



CAREER SERVICES **RECRUITMENT PROGRAMME 2016**

We invite all employers to participate in the PsyCaD Career Services: Recruitment Programme 2016 to recruit the most suitable, qualified graduates for your particular recruitment needs. We remain proud of the fact that the University attracts the foremost employers interested in recruiting our high-calibre, sought-after graduates and diplomats.

The Career Services Recruitment Programme for 2016 includes the following:

1. Career Fairs

Career Services hosts a number of career fairs throughout the year that allow your organisation to meet with a large volume of students.

2. Company Presentations

Career Services offers companies the opportunity to address students on all four campuses for recruitment purposes. Due to limited availability of venues and dates, all requests will be processed on a first-come-first served bases.

3. Industry Talks

Career Services in collaboration with companies host informal gatherings that bring together students and professionals to discuss targeted career. These events have proven very popular with students and professionals.

4. Recruitment Guide: Placement of an advertisement

The Recruitment Guide is published annually, and is devoted to the UJ Recruitment Programme. The guide will be jam-packed with job-related articles, for students to prepare for recruitment opportunities which exists within industry. At the same time companies can use this guide to visibly market their brand and their recruitment campaigns.

5. YourCareer Portal

YourCareer is our one-stop graduate employer career portal. Graduate employers can connect with students and address all career needs in one online location. Visit <http://ujohannesburg-csm.symplicity.com/employers/> to register and create your company profile which is at no cost.

YourCareer benefits:

- Set dynamic company profiles
- Post job opportunities
- Register for events
- Place candidates

6. Venue Bookings

Companies may request a venue for assessments for UJ students only. Subject to availability of applicable venues.

7. Interviewing Facility

We encourage you to discuss your interview needs with us.

8. SMS Services

A faculty orientated sms service is available for recruitment purposes only.

Cancellations

All cancellation requests must be submitted to Liesl Scheepers via email: liesls@uj.ac.za, three weeks in advance of the specific service offering. Should a company not adhere to the three week cancellation period, the specific company will be liable for the full amount.

Contact

For more information, kindly contact:
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UNIVERSITY
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RECRUITMENT PROGRAMME 2016

OFFERINGS & RATES

***Announcement:** Due to stricter compliance requirements regarding UJ occupational health and safety standards, we regret to inform you that Career Services will be unable to accommodate any requests for the provisioning of food or beverage facilities, during the 2016 on-campus career fairs.

*Early registrations are encouraged as Career Fair registrations will be processed on a first-come-first-

served basis, subject to availability of requested days & exhibition area.

***Note:** Registrations will open on 22 February 2016 on the following link: <http://bit.ly/YourCareer-Employer-Portal>

*All prices exclude VAT.

CAREER FAIRS					
Career Fair	Date	Time	Venue	Registrations Open	Registrations Close
Law Career Fair	19 April	09:00 – 15:00	Auckland Park Kingsway Campus: Foyer	22 February	1 April
Commerce Career Fair	21 April	09:00 – 15:00		22 February	1 April
General Career Fair	15, 16, 17 & 18 August	09:00 – 15:00		22 February	15 July
Registration Package					
R7,200.00	(1) One exhibition booth for one day consists of: → 1 x 3 x 1m booth → One spotlight → A fascia-board with company name → One power plug → One trestle table and four chairs (2) Once-off 30 day advertisement on the online YourCareer Job Portal (3) Once-off mass email & social media communication to students (4) Related services, i.e. shuttle, student assistants, placement of posters, catering for the day (up to 4 delegates) (5) Listed in the Recruitment Guide (only if registered before 2 May)				
R3,600.00	Additional exhibition booth(s) per day per Career Fair				

RECRUITMENT GUIDE: Placement of an advertisement				
Registration Open	Registration Close	Submission of advertisement	Advertisement	Rate
22 February	2 May	2 May	A5: full-page, full-colour	R10,450.00
			Inside front page	R13,200.00
			Inside back page	R13,200.00
			Outside back page	R16,500.00

ADDITIONAL SERVICES		
Company Presentations	R2,200.00	Includes: venue hire, audio-visual equipment, distribution of posters, social media communication and mass email to students for advertising purposes.
Industry Talks	R2,200.00	Includes: venue hire, audio-visual equipment, distribution of posters, social media communication and mass mail to students for advertising purposes.
Venue Bookings	R2,200.00	Venue for assessments/group meetings.
Interviewing Facility	R500.00	Includes: venue hire from 08:00-16:00, refreshments (tea, coffee, water & biscuits).
SMS	90c per student	Available to companies who have registered for one of the service offerings.

YOURCAREER JOB PORTAL				
Package	30 day advertisement	60 day advertisement	90 day advertisement	Unlimited advertisements for 12 months
GRADUATE JOBS – Final year and/or graduate positions (GRP) / Degrees & Diplomas	R990.00	R1,155.00	R1,320.00	R3,630.00
WORK EXPERIENCE Includes internships	R990.00	R1,155.00	R1,320.00	R3,630.00
STUDENTS WITH DISABILITIES	R385.00			
CASUAL / VACATION WORK	NO COST			
BURSARIES	NO COST			