULTY OF EDUCATION:

BEd Hons (Educational Psychology)
MEd Educational Psychology

28 June 2019 @ 12:00

FACULTY OF ENGINEERING AND THE BUILT ENVIRONMENT:

MEng/MPhil in Engineering Management (Course work)

30 August 2019 @ 12:00

FACULTY OF HEALTH SCIENCES:

BA Hons (Biokinetics)

30 August 2019 @ 12:00

FACULTY OF HUMANITIES:

MA (Clinical Psychology)
MA (Counselling Psychology)

12 July 2019 @ 12:00

BA Hons in Psychology
BSc Hons in Psychology

27 September 2019 @ 12:00

For more information visit www.uj.ac.za

3. APPLICATION FEES

R200-00 (non-refundable) - if applying using this paper form.

NB: Postal orders are not accepted (neither local nor international)

4. COMMUNICATION TO APPLICANTS

You will receive separate email and/or sms communication with regard to the outcome of your academic, residence, and bursary or loan application. It is therefore required that you complete both email and cellphone contact details on this application form. **Notify UJ immediately of any changes to your email address.**

5. ACADEMIC DOCUMENTS

All documents may not be required with this academic application form however you may be requested to submit all relevant documents at registration.

Photocopies of all documents must be certified.

5.1 All Undergraduate Applicants currently studying towards a South African Grade 12	
Must complete sections A, B, C, D, F, G and H	
	No supporting documents (ID and final Grade 11 results) are required for the academic application section II
	Must submit proof of payment with this paper application form
	NOTE: Ace School of tomorrow, NCV, NASCA, ASC and N3/N4/N5/N6 applicants must refer to the undergraduate prospectus on additional requirements

5.2 All Undergraduate Applicants already completed a South African Grade 12		Documents Required
Must complete sections A, B, C, E (if applicable), F, G and H		
	Final Grade 12 statement of symbols if certificate is not issued yet/upgrade confirmation letter if necessary	✓
	Senior Certificate (prior to 2008) OR National Senior Certificate (NSC) OR Independent Examination Board certificate (IEB) OR SACA	✓
	Previous degree/diploma (s) if completed at another higher education institution	✓
	Academic Record and certificate of conduct if registered/completed at another higher education institution	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓
	NOTE: Ace School of tomorrow, NCV, NASCA, ASC and N3/N4/N5/N6 applicants must refer to the undergraduate prospectus on additional requirements	

5.3 International Undergraduate Applicants currently studying towards a Grade 12 OR already completed a school-leaving certificate in home country		Documents Required
Must complete sections A, B, C, E (if applicable), F, G and H		
	International school-leaving statement of symbols	✓
	Previous degree/diploma (s) if completed at another higher education institution	✓
	Academic Record if registered/completed at another higher education institution	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓

** For degree studies - confirmation letter from Matriculation Board (USAF)

The following requirements are specific to selected applicants of which more information is obtainable from the UJ Undergraduate Prospectus 2020:

- Ace School of Tomorrow, National Certificate Vocational (NCV) NASCA, ASC, and N3/N4/N5/N6 results together with NBT results and PSYCAD evaluation report. For more information visit www.uj.ac.za/PsyCaD
- Confirmation letter from Matriculation Board (USAF) for Conditional and Mature Age Exemption

5.4 South African Postgraduate Applicants		Documents Required
Current UJ students must complete sections A, B, F, G and H - do not submit supporting documents listed below.		
External applicants (including previously registered UJ students) must complete sections A, B, C, E, F, G and H - submit supporting documents listed below.		
	Academic Record and certificate of conduct if registered/previously registered at another higher education institution	✓
	Previous degree/diploma(s)	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓

5.5 International Postgraduate Applicants**Documents Required**

Current UJ students must complete sections A, B, C, F, G and H - do not submit supporting documents listed below.

External applicants (including previously registered UJ students) must complete sections A, B, C, E, F, G and H - submit supporting documents listed below.

	Previous degree/national diploma/other diploma certificate(s)	✓
	Academic Record and certificate of conduct if registered/previously registered at another higher education institution	✓
	Proof of payment required with this paper application form (Not applicable to previous UJ applicants/students)	✓

** SAQA evaluation document must be readily available on request.

6. FINANCIAL ARRANGEMENTS

**A COPY of the deposit slip of the application fee must accompany your application form.
This deposit can only be made at a branch of FNB.**

Students without a valid UJ student number, but a valid South African ID Number or Passport Number must use the following account:

BANKING DETAILS:**FNB UJ Main Account**

Account Type: Cheque

Account Number: 626 158 73280

Branch name: FNB Client Services

Branch Code: 210 - 554

The swift code is **FIRNZ AJJ** for International applicants.

