



College of Business and Economics

**JOHANNESBURG BUSINESS SCHOOL**

Transport and Supply Chain Management

# Bridging Programme for Advanced Diploma (Transportation Management) (S1BATQ)

## CONTINUING EDUCATION PROGRAMME (CEP)

BRIDGING PROGRAMME FOR ADVANCED  
DIPLOMA IN TRANSPORTATION  
MANAGEMENT

APPLICATION TOKEN

ADBTRANS

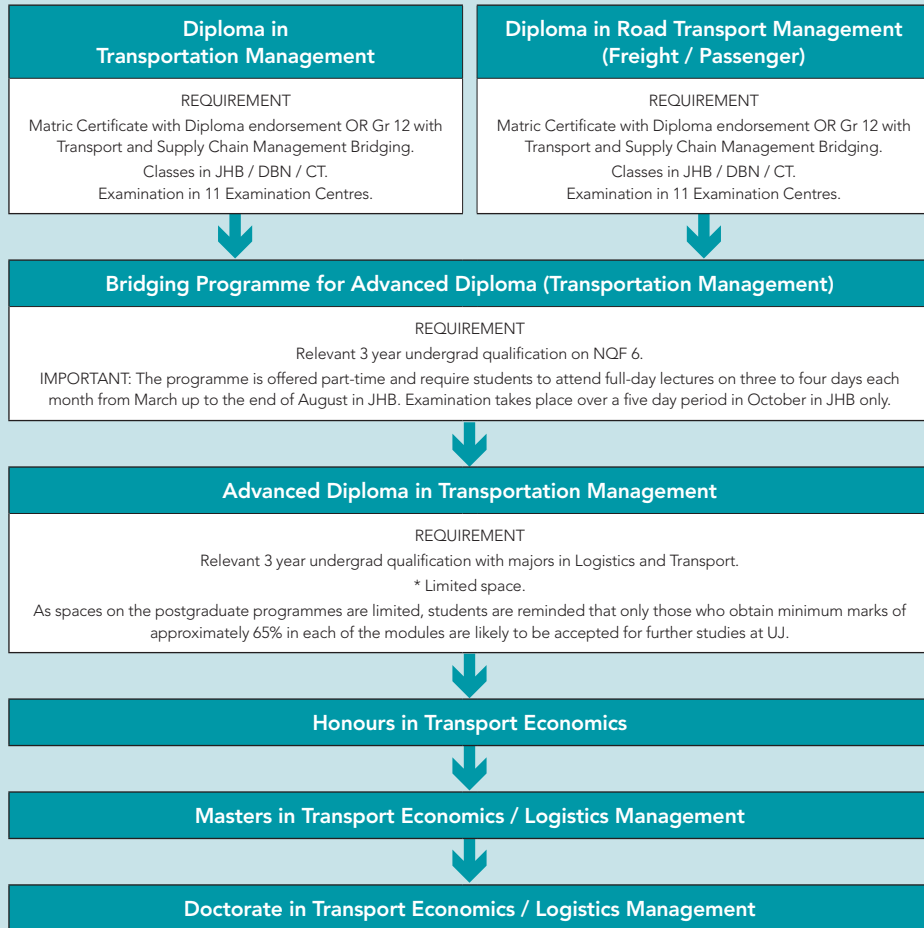


2018



UNIVERSITY  
OF  
JOHANNESBURG

# Continuing Education Programme (CEP)



[www.uj.ac.za/transport](http://www.uj.ac.za/transport)



## Bridging Programme for Advanced Diploma (Transportation Management)

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**PLEASE NOTE:** THE UNIVERSITY RESERVES THE RIGHT TO AMEND ENROLMENT REQUIREMENTS, TIMETABLE AND PROGRAMME CONTENTS AS AND WHEN THE NEED ARISES, WITHOUT PRIOR NOTICE.

## PROGRAMME CO-ORDINATION

### Programme co-ordinator and administrator

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Johannesburg Business School

Department of Transport and Supply Chain Management

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## INFORMATION ON THE PROGRAMME

The University of Johannesburg (UJ) offers a **Bridging Programme Advanced Diploma in Transportation Management** which is designed for students with a relevant NQF 6 qualification or who come from other disciplines and generally lack knowledge in the major fields of Transportation and Logistics. The bridging programme aims to assist these students in their transition by preparing them and enabling them to apply for the Advanced Diploma in Transportation Management.

**The programme is offered on a part-time with a required attendance at lectures on specified day of the month.** The assessments will also be due or completed at these lectures.

