College of Business and Economics
Transport and Supply Chain Management
Diploma in Logistics Management
(D34LMO)

CONTINUING EDUCATION PROGRAMME (CEP)

DIPLOMA IN LOGISTICS MANAGEMENT
APPLICATION TOKEN LMOMNGO

2020 Online Programme
ARTICULATION POSSIBILITY FOR ONLINE PROGRAMMES

UNDERGRADUATE PROGRAMMES

<table>
<thead>
<tr>
<th>NQF 7</th>
<th>Online Advanced Diploma in Logistics</th>
</tr>
</thead>
<tbody>
<tr>
<td>NQF 6</td>
<td>Online Diploma in Logistics Management</td>
</tr>
<tr>
<td>NQF 4</td>
<td>Grade 12 with diploma endorsement</td>
</tr>
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</table>

PLEASE TAKE NOTE OF THE FOLLOWING:
Compliance with the minimum admission requirements does not guarantee admission and registration in any programme.
Online Diploma in Logistics Management (D34LMO)
Application token: LMOMNGO

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PLEASE NOTE THAT THE UNIVERSITY RESERVES THE RIGHT TO AMEND ENROLMENT REQUIREMENTS, TIMETABLE AND PROGRAMME CONTENT AS AND WHEN THE NEED ARISES, WITHOUT PRIOR NOTICE.

www.uj.ac.za/diplomaonline
WHAT MAKES THE ONLINE DIPLOMA IN LOGISTICS MANAGEMENT UNIQUE?

STUDYING ONLINE
• Studying online is a way to achieve the online Diploma in Logistics Management qualification from the comfort of your home.
• You apply online.
• You pay per module you intend to register for per block.
• You register online.
• You study and complete assessments online.

ONLINE ADMISSION REQUIREMENTS
• Grade 12 Certificate with diploma endorsement/university exemption.
• A good working knowledge of English, as the learning material will be available in English only.
• Relevant documentation for application: Matric certificate with diploma endorsement, ID/Passport.
• You must be computer literate as the programme will be presented online. The following is recommended:
  – A computer (desktop or laptop)
  – Reliable broadband Internet access
  – A PDF viewer (e.g. Adobe Acrobat)
  – Microsoft Word and Excel
  – A web browser (latest version), e.g. Chrome/Firefox/Internet Explorer
CONVENIENCE

IMPORTANT: This programme is offered fully online and no contact sessions would be required.

COMPREHENSIVENESS

The online Diploma in Logistics Management will prepare you for an exciting career in Logistics. Improve your prospects of career advancement by using this programme as a foundation for further studies in this fast growing field.

This qualification exit on NQF level 6 and comprises a full range of modules covering all the major functional areas of a logistics company. This is a three-year qualification.

JOB OPPORTUNITIES

This qualification provides you with the opportunity to improve your career advancement prospects in the logistics industry.

ASSESSMENTS

• Regular Knowledge Checks will guide you through the learning material.
• Every Learning Unit ends with a graded Self-Assessment Test which will indicate your progress.
• The Final Assessment will take place during the last week of each study block.
• You will have two Final Assessment attempts.
• A pass mark of 50% is required for each module.
• You must pass the Final Assessment in order to pass the module.
• You must pass all modules to obtain the online Diploma in Logistics Management.
CURRICULUM

• This prospectus gives a brief summary of the 18 modules offered.
• All learning material will be supplied online.
• It is expected that you buy the two prescribed textbooks.
• The Logistics Audit Report is a compulsory module in the third year.
• You must choose three of the four remaining modules offered in the third year.

DURATION

3 years minimum

NQF LEVEL

Level 6

SAQA ID

101001

CREDITS

360 Credits

GENERAL INFORMATION

• 50% is the pass mark for the summative assessment for each module.
• All modules must be passed to be awarded the diploma.
• No credits for the full time or CEP Diploma in Logistics Management qualification can be transferred to this qualification.
• No credit for the Online Diploma in Logistics Management qualification can be transferred to the full time or CEP Diploma in Logistics Management qualification.
• The Diploma in Logistics Management (NQF Level 6) qualification will be awarded after successful completion of all prescribed modules.

PROGRESSION

FOR THE FIRST YEAR

Refer to the annual calendar on www.uj.ac.za/diplomaonline.

• The year consists of four block periods.
• You can only register for one or two modules at the beginning of the registration period in the first year.
• Thereafter add and pay for the next two modules.
• Should you fail, you can repeat the modules in the following year.

