



CHARTER FOR THE NAMING COMMITTEE OF COUNCIL

1. NAME

The name of the committee is the Naming Committee of Council and hereafter referred to as the NCC.

2. STATUS

2.1 The NCC is established by Council as an ad hoc Council Committee.

3. MISSION AND GOAL(S)

3.1 In accordance with the vision, mission, core values, strategic goals and subsequent KPIs, the principles of corporate governance, the legal and management framework of the University, the NCC recommends to the Council appropriate names for university property and university events and facilities in accordance with the Naming Policy.

4. COMPOSITION

The NCC consists of the following members:

4.1 The Chairperson is an external member of Council appointed by Council. When the Chairperson is absent, he/she will, in consultation with the Vice-Chancellor and Principal, appoint an external Council member to act as Chairperson;

4.2 At least two additional Council members (that are not employees or students of the University) appointed by Council, one of which should be a Convocation representative;

4.3 Vice-Chancellor and Principal;

4.4 DVC: Employees and Student Affairs (co-opted);

4.5 Co-opted members for a specified naming event/activity when appropriate

Note: In accordance with Section 8.3 of the UJ Statute, the Council may appoint persons, who are not members of Council, as co-opted members of its committees as it deems fit.

Invitees

4.6 Two additional MEC members, elected by the MEC;

4.7 One representative from each of the four campuses, elected by the staff of the respective campuses;

4.8 One member from the UJ-SRC, nominated by the UJ-SRC;

4.9 One union representative nominated by each recognised union with one full voting power shared by them;

4.10 Invited members (observers) as the Committee deems fit.

5. FUNCTIONS

The specific functions of the NCC are to:

5.1 Develop a phased strategy for the naming or re-naming of properties, events and facilities in accordance with the Naming Policy;

5.2 Oversee the implementation of the strategy;

5.3 Facilitate transformation within the University with reference to the naming or re-naming of properties, events and facilities in accordance with the Policy;

5.4 Proactively strategize to mitigate reputational and legal risks related to the naming or re-naming of properties, events and facilities;

- 5.5 Deliberate on any matter that, in the opinion of the chairperson and other committee members, should serve at the NCC for consideration prior to submission to the Council for decision-making;
- 5.6 Collaborate with the Projects and Resourcing Committee as and when new buildings were commissioned;
- 5.6.1 Deal with any matter referred to it by the MEC or Council;
- 5.7 Monitor the functionality of naming/re-naming activities in the University within the framework of the following fiduciary directives: policy, strategy, risks, performance, innovation, sustainability and transformation.

6. SCOPE OF AUTHORITY

- 6.1 Council delegates the scope of authority to the NCC as it deems fit or as mandated by Council;

7. FINANCIAL MANAGEMENT

The NCC functions in accordance with the Financial Policy of the University.

8. MEETING PROCEDURE AND REPORTING

- 8.1 The NCC meets on an ad hoc basis as required during the academic year;
- 8.2 A special or emergency meeting may be called at any time by the Chairperson, in accordance with the Rules for Effective Meetings;
- 8.3 Majority members present constitute a quorum;
- 8.4 Members are required to declare any conflict of interest at the meeting;
- 8.5 Decision-making is based on the principle of sufficient consensus;
- 8.6 If consensus cannot be reached, a principle/motion is put to vote and it is carried if a simple majority of those present at the meeting has been obtained;
- 8.7 The Chairperson has, on any matter, a deliberative vote and, in the event of an equality of votes, also a casting vote;
- 8.8 The Chairperson, in consultation with the Vice-Chancellor and Principal, may invite persons who are not members to attend meetings, provided that they may participate in discussions but may not participate in decision-making;
- 8.9 The University Secretariat provides the Secretariat of the meeting and administers meetings in accordance with the Rules for Effective Meetings;
- 8.10 Minutes of the meeting are circulated to members of the committee and approved at the next meeting;
- 8.11 Reporting to Council takes place in the form of a written report by the Chairperson or items included in the agenda of the Council meeting;
- 8.12 The recommendations are submitted to Council for consideration, in accordance with the Naming Policy.

9. TERM OF OFFICE AND DISSOLUTION

- 9.1 The executive managers serve by virtue of their office;
- 9.2 The member of the UJ SRC serves in accordance with/his term of office as a member of the UJ SRC;
- 9.3 The nominated members serve for a term of three years and may not serve more than two terms;
- 9.4 The NCC may be dissolved by the Council.

Approved by Council 17 March 2011.

Approved by Council 7 June 2012.

Amendments approved by Council on 17 September 2015.

Amended in line with revised UJ Statute of 24 March 2017 – approved by Council on 22 June 2017