You must retain your original proof of payment and **only a copy must** accompany your application form.

NB: Applicants/Students must always state on the deposit slip or the Electronic Funds Transfer (EFT) the following:

- *Surname and Initials*
- *ID number (SA Applicant)/Passport number (International Applicant)*
- *Telephone/Cellphone number*

Please note:

Payments to UJ must only be made into a UJ bank account. If approached to be assisted for a fee to gain access to UJ, please decline the offer and immediately inform the university thereof.

7. UJ MOBI (LATE ENQUIRY) ONLY JANUARY 2020

Please refer to the UJ web (www.uj.ac.za/apply) in January 2020 for more information.

8. ORANGE CARPET

Only prospective students who are entering for the first time undergraduate studies are eligible for the Orange Carpet benefit. Prospective students who have already undertaken studies at UJ or elsewhere are not eligible for this benefit. Please refer to the undergraduate prospectus for more information.

9. RESIDENCE APPLICATION

For on-campus UJ residence please complete section III on page 7 of this application.

For off-campus private accommodation please visit the UJ webpage (www.uj.ac.za).

10. DISCLAIMER

Please note that receiving a UJ student number does not imply you are a student until you officially register.

I FOR OFFICE USE ONLY

STUDENT NUMBER STICKER

STUDENT NUMBER (PREVIOUSLY ALLOCATED)

DESCRIPTION	DATE	STATUS
1st Choice		
2nd Choice (if applicable)		

NOTES:

Signature: Supervisor (Postgraduate)

AND/OR

Signature: HOD

II ACADEMIC APPLICATION 2020

CONSENT TO COLLECT AND PROCESS PERSONAL INFORMATION (POPI)

I, the undersigned applicant (duly assisted by a competent person where I am under the age of 18), hereby agree to the processing of my personal information for purposes of applying to the University of Johannesburg (“UJ”), the responsible party, with its registered address at cnr Kingsway & University Drive, Auckland Park. UJ is committed to protecting the applicant’s privacy and recognises that it needs to comply with statutory requirements insofar as it is necessary to process the applicant’s personal information. In terms of section 18 of the Protection of Personal Information Act 4 of 2013, UJ is obligated to inform you of the following:

1. The type of information that UJ will collect and process includes any personal information that can identify you, your matriculation marks, national benchmark test scores and marks from other educational institutions, including universities (if applicable).
2. The nature/category of the information that UJ will process will relate to academic performance indicators.
3. The purpose of processing the information will be to consider and determine admission into UJ.
4. UJ will source the information from yourself, the Department of Education and other educational institutions (where applicable).
5. UJ may, where applicable, transfer the information to a third-party country/organisation.
6. In terms of the Higher Education Act 101 of 1997 (as amended), UJ’s Institutional Statute and UJ’s Academic Regulations, UJ has a legal obligation to obtain such information for selection purposes.
7. Failure to consent to the processing of such information may compromise your admission.
8. You have the right to access and to amend any information processed by UJ at any reasonable time.
9. You have the right to direct any complaint regarding the processing of your information to the Information Regulator.

Further to the above consent, I understand that my personal information is also protected in terms of section 50 of the Electronic Communications and Transactions Act 25 of 2002 (ECT Act). In terms of section 51 of the ECT Act, I hereby provide my express written permission to UJ for the collection, collation, processing and/or disclosure of any of my personal information, without prejudice to other legal grounds upon which UJ is permitted or required to do so.

SECTION A: QUALIFICATION DETAILS

- NB:**
1. Please ensure that you qualify for the first and second choice of study. Third and fourth choices will not be considered.
 2. In the case of applicants re-writing, please note we can only process your application on the current results we have available.
If Grade 12 has been written more than once then your combined results must be supplied with the application form.
 3. Please note that receiving a UJ student number does not imply that you are a student until you officially register.

APPLICATION FOR YEAR OF STUDY

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First choice of study e.g. BCom Accounting
Qualification code (As per prospectus)

Second choice of study e.g. BCom Finance
Qualification code (As per prospectus)

For Postgraduate Applicants: How would you like to study for the qualification?