FOR THE SECOND YEAR

• The year consists of four block periods.
• You register for two modules at the beginning of the registration period, thereafter you add and pay for one module for the next three block periods.
• Should you fail, you can repeat the module in the following year.

FOR THE THIRD YEAR

• The year consists of four block periods.
• You register for the year module: LOGISTICS AUDIT REPORT.
• You add and pay for the three other modules out of a choice of four.
• You will have one block period free for the module you did not select.
FIRST YEAR

DCOMCE1: BASIC END-USER COMPUTING FOR LOGISTICIANS
The purpose of this module is to create competence in basic operating skills that are required to use any modern computer and specifically the operating system (OS) called Microsoft Windows. Some tools in the Microsoft Office suite will also be taught. This module will equip students with basic skills that open the door to advanced learning in computers.

DMATCE1: BASIC MATHEMATICS AND QUANTITATIVE TECHNIQUES FOR LOGISTICIANS
The purpose of this module is to introduce students to basic statistical methods, quantitative techniques, percentages and measurements. Students will be able to apply these concepts to demand forecasting and solve logistical and storage problems.

DILOCE1: INTRODUCTION TO LOGISTICS MANAGEMENT
This module introduces the student to fundamental logistics concepts and focus on the important role of logistics in management decision making.

DBUSCE1: INTRODUCTION TO BUSINESS MANAGEMENT
This module provides a basic introduction to the functioning of the business enterprise and the role and importance of management. Students are exposed to the managerial tasks of logistics managers and various methods of planning and controlling logistics performance.

DTPTCE1: INTRODUCTION TO TRANSPORTATION AND WAREHOUSING
The purpose of this module is to create competence in the transportation system related to operational structure, services and cost characteristics of the various modes of transport, focusing on the goods carried in the transport system and various freight service providers.
The module also focuses on the role of packaging and containerisation, warehouse equipment and warehouse location in facilitating the efficiency of the supply chain.

DGOVCE1: **OVERVIEW AND OBJECTIVES OF THE GOVERNMENT AND MUNICIPAL LOGISTICS SYSTEMS**

The purpose of this module is to introduce students to the basic structure of the supply chain management process in government and its strategic planning and budgeting processes within supply chain management principles. This will enable students to interpret the legal environment within which the supply chain must be managed and addresses the procurement regime of government as well as the preferred procurement methodologies.

DPERCE1: **BASIC PRINCIPLES OF LOGISTICS PERFORMANCE MEASURES**

The purpose of this module is to equip students with vocational and industry-specific intellectual competencies, knowledge and practical skills in performance measures to enable the student to make decisions in the context of a logistics and supply chain organisation.

DORDCE1: **PROCUREMENT AND ORDER PROCESSING SYSTEMS**

The purpose of this module is to provide the student with knowledge and skills of the activities associated with buying, purchasing and the developments in a company and the understanding and competencies in applying specific purchasing management practices in the supply chain industry. This module will also provide students with skills and competencies of logistics information systems, with specific reference to interfaces between systems.
SECOND YEAR

DWARCE2:   WAREHOUSING AND MATERIALS HANDLING
The purpose of this module is to provide the student with warehouse management principles and processes. This will give the student competencies in warehouse management to following a total systems approach and the correct application of and adherence to principles and processes.

DTOPCE2:   TRANSPORTATION OPERATIONS MANAGEMENT
The purpose of this module is to develop competencies in the management and application of transport management principles and processes in the workplace through the correct application of and adherence to management principles and transport legislation in the workplace.

DSUPCE2:   LOGISTICS AND SUPPLY CHAIN STRATEGY FORMULATION
The purpose of this module is to develop an understanding of the role, importance and nature of logistics planning and strategy formulation from an integrated supply chain management perspective. This module will provide the student with the competency to formulate a mission statement for a company and take part in the planning and strategy formulation of a company.

DTACCE2:   TACTICAL LOGISTICS MANAGEMENT
The purpose of this module is to introduce tactical logistics management on various levels of management. This module will assist the student with key financial aspects of logistics and supply chain management and customer service as an important output of the logistics system.
DVINCE2: INVENTORY MANAGEMENT
The purpose of this module is to develop competencies in the management and application of inventory management processes and systems in the workplace to maximise customer service levels, reduce the investment in inventory and the associated costs.

THIRD YEAR
DAUDCE3: LOGISTICS AUDIT REPORT (Compulsory)
The purpose of this module is to enable the student to compile a well-structured research project in logistics and to provide an opportunity to apply the knowledge gained through experience-based learning.

