



CHARTER FOR THE SENATE TEACHING AND LEARNING COMMITTEE

1. NAME

The name of the committee is the Senate Teaching and Learning Committee and hereafter referred to as the STLC.

2. STATUS

The STLC is a Senate Committee and reports to Senate.

3. MISSION AND GOALS

The STLC assists Senate in executing its functions as contemplated in section 24 of the Institutional Statute in respect of matters related to teaching and learning in accordance with the vision, mission, and core values of the University, the strategic goals and subsequent Key Performance Areas and Indicators, the principles of corporate governance and within the legal and management framework of the University.

4. COMPOSITION

- 4.1 Vice-Chancellor and Principal (*Ex Officio*);
- 4.2 One Deputy Vice-Chancellor (*Ex Officio*) nominated by the MEC;
- 4.3 Deputy Vice-Chancellor: Academic (Chairperson);
- 4.4 Deputy Vice-Chancellor: Research, Postgraduate Studies and Library Information Centre (*Ex Officio*);
- 4.5 Registrar (*Ex Officio*);
- 4.6 Executive deans;
- 4.7 One additional academic employee from each faculty with expertise in teaching (“teaching facilitator”) nominated by the executive dean;
- 4.8 Executive Director: Academic Development and Support
- 4.9 Executive Director: Library and Information Postgraduate Studies;
- 4.11 Three members of Academic Development and Support nominated by the Executive Director: ADS;
- 4.12 Head of Unit for Quality Promotion or nominee;

- 4.13 Representative from the UJ-Student representative Council nominated by the UJ-SRC
- 4.14 Co-opted members as determined by the STLC;
- 4.15 Invited members when appropriate.

5. FUNCTIONS

The STLC functions in accordance with the authority delegated to it by Senate. The specific functions of the STLC are to:

- 5.1 Give strategic direction with reference to teaching and learning at the University;
- 5.2 Ensure implementation of the Teaching and Learning Strategy, monitor the progress of such implementation, and refine the Strategy from time to time;
- 5.3 Provide advice on the resources required for the full implementation of such strategy;
- 5.4 Ensure regular and dedicated engagement on issues of teaching, learning and assessment, so that best practice is reflected in the teaching and learning activities of the University;
- 5.5 Ensure that teaching and learning support structures and practices are aligned to the teaching and learning principles;
- 5.6 Develop institutional teaching and learning-related policies for consideration by Senate;
- 5.7 Consider and recommend to Senate matters related to teaching and learning;
- 5.8 Deliberate on the quality of teaching and learning and the creation of an optimal teaching and learning enabling environment within the University;
- 5.9 Deliberate on any matter that, in the opinion of the chairperson should serve at the STLC for consideration prior to serving at Senate.

6. SCOPE OF AUTHORITY

Senate delegates the scope of authority to STLC as it deems fit.

7. MEETING PROCEDURE AND REPORTING

- 7.1 STLC meets at least quarterly (meeting dates set in advance and contained in the University's Year Programme);
- 7.2 The meeting is quorate if at least 50% plus one of the members are present at the meeting;
- 7.3 The Chairperson of STLC may call an extraordinary or emergency meeting in accordance with the Rules;
- 7.4 The Chairperson may invite persons who are not members to attend meetings, provided that they may participate in discussions but may not vote;
- 7.5 Members of the STLC diligently execute their duty of care and fiduciary duty during deliberations and decision-making;
- 7.6 Decision-making is primarily based on the principle of consensus and/or sufficient consensus;

- 7.7 If consensus cannot be reached, a principle/motion is put to the vote and it is carried if a simple majority vote of those present at the meeting has been obtained;
- 7.8 The chairperson has, on any matter, a deliberative vote and, in the event of an equality of votes, also a casting vote;
- 7.9 The University Secretariat provides the secretariat who administers meetings in accordance with the Rules;
- 7.10 The minutes of each meeting are considered at the next meeting;
- 7.11 A quarterly report is submitted to Senate for noting, ratification or consideration of matters.

8. LIFESPAN AND DISSOLUTION OF the STLC

The term of office of members of STLC is as follows:

- 8.1 The members of the Management Executive Committee, the executive deans and the executive directors serve by virtue of their office.
- 8.2 Co-opted members serve for a period as determined by the STLC.
- 8.3 The STLC is a Senate committee and may be dissolved by Senate.

Approved by Senate 23 March 2009

Approved at SENEX 2/3/2011

Titles aligned with approved ELG Organogram 2013