Full-time

Part-time

SECTION B: PERSONAL DETAILS

1. Identity number
2. Passport number (International applicants only)
3. Title (Mr/Ms/Mrs/Dr/etc.)
4. Initial(s)
5. Surname
6. First names in full
7. Date of birth
D D M M Y Y Y Y
8. Gender Male Female
9. Home language (Indicate with a tick)

Afrikaans	<input type="checkbox"/>	Sepedi	<input type="checkbox"/>
English	<input type="checkbox"/>	Setswana	<input type="checkbox"/>
IsiNdebele	<input type="checkbox"/>	SiSwati	<input type="checkbox"/>
IsiXhosa	<input type="checkbox"/>	Tshivenda	<input type="checkbox"/>
IsiZulu	<input type="checkbox"/>	Xitsonga	<input type="checkbox"/>
Sesotho	<input type="checkbox"/>	Other Home Languages (Specify)	<input type="text"/>

10. Population group (compulsory) (Information required for government reporting purposes)

African	<input type="checkbox"/>	Coloured	<input type="checkbox"/>	Indian	<input type="checkbox"/>	White	<input type="checkbox"/>	Asian	<input type="checkbox"/>
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11. International Citizenship, indicate your country of origin

12. Current and previous activity: Please indicate your current and previous activity (Please tick **all** relevant blocks)

	Current	Previous		Current	Previous
Grade 12 learner/ International School learner	<input type="checkbox"/>	<input type="checkbox"/>	Technical college student	<input type="checkbox"/>	<input type="checkbox"/>
Labour force (work)	<input type="checkbox"/>	<input type="checkbox"/>	Technikon student	<input type="checkbox"/>	<input type="checkbox"/>
Nursing college student	<input type="checkbox"/>	<input type="checkbox"/>	Unemployed	<input type="checkbox"/>	<input type="checkbox"/>
Teachers' college student	<input type="checkbox"/>	<input type="checkbox"/>	University student	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>			

SECTION C: SCHOOL-LEAVING DETAILS

1. Highest grade passed to date

Grade 11/Preliminary International School results	Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Grade 12/Final International School results	Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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No mid-year Grade 12 marks will be accepted.

- 2.
- | | |
|-------------------------|----------------------|
| Name of school attended | <input type="text"/> |
| School postal address | <input type="text"/> |
| Province | <input type="text"/> |
| City or town | <input type="text"/> |
| Postal code | <input type="text"/> |

SECTION D: SCHOOL-LEAVING SUBJECTS (ONLY APPLICABLE TO APPLICANTS CURRENTLY IN GRADE 12)

Subjects	Admission Point Score	Final Grade 11 Results (%) / Preliminary International School Results

UJ may request applicants currently in Grade 12 to provide certified copies of final Grade 11 results together with all other relevant documents for verification and auditing purposes. Upgrading applicants must attach their upgrade confirmation letter.

SECTION E: HIGHER EDUCATION QUALIFICATIONS

1. Previous Higher Education Studies

Supply full details of studies at higher education institution(s) as indicated on previous page, if applicable. For registration purposes, the following are regarded as higher education institutions: universities, previous technikons, and teachers’ training and technical colleges. In the event of discontinuation of studies, indicate the date of cancellation.

Year from	Year to	Higher education institution	Field of study (e.g. BA, BCom, MSc (Zoology))	Result (e.g. cancelled, failed, degree obtained)

SECTION F: OTHER PARTICULARS

1. Do you have a disability?

Please indicate with a tick in either of the boxes below:

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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1.1 If “Yes”, please indicate with a tick the nature of your disability under the categories that have been listed below

Physical	Visual	Learning	Hearing
Cerebral Palsy	Blindness	Dyslexia	Deafness
Paraplegic	Low vision	ADD/ADHD	Partial Hearing
Quadriplegic	Partially sighted	Dyscalculia	
Impaired mobility			

Speech	<input type="checkbox"/>
Speech impairment	<input type="checkbox"/>

Other:

1.2 In order for the *Office: People with Disabilities* to best facilitate support and reasonable accommodation, please provide in detail the nature of your disability e.g. use of wheelchair, crutches.

Prospective students are encouraged to disclose the status of their disability, as the university needs to determine reasonable accommodation required in order to support the applicant. Further information can be obtained from the *Office: People with Disabilities*, disabilityunit@uj.ac.za or 011 559 3745.