Select three of the remaining four modules.

DTEMCE3: TEMPERATURE CONTROLLED SUPPLY CHAIN MANAGEMENT
The purpose of this module is to provide the student with knowledge and competencies to manage a temperature-controlled supply chain.

DMANCE3: DEMAND PLANNING
The purpose of this module is to highlight the importance of demand planning at strategic, tactical and operational level in logistics and to develop competencies in the management and application of demand planning processes and mechanisms.

DINTCE3: INTERNATIONAL LOGISTICS MANAGEMENT
The purpose of this module is to introduce the student to the important role that logistics management fulfils in the international trade. It will enable students to apply the knowledge of the mechanism of international trade and to provide rational explanations of the underlying concepts.
DPROCE3: LOGISTICS PROJECT MANAGEMENT
The purpose of this module is to develop competencies in the management and application of project management processes and mechanisms in the workplace through the correct application of project management techniques and applicable knowledge management in the logistics workplace.

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APPLICATION AND REGISTRATION PROCESS

Step 1: How to apply?

When applying for the first time:
- Follow the link to the Departments web page: www.uj.ac.za/diplomaonline
- Refer to the online Diploma in Logistics Management.
- Go to the indicator that says: Click HERE to apply.
- Apply by using the application token: LMOMNGO (Refer to cover page).
- Complete the online application form.
- Attach a certified copy of your Grade 12 Certificate electronically.
- Attach a certified copy of your passport or identity card electronically.

Step 2: Check your status on a regular basis and view the correspondence online.
Go to the indicator that says: Click HERE to check your status student.uj.ac.za/status.aspx – the following status codes apply:

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<td>C (Cancelled)</td>
<td>Discretion of Department of Transport and Supply Chain Management</td>
</tr>
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<td>Programme reached capacity intake</td>
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<tr>
<td>EN (Declined)</td>
<td>Did not meet the admission requirement</td>
</tr>
<tr>
<td>EA (Admitted)</td>
<td>Student can continue to register after finance clearance</td>
</tr>
<tr>
<td>EV (Conditionally admitted)</td>
<td>Awaits final results</td>
</tr>
<tr>
<td>8P (Previous choice get preference)</td>
<td>Awaits outcome of previous choice</td>
</tr>
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<td>G (Senior admittance)</td>
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Step 3: How to register?

ONLINE REGISTRATION DATE 6 January to 31 January 2020

• Check your addresses and contact details.
• Proof of payment – refer to finance leaflet and pay online.
• Senior students may register via the student portal. Please update your contact details.
• First time registering students may register on: www.uj.ac.za/diplomaonline
• Go to the indicator that says: If admitted click HERE to register.
• Select the modules available per block, that you paid for.

PLEASE NOTE THAT YOU WILL NOT BE ABLE TO REGISTER IF YOU WERE NOT GIVEN AN ACCEPTANCE STATUS (EA/G). THE DEPARTMENT OF TRANSPORT AND SUPPLY CHAIN MANAGEMENT RESERVES THE RIGHT TO CANCEL AN APPLICATION.
INTERNATIONAL STUDENTS APPLYING AND REGISTERING:

Step 1: How to apply?

| ONLINE APPLICATION DATE | November 2019 – January 2020 |

When applying for the first time:

- Follow the link to the Departments web page: www.uj.ac.za/diplomaonline
- Refer to the Diploma in Logistics Management.
- Go to the indicator that says: Click HERE to apply.
- Apply by using the application token: LMOMNGO (Refer to cover page).
- Complete the online application form.
- Attach a certified copy of your school leaving certificate electronically.
- Attach a sworn English translation of documents electronically (students from non-English medium schools only).
- Attach a certified copy of your passport or identity card electronically.

Please note that all documents should be certified by a South African High Commission, Consulate, Trade Mission or a Public Notary in your home country.

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- Go to the indicator that says: *If admitted click HERE to register*.
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- The University does not register students who submit incomplete documentation or do not attach the necessary documents required for registration.
- Once you have been accepted (EA code) you will be able to view and print your admission letter (only available before registration).
- Refer to the finance leaflet for fees payable prior to registration.
- After payment, you still need to register per module in the first block and thereafter pay and add required modules from the second block.
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CONTACT DETAILS

For administrative enquiries
Monday to Friday, 09:00 – 15:00 (South African Time)
Tel: **011 559 4953 / 2918**
Email: **tscmonlinelog@uj.ac.za**

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