



APPLICATION FOR EXTENSION OF PROPOSAL APPROVAL

The supervisor is requested to complete this form electronically

Guidelines for pre-registration for Masters (Dissertation) and Doctoral Students.

1. The pre-registration period may extend from a minimum of three months to a maximum of twelve months within a single calendar year. September would be the latest possible date for pre-registration in any given year (but such late pre-registration is not advised).
2. A student's pre-registration should be terminated after six (6) months in case of unsatisfactory progress.
3. Pre-registration will be accommodated on the student administration system in either the first semester and / or second semester of the academic year.
4. Pre-registration is only available once. Students who fail to meet the pre-registration requirements will not be given a second chance.
5. In order to qualify for formal registration the student must have complied with all the conditions for progression set by the faculty, in time to register by the following year.
6. Conditions to be met by students will be set by the faculty and ratified by the Higher Degrees Committee.

Section A: Student and registration details										
Faculty							Date			
Student name										
Student number										
Approved title <i>(Sentence case)</i>										
Degree <i>Tick relevant block</i>	Doctoral Thesis		MEd Dissertation		MEd Minor Dissertation					
Date of first registration for the degree					Ethics clearance number					

Section B: Supervisor and HOD approval			
Supervisor name and surname			
Supervisor declaration	As supervisor I declare that the candidate has, provided me with the necessary information to support the application.		
Signature		Date	
Supervisor comments			
Co-supervisor 1 name and surname		Co-supervisor 2 (if applicable) Name and surname	
Signature		Signature	
Date		Date	
HOD name			
Signature		Date	
HOD comments			

SECTION C: Faculty Approval		
Decision and comments		
Initial and surname of FHDC Chairperson	Signature	Date
.M Ndlovu		
Initial and surname of Dean	Signature	Date
S Gravett		

Attach the following documents to this application:

Supervisor:

1. A signed motivation letter for the application from the student.
2. A supervisor's signed motivation letter for supporting the application.
3. A progress report by the supervisor indicating the progress made to date.

FHDC secretariat:

1. The student's global academic record