Please note: Selection is based on academic performance and not on your disability.

SECTION G: ADDRESSES (COMPULSORY)

1. APPLICANT'S ADDRESSES

1.1 Applicant's postal address

1.2 Applicant's study/physical address

1.3 Contact telephone numbers:

Home

Work (If applicable)

SA cellphone

International cellphone

Email

2. ADDRESS: PARENT/GUARDIAN/NEXT-OF-KIN

2.1 Title (e.g. Mr/Mrs/Ms/Miss)

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2.2 Initial(s)

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2.3 Surname

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2.4 Postal/physical address

2.5 Telephone number

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2.6 Cellphone number

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2.7 Email

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1. The applicant, by signing this document, hereby consents to the use of his/her personal information contained herein and confirms that:
 - 1.1 the information is supplied voluntarily, without undue influence from any party and not under any duress;
 - 1.2 the information supplied herewith is mandatory for the purposes of this agreement and that without such information, the University of Johannesburg will not enter into agreement with the applicant.

2. The applicant acknowledges that he/she is aware thereof that he/she has the following rights with regard to such personal information that is hereby collected. The right to:
 - 2.1 access the information at any reasonable time for purposes of rectification thereof;
 - 2.2 object to the processing of the information, in which case this agreement will terminate in accordance with the provisions contained herein;
 - 2.3 lodge a complaint to the Information Regulator.

3. UJ may request applicants currently in Grade 12 to provide certified copies of final Grade 11 results with all other relevant documents for verification and auditing purposes.

4. Please note that should your application be successful, you will be required to sign our Student Registration Agreement.

Note:

The applicant consents to personal information being utilised for government and University statistical purposes.

ALL APPLICANTS TO COMPLETE AND SIGN

1. I hereby declare that this information is correct

Initials and surname of **applicant** (name in print)

Signature of **applicant** (Duly assisted by his/her parent/legal guardian, as may be required by law)

Date

AN APPLICANT UNDER THE AGE OF 18 MUST HAVE THIS FORM SIGNED BY EITHER A PARENT OR A LEGAL GUARDIAN.

2. I hereby declare that this information is correct

Initials and surname of parent/legal guardian (name in print)

Signature of parent/legal guardian

Date

UJ RESIDENTIAL APPLICATION 2020

STUDENT NUMBER STICKER

STUDENT NUMBER (PREVIOUSLY ALLOCATED)

ONLY FOR FIRST-TIME UNDERGRADUATE/POSTGRADUATE ENTERING APPLICANTS | CLOSING DATE: 27 SEPTEMBER 2019 AT 12:00

Year in which you require accommodation

A. PERSONAL PARTICULARS

- SA identity number/Passport number (international applicant)
- Surname
- First names
- Date of Birth
D D M M Y Y Y Y
- Gender Male Female
- Contact Details Cell Number Email
- Population group (compulsory), indicate with a tick (According to legal requirements and government reporting purposes this section must be completed)

African	<input type="checkbox"/>	Coloured	<input type="checkbox"/>	Indian	<input type="checkbox"/>	White	<input type="checkbox"/>	Other	<input type="checkbox"/>
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B. PARTICULARS TO SUPPORT DISABILITY (IF REQUIRED)

Applicants with disabilities (Please note: All housing is self-supportive)

Would you require accommodation with modifications to support your disability? Yes No

The University must be informed of certain disabilities in order to determine whether it is able to make special arrangements to accommodate persons with such disabilities. It is the prospective student's responsibility to inform the PsyCaD Office: People with Disabilities and to make a declaration to the relevant professional board/s (where applicable) in this regard. Confidential advice can be obtained from the Office: People with Disabilities, disabilityunit@uj.ac.za or 011 559 3745.

If "Yes" state the nature

C. ACCOMMODATION

You can only apply for accommodation on the campus where you will be attending classes (Indicate with a tick)

Auckland Park Kingsway (APK)	<input type="checkbox"/>	Doornfontein (DFC)	<input type="checkbox"/>	Auckland Park Bunting Road (APB)	<input type="checkbox"/>	Soweto (SWC)	<input type="checkbox"/>
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D. SIGNATURE/S

Initials and surname of applicant (name in print)

Initials and surname of parent/legal guardian (name in print)

Signature of applicant (Duly assisted by his/her parent/legal guardian, as may be required by law)

Signature of parent/legal guardian

Date

Date