## CONTACT SESSIONS (ONLY IN JHB)

**IMPORTANT: The programme is offered part-time and requires students to attend full-day lectures on three to four days each month from March to the end of August. Examinations take place over a four day period in October.**

- This training delivery method is ideal for working students who cannot attend full-time classes at a tertiary institution, and who are employed in the transport industry
- Classes are offered at the Auckland Park Bunting Road Campus, Cottesloe, Johannesburg
- Students will receive a complete class schedule on registration/ orientation day
- Note that attendance of classes, and assessments are compulsory
- Approximately eight (8) workshops are scheduled per module Your lecturer will present an overview of the work which you will be required to cover on your own and assist in any problems you may experience

**IMPORTANT: The module End user Computing is a practical course. It is essential that students have access to a computer and Microsoft Office 2013 packages.**

## DURATION OF PROGRAMME

- 8 (EIGHT) Months

## ADMISSION

- Prospective students should have a relevant NQF 6 Diploma
- Only online applications will be considered and will go through a selection process
- Selections are based on the performance in the relevant NQF 6 diploma
- Applications will open 20 November 2017 until 31 January 2018.
- Limited space is available

## LEARNING PATH

You are eligible to apply for the Advanced Diploma in Transportation Management after completion of the Bridging Programme Advanced Diploma in Transportation Management with a **minimum final average of 65% in each of the modules**. All applicants will be subject to a selection process and dependent on space availability.

## FINANCE

Refer to the Finance Leaflet for more information regarding the fees, payment options, payment methods, etc.

## ASSESSMENTS

- The module requires one assignment, two tests and one examination
- The examination is written in October 2018
- Students must pass all the modules to qualify for the Advanced Diploma in Transportation Management
- All students in the bridging course are subjected to the application rules for formal degrees.
- As space in the Advanced Diplomas is limited, only students who obtain a **minimum average of 65% in each of the modules** may be considered for further studies at UJ.

## THE YEAR MARK CALCULATION

### (EXAMPLE)

Assignment	30%	
Test 1	35%	
Test 2	35%	
Year mark	100%	In order to qualify for the examination a minimum of 40% year mark is required.

### CALCULATION OF EXAMINATION MARK

Examination	100%
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### CALCULATION OF FINAL MARK

Year mark	50%	
Examination	50%	
Final mark	100%	A pass mark of 50% in each module, is required.

## CURRICULUM

Registered students will be supplied with detailed learning guides. Textbooks can be obtained from all major suppliers.

**Students that graduated in a relevant Diploma** will register for the following modules:

### **Bridging Programme for Advanced Diploma (Transportation Management) (S1BATQ)**

Logistics	LOGBRY1
Transportation	TPTBRY1
Applied Accounting Skills (Transport)	AATBRY1
End user Computing	EUCBRY1

## MODULE DESCRIPTION

### **Logistics**

- Supply chain structure and design
- Logistics planning and strategy
- Supply chain product characteristics
- Supply chain customer service
- Transport fundamentals
- The order cycle
- Information systems
- Transport operational control
- Forecasting demand
- Inventory control
- Purchasing and Supply Scheduling
- Warehousing function and Storage facility Location

### **Transportation**

- Introduction to Public Transport
- Policy and Legislation: Passenger Transport
- Urban Sprawl
- Formal and Informal Public Transport
- Rail Transport
- Bus Transport
- Administration of Public Transport
- Introduction to Transport Planning
- Transport Geography
- Transportation Planning Process
- Urban Transport Planning
- Public Participation
- Transport Planning and the Environment

### **End User Computing**

- Introduction to MS Office 2013
- Creating a document
- Formatting a long document
- Enhancing a document
- Creating a presentation
- Enhancing a presentation
- Microsoft Excel 2013
- Creating a workbook
- Working with formulas and functions
- Creating an advanced workbook
- Inserting and formatting Charts

## Applied Accounting Skills (Transportation)

- Introduction to Accounting
- Accounting Equation
- Accounting Cycle
- Journals and Accounting Records
- Current Assets
- Non-Current Assets
- Financial Statements
- Working capital management
- Cash budgets
- Value added tax (VAT)

## APPLICATION AND REGISTRATION PROCESS

APPLICATION DATE	20 November until 31 January
REGISTRATION DATE	26 February until 2 March

### Step 1: How to apply?

Complete the online application form by using your student number  
<https://ulink.uj.ac.za/index.html>

**Step 2: Check your status on a regular basis** from 20 February and view the correspondence attached on:

<https://student.uj.ac.za/status.aspx> the following status codes apply:

STATUS CODE	MEANING OF STATUS CODE
<b>RD</b> (Refer to Department)	Documents outstanding ( <b>Certified copies</b> of your ID & GR 12 Certificate)
<b>C</b> (Cancelled)	Discretion of Department of Transport and Supply Chain Management
<b>L</b> (Space constrained)	Programme reached capacity intake
<b>EN</b> (Declined)	Did not meet the admittance requirement
<b>EA</b> (Admitted)	Student can continue to register after finance clearance
<b>EV</b> (Conditionally Admitted)	Awaits final results

### Step 3: How to register?

Students may register via the student portal. Please update your contact details. Proof of payment (minimum deposit) is required. Refer to Finance leaflet.

For further information or pay online. <https://ulink.uj.ac.za/index.html>

Please note that you will not be able to register if you did not received an acceptance status.



## International Students

For application process please follow Step 1.

For registration process please follow Step 3.

For payment information, please refer to the Finance leaflet.

### International Office Details

International students need to contact the University of Johannesburg International Office for all queries and additional information.

Phone (+27) 11 559 1027/4517 or email [tshepangm@uj.ac.za](mailto:tshepangm@uj.ac.za).

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